



City of Marco Island

FY 2022 OPERATING BUDGET WORKSHOP

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FY2021-2022 MILLAGE CALCULATIONS

July 1, 2021
Certified Values

CURRENT YEAR TAXABLE VALUE	11,734,336,671
CURRENT YEAR TAXABLE VALUE PERSONAL PROPERTY	114,282,690
CURRENT YEAR GROSS TAXABLE VALUE (% Change from PY 4.46)	11,848,619,361
CURRENT YEAR NET NEW TAXABLE VALUE	159,693,318
CURRENT YEAR ADJUSTED TAXABLE VALUE (Minus Current Year New Taxable Value)	11,688,926,043

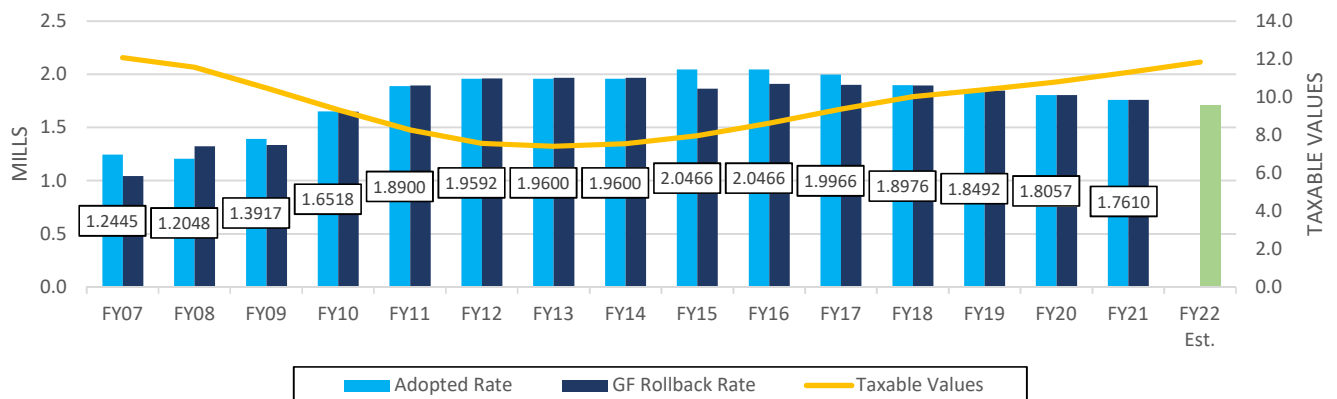
ADJUSTED PRIOR YEAR FINAL GROSS TAXABLE VALUE <i>(Final value after Value Adjustment Board hearing decisions)</i>	11,342,223,580
PRIOR YEAR MILLAGE	1.7610
ADJUSTED PRIOR YEAR AD VALOREM PROCEEDS	19,973,656

FY22 MILLAGE ROLLBACK RATE	1.7088
TOTAL TAXES TO BE LEVIED	20,246,921
BUDGETED REVENUE AT	96.5%
TOTAL TAXES TO BE LEVIED	19,538,279

HOMESTEAD PROPERTY TAX IMPACT ANALYSIS

	Max 3%	FY21	FY22	FY22	Neutral vs.
FY21	FY22	Millage	Neutral	Rollback	Rollback
TAXABLE VALUE	MAXIMUM TAXABLE VALUE	1.761	1.761	1.7088	0.0522

250,000	257,500	\$ 440	\$ 453	\$ 440	\$ 13
500,000	515,000	\$ 881	\$ 907	\$ 880	\$ 27
750,000	772,500	\$ 1,321	\$ 1,360	\$ 1,320	\$ 40
1,000,000	1,030,000	\$ 1,761	\$ 1,814	\$ 1,760	\$ 54
1,250,000	1,287,500	\$ 2,201	\$ 2,267	\$ 2,200	\$ 67
1,500,000	1,545,000	\$ 2,642	\$ 2,721	\$ 2,640	\$ 81
2,000,000	2,060,000	\$ 3,522	\$ 3,628	\$ 3,520	\$ 108

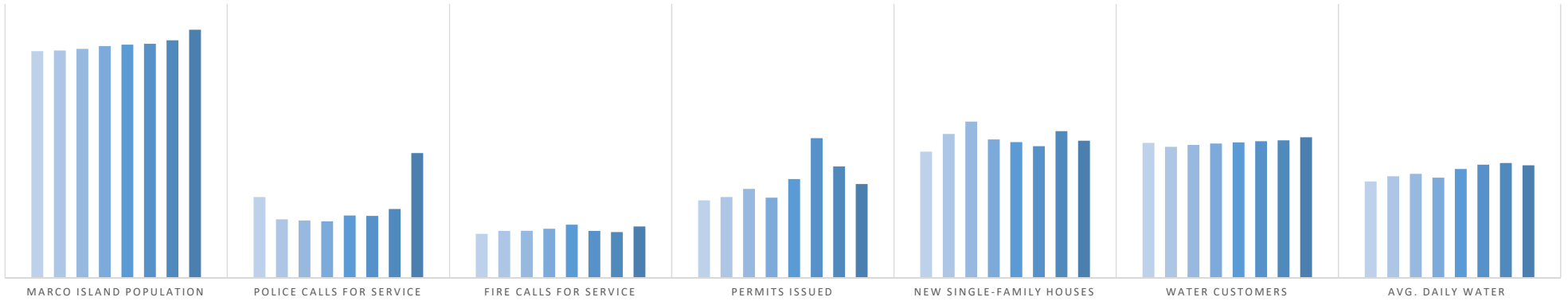


	PROJ BUDGET										10 YR	10 YR
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	▲ \$000s	▲ AVG %
LEGISLATIVE	84,361	75,807	125,030	104,438	105,031	110,611	95,176	91,656	98,423	97,700	13	2%
EXECUTIVE	610,715	709,109	735,633	704,132	848,302	833,331	751,372	728,963	860,999	761,543	151	2%
FINANCE	740,735	884,214	880,393	841,273	752,664	766,723	862,477	895,029	901,593	908,164	167	2%
LEGAL	325,079	249,709	465,418	369,129	416,085	483,126	425,762	411,729	391,986	395,000	70	2%
GROWTH MGMT	446,069	447,026	341,662	367,093	431,692	458,522	610,030	756,291	754,655	720,716	275	6%
INFORMATION TECH.	471,721	542,294	451,171	453,185	579,902	709,425	726,611	610,423	641,838	786,393	315	7%
GENERAL GVMT	923,371	912,415	921,760	915,946	1,918,991	923,021	890,449	924,453	1,490,134	1,541,737	618	7%
FLEET & FACILITIES MGMT									125,689	1,265,016	1,265	
POLICE & CODE	4,804,176	4,941,659	4,810,290	4,923,906	4,839,364	5,085,389	5,037,782	5,172,887	5,504,134	5,266,948	463	1%
FIRE RESCUE	5,259,710	5,853,588	6,069,130	6,192,323	6,213,876	6,320,750	6,681,259	7,031,834	6,689,462	6,624,336	1,365	3%
EMERG. DISASTER MGMT	-	-	-	-	-	-	-	549	28,033	-	-	
PUBLIC WORKS	2,483,555	2,387,332	2,397,638	2,366,584	2,571,329	3,602,247	2,692,835	3,132,882	3,298,989	2,798,055	314	1%
PARKS & RECREATION	1,145,002	1,204,114	1,207,990	1,229,147	1,300,282	1,376,783	1,466,497	1,396,368	1,591,093	1,173,423	28	0%
GENERAL FUND EXPENDITURES:	17,294,494	18,207,267	18,406,116	18,467,156	19,977,516	20,669,926	20,240,250	21,153,064	22,377,028	22,745,949	5,451	3%
BUDGETED FTEs											FTE ▲	FTE ▲ %
EXECUTIVE	7.0	7.0	7.0	7.0	7.0	7.0	7.0	6.5	5.5	5.5	(1.5)	-2%
FINANCE	7.0	7.0	9.0	7.0	7.0	6.5	6.5	6.5	6.5	6.5	(0.5)	-1%
GROWTH MANAGEMENT	4.0	5.0	5.0	5.5	6.5	5.5	5.5	6.5	6.5	6.5	2.5	6%
INFORMATION TECHNOLOGY	2.0	3.0	3.0	3.0	3.0	4.0	5.0	5.0	4.0	4.0	2.0	10%
GENERAL GOVERNMENT	-	-	-	-	-	-	-	1.5	1.5	1.5	1.5	
FLEET & FACILITIES MGMT									9.0	9.0	9.0	
POLICE	41.5	41.5	41.5	41.5	38.0	38.0	40.0	40.5	42.0	42.0	0.5	0%
CODE COMPLIANCE	3.0	3.0	4.0	4.0	7.5	7.5	7.5	7.5	7.0	7.0	4.0	13%
FIRE RESCUE	38.0	38.0	41.0	42.0	42.5	43.5	44.0	44.0	44.0	44.0	6	2%
PUBLIC WORKS	14.0	12.0	11.0	12.0	11.0	11.5	13.0	13.0	12.0	12.0	(2)	-1%
PARKS & RECREATION	11.0	11.0	14.0	14.0	13.0	13.0	13.0	13.0	7.5	7.5	(4)	-3%
GENERAL GOVERNMENT FTEs	127.5	127.5	135.5	136.0	135.5	136.5	141.5	144.0	145.5	145.5	18.0	1%
<i>GF ACTUAL BASED ON CAFR (INCLUDING RC ENTERPRISE FUND)</i>	120.0	128.5	126.0	126.3	133.0	135.0	133.5	139.5				
BUILDING SERVICES FTEs	8.5	9.5	9.5	11.5	14.0	17.5	17.5	20.0	21.0	21.0	12.5	147%
<i>BLD ACTUAL BASED ON CAFR</i>	8.5	10.5	12.0	11.3	16.0	18.5	21.0	19.0				
WATER SEWER FTEs	75.0	73.0	67.0	69.0	69.0	68.5	71.5	71.5	71.5	71.5	(3.5)	-5%
<i>WS ACTUAL BASED ON CAFR</i>	69.0	69.0	67.0	64.0	65.0	70.0	71.0	71.5				
MILLAGE RATE	1.9600	1.9600	2.0466	2.0466	1.9966	1.8976	1.8487	1.8078	1.7610			
ROLLBACK RATE	2.0776	1.9320	1.8659	1.9090	1.9024	1.8976	1.8487	1.8078	1.7610	1.7088		
TAXABLE PROPERTY VALUES	7.41	7.55	7.97	8.62	9.37	10.02	10.39	10.80	11.20	11.34		
COLA	1.5	1.7	-	0.3	2.0	2.8	1.6	1.3				

