



## Legislation Text

**File #:** ID 20-1130, **Version:** 1

Agenda Item: 13(b)	Prepared By: Laura Litzan, City Clerk
Business: Discussion	Department: Executive

**Subject:**

Process for Filling the Vacancy on City Council

### **BACKGROUND:**

At the October 5, 2020 meeting, Councilor Victor Rios announced that he was resigning from the City Council. Councilor Rios' resignation was effective October 30, 2020.

Section 3.05(3) of the City Charter provides the following process for filling the vacancy:

"If the remainder of the unexpired term is 28 months or less, the remaining Council Members shall, within sixty (60) days following the occurrence of such vacancy, by majority vote of the Council Members, appoint a person to fill the vacancy for the remainder of the unexpired term."

To fill the vacancy, the proposed schedule below is suggested:

1. Ask interested candidates to submit their on-line application and resume to the City Clerk no later than November 16, 2020.
2. Schedule a special-called workshop to narrow the list of applicants to three (3) finalists during November 17-20.
3. Schedule individual appointments for councilors to interview each finalist during the week of November 23-27. (Note: November 26 is Thanksgiving.)
4. Schedule the vote for the appointment at the December 7, 2020 meeting.

**FUNDING SOURCE / FISCAL IMPACT:** N / A

**RECOMMENDATION:** Approve the process for filling the vacancy.

**POTENTIAL MOTION:** N / A