

# City of Marco Island Florida

*51 Bald Eagle Drive  
Marco Island, Florida  
cityofmarcoisland.com*



## Meeting Minutes - Final

**Tuesday, July 16, 2019**

**3:30 PM**

**Community Room**

## **Parks and Recreation Advisory Committee**

*Chair: Carlos Portu*

*Vice-Chair: Allyson Richards*

*Members: Meg Bonos, Dawn Kuhn,  
Ron Rutledge, Dolores Siegel, David Shagott*

*City Staff: Daniel Smith, Samantha Malloy, Patty Mastronardi*

## (1) CALL TO ORDER

*Chair Portu called the meeting to order at 3:30 p.m.*

## (2) ROLL CALL

**Present:** 5 - Member Rutledge, Member Siegel, Member Kuhn, Chair Portu and Member Shagott

**Absent:** 2 - Member Bonos and Vice-Chair Richards

## (3) PLEDGE OF ALLEGIANCE

*Led by Chair Portu.*

## (4) APPROVAL OF THE AGENDA

**MOTION by Member Siegel, seconded by Member Rutledge, that this AGENDA be Approved. MOTION CARRIED BY THE FOLLOWING VOTE:**

**Yes:** 5 - Member Rutledge, Member Siegel, Member Kuhn, Chair Portu and Member Shagott

**Not Present:** 2 - Member Bonos and Vice-Chair Richards

## (5) APPROVAL OF THE MINUTES

[ID 19-376](#) PRAC Draft Minutes for June 18, 2019

**Attachments:** [PRAC Draft Minutes 18-June-2019.pdf](#)

*MOTION to modify draft minutes on page 3: City park was under utilized and at one time Dr. Portu stated yearly cost \$70,000. Attendance constant for 9 pickleball courts.*

**MOTION by Member Rutledge, to amend minutes as states, seconded by Member Siegel, that these Minutes be Approved. MOTION CARRIED BY THE FOLLOWING VOTE:**

**Yes:** 5 - Member Rutledge, Member Siegel, Member Kuhn, Chair Portu and Member Shagott

**Not Present:** 2 - Member Bonos and Vice-Chair Richards

## (6) STAFF COMMUNICATIONS

a. Program/Facilities - Samantha Malloy

*Ms. Montgomery reported Facilities:*

*Jane Hittler Park:*

*Retaining wall repaired.*

*Racquet Center:*

*Ordered new seating (tied to ground) at Pickleball (PB) Stadium Court.*

*Ms. Malloy stated contractor reviewed site. Considering not including showers in restrooms, will be resolved to move forward for summer completion.*

*Worked on gate closures.*

*Installed material to prevent balls rolling under fence.*

*Nets behind Stadium Court changed.*

*Mackle Park:*

*Spray Park down, receiving estimate for leak repair tomorrow.*

*Ordered two shade structures for Kids Cove Playground - one installed, second structure ordered.*

*Lake pumps broken, ordered and replaced.*

*Waiting on mulch for playground, usually installed twice yearly (or as needed), usually Fall and early Spring.*

*One drinking fountain at dog park repaired for low water pressure, parts cleaned out and reassembled, pressure still existed, ordered more parts to repair.*

*Veterans' Community Park:*

*Fountain sub pump broken, utilities pumped out excess water. Entered Capital Funds Request (cost exceeded budget) to repair both pumps installed above ground for easy access to avoid flooding.*

*Ms. Malloy reported Programs:*

*Camp Mackle, after school programs, attendance number same as last year, slower few weeks ago.*

*Middle School - Camp Stellar allows 30-35 kids, (doubled this year) not enough staff to handle more kids. Looking into expanding next week, need for local kids to enjoy summer programs.*

*Working on seasonal programs:*

*Scheduling events, Island Rocks Concerts and Farmers Market,*

*Enrichment camps - Lola Dial - Jr. Chef, cooking classes plus many different camps, jewelry and Spanish instructor.*

*Approximate Daily Attendance: Camp Mackle 60-65, Camp Stellar 20-30*

*Collier County doesn't allow City to bring Program Brochures home with school kids.*

*Program book posted on Facebook, social media and City website. Chair Portu will research another way to advertise to community for better participation.*

*2020 Winter Concert Series:*

*January 11 & April 4*

*2019-2020 Farmers Market:*

*November 13 - April*

*Open one week after Easter, reserving extra day due to inclement weather cancellation.*

*Open prior Mondays before Christmas & New Year's.*

*80 vendors, 100 spaces.*

*Sending out applications second week August 2019.*

*Received two Trip Advisor Certificates - 4.5 points (out of 5) for Farmers Market and Mackle Park.*

*Suggestion to display banner for Trip Advisor Awards at Farmers Market.*

b. June 2019 City Council Report

[ID 19-387](#)

June 2019 City Council Report

**Attachments:** [July 2019 City Council Report.pdf](#)

*None.*

c. Veterans' Community Park Update

*James Pankonin, Kimley Horn presenting plans at City Council meeting August 19, 2019.*

*Chair Portu stated proposal when shovel ready including architecture cost is 10% of overall project. Will check if contract can be extended for services for actual architectural work, depending on City Council decision. Bidding for architectural services only, not for building park, need construction plans and documents. Consultant will provide cost, approximately 8 million dollars close to midpoint amount, not a construction bid, viewing sales tax.*

*Chair Portu explained PRAC needs \$60,000-\$70,000 to move forward. Ms. Malloy stated project being discussed, no approval, waiting for City Council direction.*

**(7) PUBLIC COMMENT (TIME CERTAIN 4:00 P.M.)**

*Tim Clune, 280 S. Collier Blvd - Thanked PRAC for attention to Racquet Center (RC) courts. Delegation of authority has chain of command, long process to delegate authority for ordering supplies. More adult members signed up, not many kids. Currently, parking not issue, members park at Mackle Park or City Hall.*

*Ms. Malloy agreed more PB courts needed on island, YMCA offering nine (9) additional courts (needs to raise \$450,000), not sure it will happen. Ms. Malloy suggested members need to research other avenues.*

*Margaret Bramel requested PRAC advise City on community needs at Racquet Center. Chair Portu stated need PRAC vote for recommendation, City staff provides information to City Manager, then move forward to City Council for approval.*

*Public, Staff and PRAC discussed additional Pickleball (PB) Courts at RC.*

**MOTION by Member Kuhn, to use MOR Sports bid to re-line 4 pickleball courts to move forward for approval from City manager and City Council, seconded by Member Siegel, that this MOTION be Approved. MOTION CARRIED BY THE FOLLOWING VOTE:**

**Yes:** 5 - Member Rutledge, Member Siegel, Member Kuhn, Chair Portu and Member Shagott

**Not Present:** 2 - Member Bonos and Vice-Chair Richards

**(8) PRESENTATIONS**

*None.*

**(9) OLD BUSINESS**

a. Food Spice Garden - Allyson Richards

*Deferred to next month.*

b. Racquet Center Update

*See above Public Comment Item #7.*

**(10) NEW BUSINESS**

*None.*

**(11) COMMITTEE COMMUNICATIONS**

*None.*

**(12) ADJOURNMENT**

*Chair Portu adjourned meeting 4:28 p.m.*

NOTE: TWO OR MORE CITY COUNCILORS OR OTHER COMMITTEE MEMBERS MAY BE PRESENT