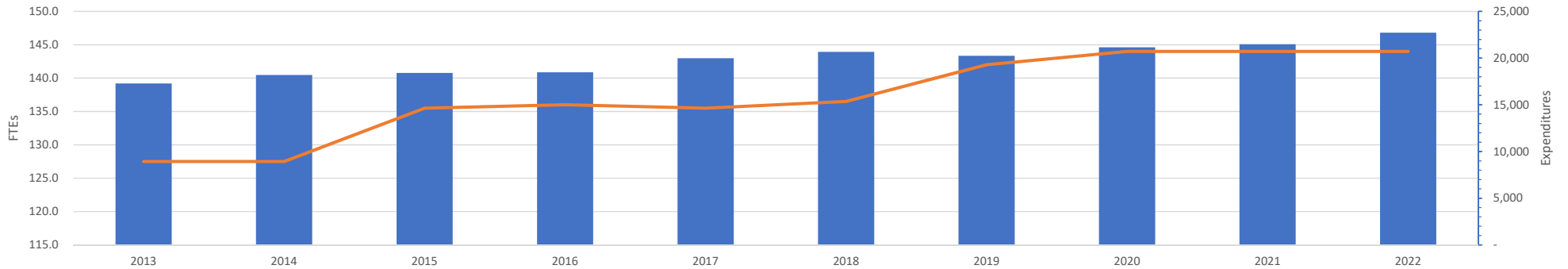
MARCO ISLAND REGISTERED VOTERS		12,872		12,348		12,746		13,667		
MARCO ISLAND POPULATION	16,556	16,607	16,728	16,930	17,036	17,094	17,348	18,122		
COUNTY POP. (- MARCO)	317,107	320,176	327,074	333,272	340,434	350,253	359,358	366,780		
POLICE CALLS FOR SERVICE	58,855	42,600	41,798	41,116	45,426	45,195	50,140	90,998		
FIRE CALLS FOR SERVICE	3,202	3,413	3,423	3,571	3,872	3,417	3,329	3,743		
PERMITS ISSUED	5,647	5,883	6,482	5,841	7,203	10,193	8,125	6,836		
NEW SINGLE-FAMILY HOUSES	92	105	114	101	99	96	107	100		
WATER CUSTOMERS	9,847	9,554	9,701	9,800	9,881	9,969	10,033	10,255		
AVG. DAILY WATER (MIL. GALS.)	7.02	7.40	7.58	7.30	7.94	8.25	8.37	8.21		

SERVICE LEVEL DRIVERS

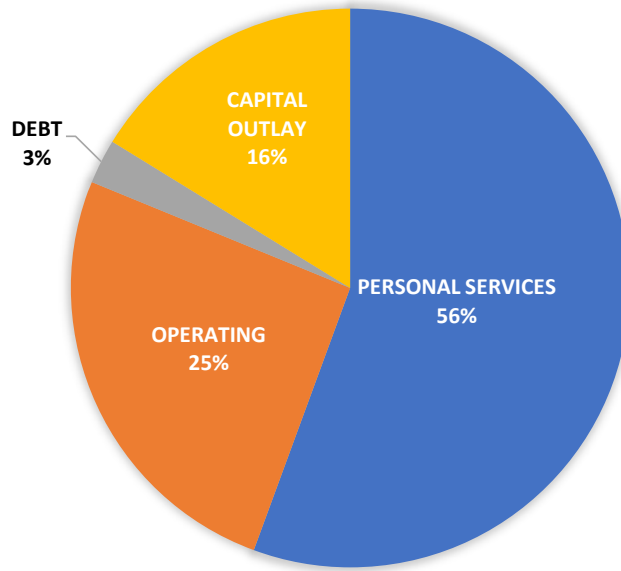
■ 2013 ■ 2014 ■ 2015 ■ 2016 ■ 2017 ■ 2018 ■ 2019 ■ 2020



