

City of Marco Island Florida

*51 Bald Eagle Drive
Marco Island, Florida
cityofmarcoisland.com*



Meeting Minutes - Final

Wednesday, October 6, 2021

3:00 PM

Community Room

Beautification Advisory Committee

Chair: Shelli Connelly

Vice-Chair: Maria Tobin

Members: Mary Beth Cummings,

James Eby, Ken Kramer,

David Leaser, Dustin Nesmith

City Staff: Timothy Pinter, P.E., Tracey Barnett

(1) CALL TO ORDER

Vice Chair Tobin called the meeting to order at 3:00 P.M.

(2) ROLL CALL

Present: 5 - Member Cummings, Member Eby, Member Leaser, Member Nesmith and Vice-Chair Tobin

Absent: 2 - Member Kramer and Chair Connelly

Also Present

City Staff:

Timothy Pinter, Public Works Director

Martin Luna, Video/Broadcast Technician

Tracey Barnett, Administrative Assistant Public Works Department

(3) PLEDGE OF ALLEGIANCE

Led by Vice Chair Tobin.

(4) APPROVAL OF THE AGENDA

MOTION by Member Cummings, seconded by Member Eby, that the Agenda be Approved. MOTION CARRIED BY THE FOLLOWING VOICE VOTE:

Yes: 5 - Member Cummings, Member Eby, Member Leaser, Member Nesmith and Vice-Chair Tobin

(5) APPROVAL OF THE MINUTES

[ID 21-1778](#) Approval of the Minutes from BAC Meeting on 9/1/21

MOTION by Member Eby, seconded by Member Leaser that the Minutes of September 1, 2021 be Approved. MOTION CARRIED BY THE FOLLOWING VOICE VOTE:

Yes: 5 - Member Cummings, Member Eby, Member Leaser, Member Nesmith and Vice-Chair Tobin

(6) STAFF COMMUNICATIONS

Mr. Timothy Pinter, Director of Public Works, let the Committee know that the 2022 Fiscal Year budget was approved. There will be many projects this year for the Public Works Department that will be of interest to the BAC Committee: 1) 3 more medians will be redone by Affordable Landscape and Design LLC; 2) 3 shared use paths with landscaping; 3) swale grading and improvements in the right-of-ways for water quality improvement, and 4) construction on the West Winterberry bridge.

(7) PUBLIC COMMENT

Mr. Scott Kiley of Martinique Ct. asked the Committee if there's anything that can be done to beautify the large power poles on his street. These are the lines from LCEC that supply power to the entire Island. Improving the plantings on the right-of-ways of the entire street and around the cul de sac to improve the appearance of that area were two ideas that he proposed.

Mr. Pinter explained that there is a right-of-way permit process is for individuals who want to adopt a cul de sac. It was suggested by Member Leaser that the homeowner contact LCEC to see if plants can be planted outside the easement. The trees planted in the right of ways that were suggested also require a permit from the City. The homeowner asked that the Committee, or the City, consider helping with the expense since Martinique is carrying the burden of these power lines for the entire Island.

(8) PRESENTATIONS

None.

(9) OLD BUSINESS

a. Committee Website Content- Update (Member Leaser)

[ID 21-1813](#) Committee Website Content Update

Member Leaser spoke with the Webmaster and Mr. Jose Duran, the City's Information Technology Director and was informed that the cost to change the webpage to the new format proposed by Mr. Leaser would be between \$1000 and \$1450. He suggested that the City consider paying for this since it would be an improvement for all departments and committees to upgrade. Mr. Pinter suggested that the Committee use the funds from it's 2022 budget, since this was a "pilot program". The Committee then agreed to let Mr. Pinter use it's budget not to exceed the \$1450 to pay for this.

**MOTION by Member Cummings, seconded by Member Leaser that Mr. Pinter be authorized to work with the Web designer and the IT Department to move ahead with the changes to the BAC webpage, not exceed the \$1450, be Approved.
MOTION CARRIED BY THE FOLLOWING VOICE VOTE:**

Yes: 5 - Member Cummings, Member Eby, Member Leaser, Member Nesmith and Vice-Chair Tobin

b. Seasonal Light Display- Update (Chair Connelly)

[ID 21-1814](#) Seasonal Light Display Update

Mr. Pinter updated the Committee on the seasonal lighting display. He will obtain the proposal from Chair Connelly and, together, they will work with Trimmers Holiday Decor, Inc. to get the entrance onto the Island and Founders Park decorated for this Season. Also, Mr. Pinter will be verifying the power supply in these areas to support the decorations.

c. 2022 Fiscal Year Budget- Update (All)

[ID 21-1815](#) 2022 Fiscal Year Budget- Update

Mr. Pinter reminded the Committee that the new 2022 budget in the amount of \$10,000 has been approved and that it is not obligated to spend the budgeted amounts on Marco in Bloom, and Nature Night. The amounts can vary from what the Committee originally estimated.

Also discussed was bringing back the cul-de-sac program, but the Committee did not fully endorse that proposal. Making residents aware of the process to take care of their cul-de-sacs, and possibly getting with Affordable Landscape and Design LLC to get proposals for various design packages that can be purchased and maintained by the residents was discussed as a more effective approach. Affordable Landscape already does the weeding and tree trimming, and City does the watering. Anything else needed

could be undertaken by the residents. More Committee discussion on how to make residents aware of what they can do will be brought up again at a later meeting.

d. *Cul-de-sac Landscaping- Update (All)*

[ID 21-1816](#) Cul-de-sac Landscaping - Update

This topic was discussed with the topic in Old Business 9c.

e. *Tree City Application Process- Update (Vice Chair Tobin)*

[ID 21-1817](#) Tree City Application Process- Update

Vice Chair Tobin and Mr. Pinter stated they are still working on the application process. After the Tree City USA approval, a small ceremony will be held between now and the end of the year with the City Manager, The City Councilors and the Island's Residents. Due to the pandemic situation, the goal is to keep the guests to a minimum, but still comply with the ceremony requirements of Tree City USA to obtain the certification.

(10) NEW BUSINESS

Member Eby asked for guidance as he assumes leadership of Marco In Bloom. Vice Chair Tobin explained the time line of events leading up to selecting and announcing the winners.

(11) COMMITTEE COMMUNICATIONS

a. *Member Availability for Next Meeting November 3, 2021 @ 3:00 P.M.*

All Members of the Committee who were present indicated their intention to be available for the Committee's next meeting on Wednesday November 3, 2021 at 3:00 P.M.

b. *Sharing of Thoughts on Topics for Committee Concern and Interest (All)*

Member Cummings asked that the Committee begin discussing and planning for Marco Nature Night.

(12) ADJOURNMENT

There being no further business before the Committee, Vice Chair Tobin adjourned the meeting at 4:06 P.M.

Tracey Barnett, Administrative Assistant for Public Works