

City of Marco Island Florida

*51 Bald Eagle Drive
Marco Island, Florida
cityofmarcoisland.com*



Meeting Minutes - Final

Tuesday, November 17, 2020

3:30 PM

Community Room

Parks and Recreation Advisory Committee

Chair: Carlos Portu

Vice-Chair: Allyson Richards

*Members: Adrian Conner, Dawn Kuhn,
Ron Rutledge, Dolores Siegel, David Shagott*

City Staff: Daniel Smith, Samantha Malloy, Heather Reed

(1) CALL TO ORDER

Vice-Chair Richards called the meeting to order at 3:30 p.m.

(2) ROLL CALL

Present: 6 - Member Rutledge, Vice-Chair Richards, Member Siegel, Member Kuhn, Member Shagott and Member Conner

Not Present: 1 - Chair Portu

(Note: Chair Portu arrived at 3:32 p.m.)

ALSO PRESENT

Daniel J. Smith, Community Affairs Director

Samantha Malloy, Parks, Culture & Recreation Manager

(3) PLEDGE OF ALLEGIANCE

Led by Vice-Chair Richards.

(4) APPROVAL OF THE AGENDA

MOTION by Member Siegel, seconded by Member Rutledge, that the Agenda be Approved. MOTION CARRIED BY THE FOLLOWING VOICE VOTE:

Yes: 7 - Member Rutledge, Vice-Chair Richards, Member Siegel, Member Kuhn, Member Shagott, Member Conner and Chair Portu

(5) APPROVAL OF THE MINUTES

a. PRAC Draft Minutes October 20, 2020

[ID 20-1165](#) PRAC Draft Minutes for October 20, 2020

MOTION by Member Siegel, seconded by Member Shagott, that the Minutes of October 20, 2020 be Approved. MOTION CARRIED BY THE FOLLOWING VOICE VOTE:

Yes: 7 - Member Rutledge, Vice-Chair Richards, Member Siegel, Member Kuhn, Member Shagott, Member Conner and Chair Portu

(6) STAFF COMMUNICATIONS

a. November 2020 Staff Report

[ID 20-1167](#) November 2020 Staff Report

Manager of Parks, Culture & Recreation Samantha Malloy stated the ninety percent construction plan is anticipated to be available for the Committee by December. Director of Community Affairs Dan Smith provided minor updates on the changes to the decking, trees, electrical, and water bollards due to the value engineering.

Member Kuhn requested insight into the changes for the bandshell, of which Mrs. Malloy stated the most recent information is not currently available. Chair Portu further elaborated the changes appear to be with engineering to assist in reducing cost.

Answering Vice-Chair Richards, Mrs. Malloy briefly explained the details of the upcoming 'The Great Elf Bribe & Seek' holiday celebration for families. Continuing, Mrs. Malloy highlighted the Farmers Market opening date and introduced the new accommodation of pre-ordering available on the City website.

b. Dog Park Portable Toilet

Mrs. Malloy brought to the Committee's attention the portable toilet at the Dog Park is currently against City Code and will have to be removed. She stated City Staff could investigate the possibility of building a permanent restroom, citing research will need to be performed before a decision. Director of Community Affairs Dan Smith further explained the City of Marco has the same code requirements as the public, and he and Mrs. Malloy addressed questions from the Committee.

(7) PUBLIC COMMENT

None.

(8) PRESENTATIONS

a. B.A.C. Recommended Trees for Veterans' Community Park

Chair for the Beautification Advisory Committee Andrew Kirlin presented a cost-analysis for the original trees included in the construction plans versus the Beautification Advisory Committee's recommended trees for Veterans' Community Park. Mr. Kirlin noted the specific trees that were comparable and different in price based on their growth, size, and caliber.

Chair Portu requested Mr. Kirlin provide further details on the specific pricing to determine the cost increase versus benefit. Based on the estimate of the costs, Chair Portu noted a ten to twelve thousand dollar increase does not appear to be astronomical and would benefit the park in the future. He suggested finding a donor or applying for a grant that would assist in obtaining the recommended trees.

To conclude his presentation, Mr. Kirlin noted he no longer recommends the Podocarpus Tree, Shortleaf Fig Tree, and the Paradise Tree due to the difficulty in locating. However, the three trees should still be considered if located.

Director of Community Affairs Dan Smith requested Kimley-Horn replace the Shady Lady's with Gumbo Limbo Trees. Chair Portu provided his recommendation to eliminate the Silver Buttonwood Tree and replace it with a Beautification Advisory Committee recommended tree in appropriate locations. Chair Portu continued to state the construction plans should reduce the dependence on the Royal Poinciana tree and the Shady Ladies. Mr. Kirlin added that planting the trees close together will provide a canopy for additional shade.

(9) OLD BUSINESS

a. Veterans' Community Park

The Veterans' Community Park update was addressed under Item #6 Staff Reports.

b. Master Plan Food & Spice Garden

The Food & Spice Garden is allocated \$2,500 for the fiscal year 2021. Vice-Chair Richards agreed to spearhead the project once again and assist with the development of the master plan. Chair Portu requested the previously developed Calusa Park Plans to denote plant, species, and location for the future planning of the Garden. Answering Vice-Chair Richards, Mr. Smith assured the Committee that Calusa Park is a designated park donated by Collier County, however the right of way falls under Public Works jurisdiction.

c. PRAC Foundation 501(c)(3)

Chair Portu reported the Board of Directors is to be announced within the next few months.

Member Kuhn questioned the necessity for funds for Jane Hitler Park. Assuring Committee Members, Chair Portu stated money can be reallocated to a new initiative if the consensus agrees and if the request is submitted to City Council.

(10) NEW BUSINESS

None.

(11) COMMITTEE COMMUNICATIONS

Member Shagott relayed to the Committee he had a productive meeting with the Manager of Parks, Culture & Recreation Samantha Malloy and Recreation Program Supervisor Natasha Paniccia regarding court scheduling, utilization of resources, and limited parking at the Racquet Center. He stated the Racquet Center now has an estimated three hundred and fifty pickleball members causing an increase in demand.

(12) ADJOURNMENT

There being no further business, the meeting adjourned at 4:12 p.m.

PREPARED BY:

Heather Reed, Administrative Assistant, Parks and Recreation