■ GENERAL FUND EXPENDITURES: in 000's ■ GENERAL GOVERNMENT FTEs

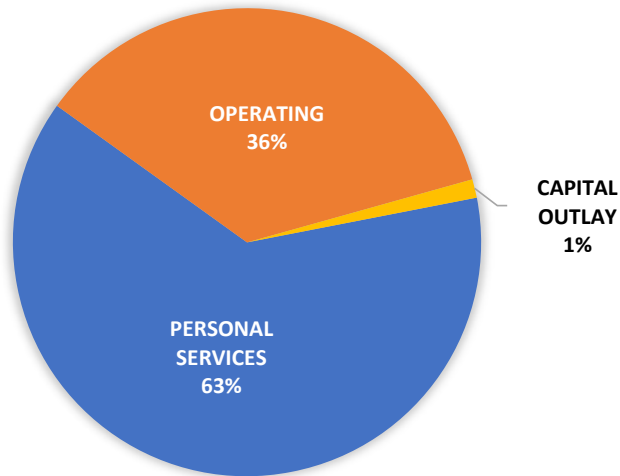


**GENERAL FUND
FY22 BUDGET ALLOCATION**



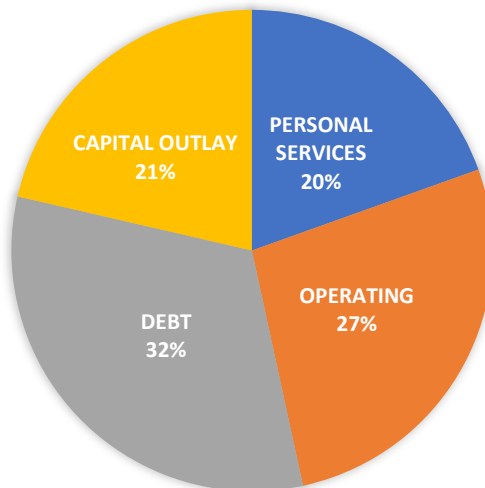
GENERAL FUNDS	NUMBER OF FTEs	PERSONAL SERVICES	OPERATING	DEBT	CAPITAL OUTLAY	TOTAL PROPOSED BUDGET
LEGISLATIVE	7	49,220	48,480	-	-	97,700
EXECUTIVE	5.5	725,713	35,830	-	-	761,543
FINANCE	6.5	749,061	159,103	-	-	908,164
LEGAL	-	-	395,000	-	-	395,000
GROWTH MANAGEMENT	6.5	624,390	96,326	-	-	720,716
INFORMATION TECHNOLOGY	4	349,876	436,517	-	-	786,393
GENERAL GOVERNMENT	1.5	32,700	1,509,037	-	-	1,541,737
FLEET & FACILITY MANAGEMENT	9	689,930	575,086	-	-	1,265,016
POLICE	42	4,567,122	676,826	-	-	5,243,948
FIRE RESCUE	44	6,065,420	558,916	-	-	6,624,336
CODE COMPLIANCE	7	315,650	114,268	-	-	429,918
PUBLIC WORKS	12	911,221	1,886,834	-	-	2,798,055
PARKS & RECREATION	7.5	501,560	671,863	-	-	1,173,423
GEN GOVT TRANSFER OUT	-	-	-	726,816	4,545,554	5,272,370
GENERAL FUND OPERATING TOTAL	152.5	15,581,863	7,164,086	726,816	4,545,554	28,018,319

BUILDING FUND FY22 BUDGET ALLOCATION



SELF SERVICE FUND	NUMBER OF FTEs	PERSONAL SERVICES	OPERATING	DEBT	CAPITAL OUTLAY	TOTAL PROPOSED BUDGET
BUILDING SERVICES OPERATING FUND	21.00	1,913,220	1,086,478	-	38,900	3,038,598

WATER SEWER FUND FY22 BUDGET ALLOCATION



WATER & SEWER FUNDS	NUMBER OF FTEs	PERSONAL SERVICES	OPERATING	DEBT	CAPITAL OUTLAY	TOTAL PROPOSED BUDGET
NORTH PLANT	9	784,365	1,906,845	-	-	2,691,210
SOUTH PLANT	7	606,566	1,111,075	-	-	1,717,641
MARCO ISLAND SEWER PLANT	8	830,306	1,478,625	-	-	2,308,931
COLLECTION & DISTRIBUTION	20	1,462,574	876,830	-	-	2,339,404
OPERATION MAINTENANCE	13	1,254,941	291,965	-	-	1,546,906
ADMINISTRATION	7	786,320	2,867,664	10,433,080	3,960,563	18,047,627
FINANCIAL SERVICES	7.5	639,888	284,856	-	-	924,744
WATER AND SEWER FUND TRANSFERS OUT	-	-	-	-	3,013,037	3,013,037
TOTAL WATER & SEWER OPERATING FUND	71.5	6,364,960	8,817,860	10,433,080	6,973,600	32,589,500

FY2021 INTRA-YEAR FTE CHANGES

Fund / Department	Title	Full Time Equivalent
General Fund FY 2020-2021 Budgeted FTE's		151.5
EXECUTIVE	FLEET & FACILITIES MANAGER	-1.0
PARKS AND RECREATION	SUPERVISOR PARKS FACILITIES	-1.0
PARKS AND RECREATION	MAINTENANCE WORKER	-4.5
PUBLIC WORKS	MAINTENANCE WORKER	-1.0
POLICE	CUSTODIAN	-0.5
FLEET AND FACILITIES	FLEET & FACILITIES MANAGER	1.0
FLEET AND FACILITIES	PROJECT MANAGER	1.0
FLEET AND FACILITIES	SUPERVISOR FACILITIES	1.0
FLEET AND FACILITIES	CUSTODIAN	0.5
FLEET AND FACILITIES	MAINTENANCE WORKER	5.5
Total (+/-)		1.0
CONVERTED 1 PT CUSTODIAN TO FT MAINT WORKER (+0.5) ADDED 1 PT CUSTODIAN MID YEAR (+0.5)		
General Fund FY 2020-2021 Revised Budgeted FTE's		152.5

Affected Department's Resulting FTE Count Totals	
EXECUTIVE	5.5
POLICE	42
PARKS AND REC	7.5
PUBLIC WORKS	12
FLEET AND FACILITIES	9



City of Marco Island

FY 2022 Operating Initiative Items

		Equivalent In Mills
GENERAL FUND OPERATING		0.088 Mills
Public Works - 5410		
1 FTE- Maintenance Worker II with CDL	61,302	0.0054 Mills
Parks and Recs - 5720 & 5721		
1 FTE- Sr. Park Attendant	49,431	0.0044 Mills
1 FTE- Park Attendant	45,798	0.0041 Mills
Fire - 5220		
Mental Health Program	19,000	0.0017 Mills
Staff Promotions (3 Captains)	62,779	0.0056 Mills
Police - 5210		
1 FTE- Sergeant	103,496	0.0092 Mills
Code - 5290		
1 FTE- Code Supervisor	83,453	0.0074 Mills
1 FTE- Code Admin	59,657	0.0053 Mills
CSO Wage Increase	30,000	0.0027 Mills
Magistrate Hearing Increase	50,000	0.0044 Mills
4 FTE- Community Service Officers	429,838	0.038 Mills
BUILDING SERVICES - 3005240		FUNDED FROM
2 Temporary Permit Clerks	126,245	FUND 101 Reserves
<i>(1 Temp position is included in proposed budget)</i>		



City of Marco Island

REVISED FY 2022 Capital Initiative Items

GENERAL FUND CAPITAL			1,019,335	
Public Works - 3005410			507,600	FUNDED FROM
	Street Sweeper	67,600		FUND 001
	Street Light Pole Refinishing (per yr over 5 years)	60,000		FUND 301
	Tide Leveling/Canal Flushing (State Appropriation Portion \$370,000)	380,000		001 RESERVES
Information Tech. - 3005160			56,000	
	Tightrope Media System & Storage	37,000		FUND 301
	Broadcast Pix Upgrade	19,000		FUND 301
Fleet & Facilities 3005191			288,444	
GF/WS	City Hall - Wind Retrofit 75% of Match Portion (Grant Total \$1,409,300)	264,244		001 RESERVES
GF/Bldg	Annex - 5 Year Building & Equipment R&R	4,200		FUND 301
GF	City Hall - 5 Year Building & Equipment R&R	20,000		FUND 301
Parks and Recs - 3005720			55,507	
	PRAC Capital Items	55,507		FUND 301
Police - 3005210			111,784	
	Portable Virtual Training System	82,000		FUND 303
	Portable Speed Trailer (PST)	9,784		FUND 303
	Telescopic Camera	20,000		FUND 303
BUILDING SERVICES - 3005240			16,400	
	5 Year RR Plan - Machinery & Equipment	4,700		FUND 101
	Annex - 5 Year Building & Equipment R&R	11,700		FUND 101
WATER & SEWER FUND 430 & 431			3,846,681	
ITEM 18	Standby Generator Warehouse Design	150,000		FUND 400
ITEM 19	Forklift Replacement	125,000		FUND 400
ITEM 20	Biological Filters Pre-Treatment	2,751,000		FUND 400
ITEM 21	Upsize Raw Water Wellfield Piping from wells 17 to 19	460,000		FUND 400
ITEM 22	Capri/Shores Master Lift Station (LS-40) Debris Removal Screening	272,600		FUND 400
	City Hall - Wind Retrofit 25% of Match Portion (Grant Total \$1,409,300)	88,081		FUND 400



