



Legislation Details (With Text)

File #: ID 19-443 **Version:** 1 **Name:**
Type: Discussion Item **Status:** Passed
File created: 8/20/2019 **In control:** City Council
On agenda: 9/3/2019 **Final action:** 9/3/2019
Title: Update to City Council's Rules of Procedure - Chair Erik Brechnitz

Sponsors:

Indexes:

Code sections:

Attachments: 1. First Draft of City Council Rules of Procedure revised July 2019, 2. Second Draft City Council Rules of Procedure revised August 2019, 3. Third Draft City Council Rules of Procedure revised Sept. 2019

Date	Ver.	Action By	Action	Result
9/3/2019	1	City Council	Approved	Pass
9/3/2019	1	City Council	Approved	Pass

Agenda Item: 12(a)	Prepared By: Laura Litzan, City Clerk
Business: Council Items	Department: Executive

Subject:

Update to City Council's Rules of Procedure - Chair Erik Brechnitz

BACKGROUND:

As suggested by Councilor Roman at the March 4, 2019 meeting, Chair Brechnitz offered to update City Council's Rules of Procedure for Council's consideration.

At the July 15, 2019 and August 19, 2019 meetings, Councilors provided comments and suggestions for changes. For Council's consideration, the following modifications have been made and added to the amended document:

- Page 2, Section 2(b) - "The agenda format shall ~~be generally as follows~~ include:"
- Page 2, Section 2(b) - "...citizens' comments on items *not* on the approved agenda"
- Page 2, Section 2(f) - "...with any time extension at the discretion of the Chair."
- Page 2, Section 2(f) - "Council may allow individuals to cede time to another, in which case the maximum time shall be ~~ten (10) minutes~~ eight (8) minutes."
- Page 3, Section 3(f) - "Council Communications will be prioritized in the event the Chair changes the order of items."
- Page 7, Section 7(b)(8) - "If a Councilor is mentioned by name, the Chair will ask the Councilor if he/she would like to respond."
- Page 7, Section 7(c)(3) - "Act with decorum toward other Councilors, staff, and all other citizens."
- Page 8, Section 8(c)(3) - "Each Councilor shall limit his or her comments to ~~five (5) minutes~~"

with additional time as requested ten (10) minutes with additional five (5) minute time periods if requested, at the discretion of the Chair.

- Add a section for “Items Removed from the Consent Agenda” to follow “Resolutions and Council Items.”

FUNDING SOURCE / FISCAL IMPACT: N / A

RECOMMENDATION: Council Discretion

POTENTIAL MOTION: “I move to approve the revised Rules of Procedure.”