



Legislation Text

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Agenda Item: 12(b)	Prepared By: Angela Johenning, Purchasing & Risk Manager
Business: City Council Item	Department: Executive

Subject:

Approval of a One-Year Extension of Contract #2020-002 with Affordable Landscaping Services and Design, LLC for Landscape Maintenance Services in the Amount of \$1,159,076.13 Annually - Angela Johenning, Purchasing & Risk Manager

**BACKGROUND:**

The current Landscape Maintenance Contract No. 2020-002 was awarded for an initial 3-year term (October 1<sup>st</sup>, 2019 to September 30<sup>th</sup>, 2022) with a possibility of three (3) one (1) year renewals. This will be the last of the available renewals.

The contract stipulates that after the initial three-year term, contract amounts shall be increased each additional year to account for increases in the Consumer Price Index (CPI).

The renewal letter with the current and new (October 1<sup>st</sup>, 2024 to September 30<sup>th</sup>, 2025) pricing is attached to this agenda item.

Please note that there are three pricing categories:

1. Scheduled maintenance (new price \$1,159,076.13 annually)
2. As-needed additional services
3. As-needed services after weather emergency events

**FUNDING SOURCE / FISCAL IMPACT:** The FY2025 proposed budget contains the necessary funds as the increase was anticipated and planned for during the budget preparation process. These services are budgeted for in Fleet & Facilities, Public Works and Water and Sewer departments.

**RECOMMENDATION:** Staff has reviewed the supporting documentation and finds that it is in the best interest of the City to extend Contract #2020-002 with Affordable Landscaping Design and Service, LLC for an additional one-year term (October 1<sup>st</sup>, 2024 to September 30<sup>th</sup>, 2025) in the amount of \$1,159,076.13 annually for scheduled maintenance services.

**POTENTIAL MOTION:** “I move to authorize the City Manager to extend Contract #2020-002 with Affordable Landscaping Design and Service, LLC. for an additional one-year term in the amount of \$1,159,076.13 annually for scheduled maintenance services.”