City of Marco Island

FY 2021-22 Budget Summary

Description	Actual 2018	Actual 2019	Actual 2020	YE Projected 2021	Revised Budget 2021	Proposed Budget 2022	Revised FY21 vs Proposed FY22	Projected FY21 vs. Proposed FY22	Adopted Budget FY20 FTE	Adopted Budgeted FY21 FTE	As of 7/1/2021 FY20 FTE	Proposed Budgeted FY22 FTE
0010000 GENERAL FUND												
-001 General Fund Revenue Total	27,137,335	28,294,793	27,729,118	28,195,354	27,829,199	28,018,319	0.7%	-0.6%				
-5110- Legislative Total	110,611	95,176	91,656	98,423	102,510	97,700	-4.7%	-0.7%	7	7	7	7
-5120- Executive Total	833,331	751,372	728,963	860,999	864,789	761,543	-11.9%	-11.6%	7	6.5	5.5	5.5
-5130- Finance Total	766,723	862,477	895,029	901,593	908,509	908,164	0.0%	0.7%	6.5	6.5	6.5	6.5
-5140- Legal Total	483,126	425,762	411,729	391,986	415,000	395,000	-4.8%	0.8%	-	-	0	-
-5150- Growth Management Total	458,522	610,030	756,291	754,655	768,164	720,716	-6.2%	-4.5%	5.5	6.5	6.5	6.5
-5160- Information Technology Total	709,425	726,611	610,423	641,838	807,044	786,393	-2.6%	22.5%	5	4	4	4
-5190- General Government Total	923,021	890,449	924,453	1,490,134	1,524,677	1,541,737	1.1%	3.5%	0	1.5	1.5	1.5
-5191- Fleet & Facilities Maint. Total	-	-	-	125,689	-	1,265,016	0.0%	906.5%	0	0	9	9
-5210- Police Total	4,734,622	4,660,947	4,856,560	5,088,909	5,086,730	5,243,948	3.1%	3.0%	40.5	42.5	42	42
-5220- Fire Total	6,320,750	6,681,259	7,031,834	6,689,462	6,753,710	6,624,336	-1.9%	-1.0%	44	44	44	44
-5250- Emergency Management Total	-	-	549	28,033	28,850	-	-100.0%	-100.0%	-	-	0	-
-5290- Code Compliance Total	352,815	376,835	316,327	415,225	407,746	429,918	5.4%	3.5%	7.5	7	7	7
-5410- Public Works Total	2,618,797	2,692,835	3,132,882	3,298,989	3,300,070	2,798,055	-15.2%	-15.2%	13	13	12	12
-5720- Parks & Recs Total	1,376,783	1,466,497	1,396,368	1,591,093	1,628,014	1,173,423	-27.9%	-26.3%	13	13	7.5	7.5
Total Operating Expenses	19,688,524	20,240,250	21,153,065	22,377,028	22,595,813	22,745,949	0.7%	1.6%				
525850 - TRANSFERS OUT-DS	1,138,238	1,214,493	693,084	289,358	289,358	726,816	151.2%	151.2%				
525855 - TRANSFERS OUT-CIP	4,695,978	4,210,435	6,093,382	4,944,028	4,944,028	4,545,554	-8.1%	-8.1%				
Total Transfers Out	5,834,216	5,424,928	6,786,466	5,233,386	5,233,386	5,272,370	0.7%	0.7%				
-001 General Fund Expenditure Total	25,522,740	25,665,178	27,939,531	27,610,415	27,829,199	28,018,319	0.7%	1.5%				
Grand Total	1,614,595	2,629,615	(210,413)	584,940	-	-	0.0%	-100.0%	149.0	151.5	152.5	152.5

Significant Notes for FY21 Budget

- Budget is currently balance at Rollback of the Certified Taxable Values Received on July 1st
- 3% Wage increase is budgeted for the general employees and bargaining unit wages
- 15% health insurance premium increase is budgeted
- Budgeted use of reserves for city match portion of grant funding for Tide Leveling & City Hall Wind Retrofit
- Budget includes transfer out to Street Sweeper Lease.

Operating Budget Impact

\$	380,000
\$	240,000
\$	633,000
\$	67,600



City of Marco Island

FY 2021-22 Budget Summary

Description	Actual 2018	Actual 2019	Actual 2020	YE Projected 2021	Revised Budget 2021	Proposed Budget 2022	Revised FY21 vs Proposed FY22	Projected FY21 vs. Proposed FY22	Adopted Budget FY20 FTE	Adopted Budgeted FY21 FTE	As of 7/1/2021 FY20 FTE	Proposed Budgeted FY22 FTE
1010000 BUILDING FUND												
Building Service Revenue Total	2,261,677	2,302,925	2,138,700	4,812,348	4,208,776	3,038,598	-27.8%	-36.9%				
Building Service Operating Expense Total	2,277,156	2,434,110	1,478,207	2,724,648	2,780,098	2,999,698	7.9%	10.1%				
Building Services Transfers Out	22,117	31,973	1,148,125	1,865,703	1,428,678	38,900	-97.3%	-97.9%				
Building Services Grand Total	423,448	3,652	(327,384)	221,997	-	-	0.0%	-100.0%	17.5	20	19.5	21



City of Marco Island

FY 2021-22 Budget Summary

Description	Actual 2018	Actual 2019	Actual 2020	YE Projected 2021	Revised Budget 2021	Proposed Budget 2022	Revised FY21 vs Proposed FY22	Projected FY21 vs. Proposed FY22	Adopted Budget FY20 FTE	Adopted Budgeted FY21 FTE	As of 7/1/2021 FY20 FTE	Proposed Budgeted FY22 FTE
400 - WATER AND SEWER FUND												
4001000 - Water Revenue Marco Island	30,255,640	30,872,563	31,263,412	31,136,854	29,214,280	30,908,500	5.8%	-0.7%				
4002000 - Revenue Marco Shores	1,651,892	1,642,176	1,621,605	1,692,626	1,491,000	1,681,000	12.7%	-0.7%				
Utility Total Revenue	31,907,532	32,514,739	32,885,016	32,829,480	30,705,280	32,589,500	6.1%	-0.7%				
-5331 - North Plant Total	2,416,905	2,582,380	2,471,325	2,464,513	2,548,592	2,691,210	5.6%	9.2%	9	9	9	9
-5332 - South Plant Total	1,562,390	1,526,114	1,564,512	1,485,822	1,705,376	1,717,641	0.7%	15.6%	7	7	7	7
-5351 - Marco Island Sewer Plant Total	1,795,754	1,849,739	1,884,354	1,668,595	2,136,073	2,308,931	8.1%	38.4%	8	8	8	8
-5352 - Marco Shores Sewer Plant Total	167,773	159,400	135,263	-	-	-	0.0%		1	1	1	0
-5361 - Collections & Distribution Total	1,865,147	2,187,919	2,459,449	2,262,599	2,318,131	2,339,404	0.9%	3.4%	20	20	20	20
-5362 - Operation Maintenance Total	1,432,031	1,478,505	1,662,902	1,487,930	1,529,933	1,546,906	1.1%	4.0%	13	13	13	13
-5363 - Administration Total	15,958,099	16,205,766	16,425,008	15,791,836	16,015,403	18,047,627	12.7%	14.3%	6	6	6	7
-5364 - Financial Services Total	796,663	814,668	829,576	838,022	881,140	924,744	4.9%	10.3%	7.5	7.5	7.5	7.5
Total Expenses	25,994,763	26,804,490	27,432,388	25,999,317	27,134,648	29,576,463	9.0%	13.8%				
525840 - TRANSFERS OUT - GENERAL FUND	999,996	-	-	-	88,704	-	-100.0%					
525855 - TRANSFERS OUT-CIP	1,502,873	2,710,407	2,568,562	3,481,928	3,481,928	3,013,037	-13.5%	-13.5%				
Water & Sewer Fund Transfers Out Total	2,502,869	2,710,407	2,568,562	3,481,928	3,570,632	3,013,037	-15.6%	-13.5%				
Water & Sewer Grand Total	3,409,900	2,999,842	2,884,067	3,348,234	(0)	-	-100.0%	-100.0%	71.5	71.5	71.5	71.5



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
001 GENERAL FUND								
0000 UNDEFINED								
0010000-311000	AD VALOREM TAXES	(18,316,337)	(18,471,467)	(19,037,637)	(19,253,362)	(19,225,903)	(19,538,278)	1.6%
0010000-311200	DELINQUENT AD VALOREM TAXES	(4,514)	(14,012)	(3,470)	(3,476)	(5,000)	(5,000)	0.0%
0010000-312410	FIRST LOCAL OPTION FUEL TAX	(587,118)	(583,355)	(541,071)	(434,122)	(456,000)	(595,000)	30.5%
0010000-312420	SECOND LOCAL OPTIONS FUEL TAX	(444,889)	(440,616)	(409,875)	(325,784)	(348,000)	(455,000)	30.7%
0010000-312510	INSURANCE PREM TAX-FIREFIGHTER	(322,853)	(337,058)	(360,387)	0	(73,936)	(73,936)	0.0%
0010000-312520	CASUALTY INSUR PREM TAX-POLICE	(201,135)	(221,812)	(268,941)	0	(201,135)	(201,135)	0.0%
0010000-315000	COMMUNICATIONS SERVICE TAX	(969,671)	(781,728)	(464,165)	(262,066)	(466,776)	(380,000)	-18.6%
0010000-316000	LOCAL BUSINESS TAX	(30,873)	(28,632)	(28,151)	(12,807)	(29,000)	(29,000)	0.0%
0010000-316100	BEACH VENDOR PERMITS	(11,350)	(14,500)	(25,000)	(14,500)	(6,500)	(6,500)	0.0%
0010000-323400	FRANCHISE FEES - GAS	(32,476)	(35,626)	(28,655)	(26,826)	(26,000)	(26,000)	0.0%
0010000-324110	IMPACT FEES-FIRE	(50,977)	(76,410)	(62,440)	0	0	0	0.0%
0010000-324120	IMPACT FEES-POLICE	(35,758)	(60,525)	(48,556)	0	0	0	0.0%
0010000-324300	IMPACT FEE-TRANSPORTATION	(200,000)	(200,000)	(200,000)	0	0	0	0.0%
0010000-324600	IMPACT FEE-CULTURAL/RECREAT	(50,964)	(73,980)	(64,938)	0	0	0	0.0%
0010000-329120	OTHER PERMITS/FEES-SOLICIT	(75)	0	0	0	0	0	0.0%
0010000-330200	LOCAL REVENUE PUBLIC SAFETY	0	(40,028)	(43,056)	(43,446)	(40,000)	(40,000)	0.0%
0010000-335120	STATE REVENUE SHARING	(597,401)	(616,495)	(574,387)	(417,219)	(468,000)	(595,000)	27.1%
0010000-335150	STATE REVENUE ALCOHOL BEV LIC	(24,330)	(19,516)	(23,816)	(24,573)	(25,000)	(25,000)	0.0%
0010000-335180	STATE REVENUE HALF CENT TAX	(2,207,752)	(2,281,184)	(2,164,457)	(1,944,099)	(1,760,000)	(2,300,000)	30.7%
0010000-335210	STATE REVENUE FIREFIGHTER SUPP	(21,020)	(5,476)	(22,706)	(5,786)	(6,000)	(6,000)	0.0%
0010000-339000	PYMT FROM OTH-LIEU OF TAX-FIRE	(94,327)	(103,962)	(105,086)	(99,536)	(95,000)	(95,000)	0.0%
0010000-341220	CERTIFICATION & COPYING	(836)	(833)	(530)	(251)	(1,000)	(1,000)	0.0%
0010000-341310	ADMINISTRATIVE CHARGE-BLDG	(148,092)	(154,944)	(291,828)	(203,377)	(305,066)	(335,346)	9.9%
0010000-341315	ADMINISTRATIVE CHARGE-UTILITY	(1,053,336)	(1,130,052)	(1,022,292)	(693,288)	(1,039,932)	(1,031,424)	-0.8%
0010000-341905	ESTOPPEL FEES	(21,800)	(23,263)	(31,475)	(47,738)	(20,000)	(35,000)	75.0%
0010000-342100	POLICE SERVICES FEES	(35,424)	(72,928)	(63,346)	(47,641)	(32,000)	(40,000)	25.0%



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
0010000-342200	FIRE PROTECTION FEES	(394,470)	(679,083)	(356,143)	(228,876)	(300,000)	(350,000)	16.7%
0010000-342220	FIRE FALSE ALARM FEES	(4,980)	(37,825)	(40,725)	(2,100)	(30,000)	(37,000)	23.3%
0010000-342225	FIRE TECHNOLOGY FEES	(20,496)	(14,995)	(12,574)	(9,783)	(10,000)	(10,000)	0.0%
0010000-345000	LAND USE FEES	(224,633)	(180,247)	(226,519)	(225,263)	(167,200)	(250,000)	49.5%
0010000-351100	COURT FINES	(7,279)	(9,004)	(9,289)	(10,847)	(8,000)	(15,000)	87.5%
0010000-354000	FINES-LOCAL ORDINANCES	(2,523)	(1,863)	(48,958)	(39,178)	(5,000)	(45,000)	800.0%
0010000-354100	CODE COMPLIANCE FEE	(84,591)	(170,944)	(55,324)	(134,139)	(68,000)	(120,000)	76.5%
0010000-359000	OTHER FINES/FORFEIT-EDUCATION	(884)	(1,060)	(1,053)	(1,249)	(1,000)	(1,000)	0.0%
0010000-361100	INTEREST	(361,765)	(892,372)	(629,510)	(66,995)	(300,000)	(200,000)	-33.3%
0010000-366000	CONTRIBUTION & DONATIONS	(8,015)	0	(350)	(550)	0	0	0.0%
0010000-366005	DONATIONS - FIREWORKS	(25,200)	(20,013)	0	(22,100)	(10,000)	(20,000)	100.0%
0010000-369900	OTHER MISCELLANEOUS	(136,288)	(68,719)	(151,136)	(65,585)	(65,000)	(105,000)	61.5%
0010000-381900	USE OF UNASSIGNED FUND BAL	0	0	0	0	(1,805,551)	(633,000)	-64.9%
Department Total		(26,734,430)	(27,864,528)	(27,417,846)	(24,666,560)	(27,399,999)	(27,599,619)	0.7%
3100 RECREATION PROGRAM INCOME								
0013100-347210	SVC CHGE-REC PROG INCOME	(44,455)	(68,989)	(35,314)	(9,161)	(68,000)	(68,000)	0.0%
0013100-347220	SVC CHGE-REC CAMP MACKLE	(71,418)	(63,890)	(37,690)	(39,504)	(68,000)	(68,000)	0.0%
0013100-347240	SVC CHGE-FARMERS MARKET	(105,811)	(106,984)	(86,031)	(73,105)	(106,500)	(85,200)	-20.0%
0013100-349100	FOOD & BEVERAGE SALES	(11,669)	(13,294)	(9,893)	(9,273)	(15,000)	(15,000)	0.0%
0013100-362100	RENTAL INCOME	(35,045)	(16,864)	(9,555)	(6,711)	(19,000)	(19,000)	0.0%
0013100-366000	CONTRIBUTION & DONATIONS	(5,090)	(11,000)	(11,000)	(7,000)	(10,000)	(5,000)	-50.0%
0013100-369900	OTHER MISCELLANEOUS	(705)	(1,405)	(403)	0	(500)	(500)	0.0%
Department Total		(274,193)	(282,426)	(189,885)	(144,753)	(287,000)	(260,700)	-9.2%
3200 RACQUET CENTER INCOME								
0013200-347305	INSTRUCTION INCOME	(24,845)	(39,511)	(24,324)	(39,837)	(46,200)	(62,000)	34.2%
0013200-347405	TOURNAMENT INCOME	(3,974)	(300)	0	0	(3,000)	(3,000)	0.0%
0013200-347410	MEMBERSHIP INCOME	(65,402)	(67,335)	(75,080)	(51,325)	(60,000)	(60,000)	0.0%
0013200-347415	TENNIS INCOME	(5,875)	(4,910)	(1,388)	0	(6,000)	(6,000)	0.0%



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
0013200-349100	FOOD & BEVERAGE SALES	(698)	(678)	(637)	(503)	(500)	(500)	0.0%
0013200-362100	RENTAL INCOME	(7,786)	(10,973)	(6,765)	(14,838)	(8,500)	(8,500)	0.0%
0013200-369900	OTHER MISCELLANEOUS	(19,427)	(22,727)	(12,791)	(12,129)	(18,000)	(18,000)	0.0%
Department Total		(128,007)	(146,434)	(120,984)	(118,632)	(142,200)	(158,000)	11.1%
3400 SAILING CENTER INCOME								
0013400-347221	SVC CHGE-REC MICKYS SAILING	0	(1,570)	0	0	0	0	0.0%
Department Total		0	(1,570)	0	0	0	0	0.0%
Grand Total		(27,136,630)	(28,294,958)	(27,728,715)	(24,929,945)	(27,829,199)	(28,018,319)	0.7%

Legislative/Executive/Legal

2021-2022
Operating Budget



L. Upham 5.29.2020

Operating Budget FY22

- **Legislative:**
 - Largest expense is Ron Book's contract (W/S Dept pays half)
 - Second largest expense is phones/ipads/data plans for City Council
 - No significant changes = savings of 4.7%
- **Executive:**
 - Largest expense is professional services (survey, coaching)
 - No significant changes = adjustment of -11.9%
- **Legal:**
 - No significant changes in FY22 proposed budget
 - Council may consider hiring in-house Counsel; analysis in separate presentation



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
5110 LEGISLATIVE								
0015110-501100	EXECUTIVE SALARIES	49,614	48,535	47,683	34,233	48,600	45,720	-5.9%
0015110-512100	FICA TAXES	3,760	3,678	3,613	2,613	3,500	3,500	0.0%
0015110-523100	PROFESSIONAL SERVICES	36,954	32,802	35,347	35,550	36,000	36,000	0.0%
0015110-524000	TRAVEL & PER DIEM	694	383	234	715	1,770	1,980	11.9%
0015110-524100	COMMUNICATIONS	3,789	4,279	3,763	3,900	4,440	5,580	25.7%
0015110-524940	MISCELLANEOUS EXPENSE	575	1,693	760	1,339	2,100	1,620	-22.9%
0015110-525100	OFFICE SUPPLIES	0	0	177	1,580	4,900	2,100	-57.1%
0015110-525500	TRAINING	15,225	3,805	79	498	1,200	1,200	0.0%
Department Total		110,611	95,176	91,656	80,428	102,510	97,700	-4.7%



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
5120 EXECUTIVE								
0015120-501210	NON-BARGAINING UNIT WAGES	548,611	474,018	567,767	553,346	661,390	592,373	-10.4%
0015120-501250	BENEFIT WAGES	115,248	76,137	5,191	8,295	5,520	5,520	0.0%
0015120-501400	OVERTIME	454	243	40	115	300	300	0.0%
0015120-512100	FICA TAXES	45,302	39,168	41,994	38,311	46,800	46,000	-1.7%
0015120-512200	RETIREMENT CONTRIBUTIONS	37,542	19,458	35,145	33,948	43,260	37,000	-14.5%
0015120-512300	LIFE & HEALTH	60,822	52,521	64,789	52,126	69,814	44,520	-36.2%
0015120-523100	PROFESSIONAL SERVICES	0	0	0	14,500	20,000	18,000	-10.0%
0015120-523400	OTHER CONTRACTUAL SERVICES	15,994	65,505	3,095	427	1,600	1,000	-37.5%
0015120-524000	TRAVEL & PER DIEM	7,032	18,733	3,314	426	5,675	5,525	-2.6%
0015120-524100	COMMUNICATIONS	77	2,269	2,917	3,662	4,000	3,000	-25.0%
0015120-524905	OTHER CHGS - EMPLOYEE EXP	200	1,107	84	0	0	0	0.0%
0015120-525225	OPERATING SUPP - IT	0	0	0	385	400	1,000	150.0%
0015120-525400	MEMBERSHIPS AND PUBLICATIONS	1,222	854	2,968	3,374	3,375	4,650	37.8%
0015120-525500	TRAINING	825	1,359	1,659	1,754	2,655	2,655	0.0%
Department Total		833,331	751,372	728,963	710,669	864,789	761,543	-11.9%



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
5140 LEGAL								
0015140-523105	LEGAL - RETAINER	123,000	121,000	120,000	81,316	123,000	123,000	0.0%
0015140-523106	LEGAL - LITIGATION	13,848	4,128	264	0	12,000	12,000	0.0%
0015140-523107	LEGAL - OTHER	346,278	300,634	291,465	190,366	280,000	260,000	-7.1%
Department Total		483,126	425,762	411,729	271,682	415,000	395,000	-4.8%

The seal of the City of Marco Island is centered in the background. It features a circular emblem with a yellow sun rising over a blue body of water. A brown eagle is perched on the right side of the water. The emblem is flanked by two green palm trees. A yellow banner at the bottom of the seal reads "MARCO ISLAND" and "City of".

Finance Department

FY2022

Operating Budget

L. Upham 7.8.2021

Operating Budget Comparison

- **FY2018 - \$766,723 (actual)**
- **FY2019 - \$862,477 (actual)**
- **FY2020 - \$895,029 (actual)**
- **FY2021 - \$908,509 (revised budget)**
- **FY2022 - \$908,164 (requested)**
- **Number of FTEs – 6.5**

Highlights:

- Aside from personnel costs, the largest expense in the Finance Department budget is subscription and maintenance of the financial software (TylerMunis).
- As most of the Finance Department staff hold advance degrees and professional certifications, every fiscal year funds are budgeted for continuing education, training and membership fees in professional organizations.



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
5130 FINANCE								
0015130-501210	NON-BARGAINING UNIT WAGES	371,687	430,452	567,050	446,115	559,862	572,209	2.2%
0015130-501250	BENEFIT WAGES	96,249	112,212	720	540	720	720	0.0%
0015130-501400	OVERTIME	0	0	0	47	600	0	-100.0%
0015130-512100	FICA TAXES	34,897	38,403	40,318	32,221	42,380	43,600	2.9%
0015130-512200	RETIREMENT CONTRIBUTIONS	23,610	25,367	34,821	28,654	34,700	37,000	6.6%
0015130-512300	LIFE & HEALTH	78,971	96,404	107,430	70,973	97,755	95,532	-2.3%
0015130-523100	PROFESSIONAL SERVICES	7,125	2,250	10,000	6,000	12,971	12,971	0.0%
0015130-523200	ACCOUNTING AUDITING	20,100	24,495	19,650	22,560	22,707	22,707	0.0%
0015130-523400	OTHER CONTRACTUAL SERVICES	98,188	108,868	2,826	1,714	5,100	6,800	33.3%
0015130-524000	TRAVEL & PER DIEM	4,970	3,648	0	0	4,350	9,350	114.9%
0015130-524100	COMMUNICATIONS	1,993	1,054	973	1,000	1,020	1,140	11.8%
0015130-524700	PRINTING AND BINDING	700	500	949	821	1,100	1,275	15.9%
0015130-524900	OTHER CHGS & OBLIGATIONS	18,634	12,690	13,323	8,542	14,280	14,280	0.0%
0015130-524935	OTHER CHGS - PAYMENT PROCESS	0	0	0	0	120	0	-100.0%
0015130-525100	OFFICE SUPPLIES	2,691	2,169	919	1,200	3,000	2,500	-16.7%
0015130-525225	OPERATING SUPP - IT	0	0	91,413	88,631	92,214	77,030	-16.5%
0015130-525400	MEMBERSHIPS AND PUBLICATIONS	2,489	2,145	2,283	2,215	3,340	3,760	12.6%
0015130-525500	TRAINING	4,420	1,820	2,355	9,901	12,290	7,290	-40.7%
Department Total		766,723	862,477	895,029	721,133	908,509	908,164	0.0%

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General Government

FY2022

Operating Budget

Operating Budget Comparison

General Government

	FY2018 actual	FY2019 actual	FY2020 actual	FY2021 Revised budget	FY2022 requested budget
Other operating	240,221	207,649	241,653	308,995	141,710
Insurance premiums	682,800	682,800	682,800	586,758	627,258
Contingency				628,924	769,000
Total	923,021	890,449	924,453	1,524,677	1,537,968

Highlights:

- The reason for decrease in **Other operating** funds is fleet and facility items being transferred to a newly created Fleet & Facilities Department. City Hall and its campus' maintenance related items are no longer in the General Government budget. Items remaining in General Government are City-wide legal advertising, postage expenses, general government portion of phone and internet service, as well as several other smaller expenses that are shared city-wide and do not clearly fall under any other department. Finally, new employee background and physical checks, etc. are covered with these funds.
- City anticipates 20% increase in the Property and Liability **insurance premium**, which is split between General Government and Water & Sewer. That is reflected in the proposed budget
- The **Contingency** budget covers
 - (a) Employee personal leave cash-outs.
 - (b) A 3% increase ear tagged for general employees, and
 - (c) A 15% increase in health insurance premium has been set aside.



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
5190 GENERAL GOVERNMENT								
0015190-501200	REGULAR SALARIES & WAGES	0	0	32,002	27,208	31,300	30,300	-3.2%
0015190-512100	FICA TAXES	0	0	2,448	2,081	2,500	2,400	-4.0%
0015190-523100	PROFESSIONAL SERVICES	0	6,934	0	13,936	14,000	0	-100.0%
0015190-523400	OTHER CONTRACTUAL SERVICES	56,738	23,682	19,627	25,856	26,250	13,000	-50.5%
0015190-523416	LEGAL ADVERTISING	23,471	23,884	28,788	23,150	23,900	23,900	0.0%
0015190-524100	COMMUNICATIONS	25,774	26,656	21,298	17,308	32,670	21,000	-35.7%
0015190-524200	FREIGHT & POSTAGE	21,419	17,688	6,936	1,858	9,000	8,000	-11.1%
0015190-524310	UTILITY SERVICE - ELECTRIC	18,623	16,928	18,238	19,000	21,600	0	-100.0%
0015190-524330	UTILITY SERVICE - WATER/SEWER	17,233	18,245	16,600	14,814	16,200	0	-100.0%
0015190-524350	UTILITY SERVICE - WASTE DISP	9,530	10,979	11,272	11,000	11,100	0	-100.0%
0015190-524400	RENTAL & LEASES	9,444	6,842	6,159	4,006	10,640	10,000	-6.0%
0015190-524500	INSURANCE	682,800	682,800	682,800	391,172	586,758	627,258	6.9%
0015190-524600	REPAIR & MAINTENANCE	0	2,992	4,170	1,200	4,410	0	-100.0%
0015190-524605	REPAIR & MAINT - VEHICLES	1,975	305	471	478	715	0	-100.0%
0015190-524610	REPAIR & MAINT - FACILITIES	21,785	21,980	30,336	13,606	19,000	0	-100.0%
0015190-524615	REPAIR & MAINT - EQUIPMENT	1,675	0	0	0	0	0	0.0%
0015190-524700	PRINTING AND BINDING	2,901	5,411	3,299	3,044	5,000	5,000	0.0%
0015190-524800	PROMOTIONAL ACTIVITIES	3,645	1,694	724	1,348	2,800	2,100	-25.0%
0015190-524905	OTHER CHGS - EMPLOYEE EXP	14,433	9,034	12,010	9,219	17,300	16,300	-5.8%
0015190-525100	OFFICE SUPPLIES	7,035	7,237	7,874	4,100	5,000	5,000	0.0%
0015190-525200	OPERATING SUPPLIES	1,822	4,315	3,239	2,995	3,000	2,000	-33.3%
0015190-525205	OPER SUPPLIES - FUEL	585	661	18	100	880	0	-100.0%
0015190-525225	OPERATING SUPP - IT	0	0	13,355	43,489	48,670	110	-99.8%
0015190-525400	MEMBERSHIPS AND PUBLICATIONS	2,133	2,181	2,789	3,006	3,060	2,600	-15.0%
0015190-525800	CONTINGENCY	0	0	0	0	40,000	40,000	0.0%
0015190-525805	CONTINGENCY - UNASSIGNED	0	0	0	0	588,924	732,769	24.4%
Department Total		923,021	890,449	924,453	633,973	1,524,677	1,541,737	1.1%



Information Technology

FY 22 Operating Budget

FY21 Operating Budget Comparison

FY22 Request to FY21 Revised Budget Comparison

<u>FY21</u>	<u>FY22</u>	<u>Total Difference</u>
\$807,044	\$786,393	-\$20,651 (-0.026%)

Staffing

<u>FY20</u>	<u>FY21</u>	<u>Total Difference</u>
4 FTE	4 FTE	0

FY22 IT Budget

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
5160 INFORMATION TECHNOLOGY								
0015160-501210	NON-BARGAINING UNIT WAGES	296,494	302,445	301,751	163,026	310,166	274,016	-11.7%
0015160-501250	BENEFIT WAGES	82,194	82,161	60	0	0	0	0.0%
0015160-501400	OVERTIME	0	267	578	343	1,000	1,000	0.0%
0015160-512100	FICA TAXES	28,461	28,828	22,452	12,085	29,907	18,080	-39.5%
0015160-512200	RETIREMENT CONTRIBUTIONS	18,676	18,970	17,566	8,974	19,300	19,400	0.5%
0015160-512300	LIFE & HEALTH	26,297	29,600	30,765	15,164	43,484	37,380	-14.0%
0015160-523100	PROFESSIONAL SERVICES	4,416	16,435	7,375	42,815	67,000	65,500	-2.2%
0015160-523400	OTHER CONTRACTUAL SERVICES	150,390	147,383	21,293	8,953	46,350	32,150	-30.6%
0015160-524000	TRAVEL & PER DIEM	2,572	474	0	0	200	5,000	2400.0%
0015160-524100	COMMUNICATIONS	3,562	3,110	2,420	2,500	15,249	44,971	194.9%
0015160-524600	REPAIR & MAINTENANCE	0	1,410	281	500	17,000	17,000	0.0%
0015160-524605	REPAIR & MAINT - VEHICLES	115	483	16	200	1,000	1,000	0.0%
0015160-524615	REPAIR & MAINT - EQUIPMENT	54	0	0	0	0	0	0.0%
0015160-525100	OFFICE SUPPLIES	1,285	211	333	439	500	500	0.0%
0015160-525200	OPERATING SUPPLIES	57,941	68,583	13,350	13,932	18,300	14,000	-23.5%
0015160-525205	OPER SUPPLIES - FUEL	48	98	79	150	720	600	-16.7%
0015160-525215	OPERATING SUPP - MEDIA CENTER	30,326	24,100	29,627	30,292	30,320	32,720	7.9%
0015160-525220	OPERATING SUPP - UNIFORMS	372	393	314	275	600	600	0.0%
0015160-525225	OPERATING SUPP - IT	0	0	161,571	145,617	199,428	216,176	8.4%
0015160-525400	MEMBERSHIPS AND PUBLICATIONS	730	585	200	200	320	300	-6.3%
0015160-525500	TRAINING	5,490	1,073	393	3,094	6,200	6,000	-3.2%
Department Total		709,425	726,611	610,423	448,559	807,044	786,393	-2.6%



Information Technology Department

I.T. Team

FY21 IT Staff	
1 F/T	IT Director
1 F/T (Hourly)	Help Desk Technician
1 F/T	IT Specialist
1 F/T	Sr. Network Specialist
1 P/T (Hourly Temp)*	AV Technician

Large Operating Cost Changes

Information Technology Dept. – Total \$786,393 -0.026%

- Communications
 - Internet Services and Phone Services realignment from General Government to IT – Communications – Internet Service at \$31,200/annual and Phone Service at \$19,700/annual



FY22 Current and Future Initiatives

• OPEX

- IT Training
- Other Professional Services
 - Continuation of GIS Consulting
 - IT Consulting (Azure Cloud and Mobile Devices)
- Operating Supplies - IT
 - Central Event Logging
 - IDS Network Monitoring
 - Adobe Enterprise Licensing (Site License for Acrobat and Misc. Adobe Software)
 - Employee E-Mail Phishing and Training
 - IT Hardware Warranty Renewals (Servers, SANs, Switches)

• CAPEX

- New Capital Initiatives in FY22
 - BROADCAST PIX Upgrade (Windows 10)
 - Tightrope System - Video Steaming, Program Scheduling and HD Video.
- Existing Capital Initiatives
 - PC Refresh - Annual
 - Server Upgrades
 - Network H/W Replacement
 - Audio/Visual System Break/Fix

FY22 – Professional Services

Request to maintain funds for professional services and consulting to accomplish additional specialized IT Projects (cloud services, mobile device management):

Professional Services:

- ESRI ArcGIS Professional Services \$15,000
 - Microsoft Cloud (AZURE) Prof. Services \$8,000
 - GIS Consulting remote and on-premise \$40,000
 - ENCORE – AV ROOM Title Machine Software and Hardware Warranty and Services \$2,500
- Total \$65,500

Benefits-

1. Continue to leverage 3rd party consulting expertise towards completing current projects and goals.
2. Allow staff to complete other projects and goals.

FY22 - Operating Supplies

1. Adobe Acrobat and Adobe Misc Enterprise Site Licensing \$14,000/annual
2. Central Event Logging Software est. \$21,500/annual based on amount of logs/data processed
3. DNS based Security Services – Cisco Umbrella \$2700/annual
4. Employee Phishing Security and Training \$4000/annual

Benefits-

1. Implement a city-wide enterprise license for latest Adobe Software, keep consistency in versions sitewide.
2. Centralize event and error logs for review and troubleshooting, event correlation and security event review.
3. Automation of alerting for possible security events allows for increased visibility into network, intrusion Detection monitoring and correlation
4. Educates employees on how to spot and report suspected phishing attempts. Provides periodic testing of employees for reporting and education push to those that require it.



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
5160 INFORMATION TECHNOLOGY								
0015160-501210	NON-BARGAINING UNIT WAGES	296,494	302,445	301,751	163,026	310,166	274,016	-11.7%
0015160-501250	BENEFIT WAGES	82,194	82,161	60	0	0	0	0.0%
0015160-501400	OVERTIME	0	267	578	343	1,000	1,000	0.0%
0015160-512100	FICA TAXES	28,461	28,828	22,452	12,085	29,907	18,080	-39.5%
0015160-512200	RETIREMENT CONTRIBUTIONS	18,676	18,970	17,566	8,974	19,300	19,400	0.5%
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0015160-523100	PROFESSIONAL SERVICES	4,416	16,435	7,375	42,815	67,000	65,500	-2.2%
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0015160-524600	REPAIR & MAINTENANCE	0	1,410	281	500	17,000	17,000	0.0%
0015160-524605	REPAIR & MAINT - VEHICLES	115	483	16	200	1,000	1,000	0.0%
0015160-524615	REPAIR & MAINT - EQUIPMENT	54	0	0	0	0	0	0.0%
0015160-525100	OFFICE SUPPLIES	1,285	211	333	439	500	500	0.0%
0015160-525200	OPERATING SUPPLIES	57,941	68,583	13,350	13,932	18,300	14,000	-23.5%
0015160-525205	OPER SUPPLIES - FUEL	48	98	79	150	720	600	-16.7%
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0015160-525225	OPERATING SUPP - IT	0	0	161,571	145,617	199,428	216,176	8.4%
0015160-525400	MEMBERSHIPS AND PUBLICATIONS	730	585	200	200	320	300	-6.3%
0015160-525500	TRAINING	5,490	1,073	393	3,094	6,200	6,000	-3.2%
Department Total		709,425	726,611	610,423	448,559	807,044	786,393	-2.6%



Fleet & Facilities Management

Fiscal Year 2021-2022
Operating Budget

Fleet & Facilities Management Department



- **Vision** — *To provide award-winning, safe, efficient, resilient, and sustainable fleet and facilities service that embodies the City of Marco Island's quality and standards.*
- **Mission** — *To deliver high-quality, best-value facilities and vehicles to meet the needs of our residents, visitors, and businesses today and tomorrow.*

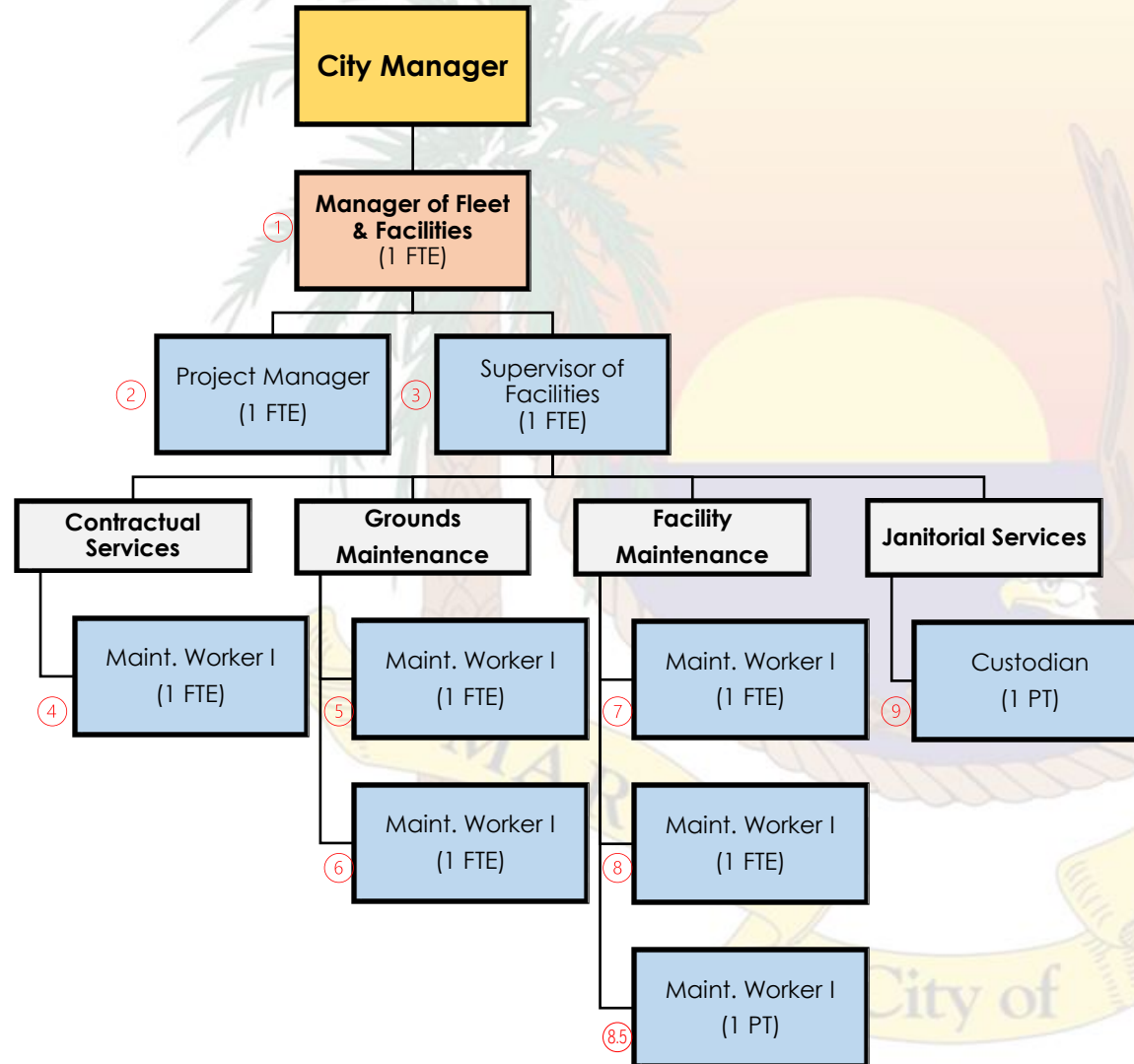
Fleet & Facilities Management Department

Responsibilities:

1. City-Wide Facilities (Excluding Water/Sewer)
 - Construction, Maintenance, Repair, & Replacements
2. Properties & Grounds (Excluding Water/Sewer)
3. City Fleet
 - Maintenance, Repair, & Replacements
4. City Asset Management Program
 - System Implementation and Management



Personnel



Total FTE's = 9

- 8 Full-Time (1 FTE)
- 2 Part-Time (.5 FTE)



Total Operating Budget

Fiscal Year 2021

\$0

Fiscal Year 2022

\$1,265,016

Comprised of the Following:

- Centralized General Government Fleet and Facilities Operating Expenses
 - Personnel
 - Contractual Services (Landscaping Contract for Parks and Facilities)
 - Operating Supplies & Etc.
- Asset Management – Licensing for Phase I (Approved FY2021)
- City Hall Annex - Operating & Maintenance Expenses



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
5191 FLEET AND FACILITIES								
0015191-501210	NON-BARGAINING UNIT WAGES	0	0	0	48,707	0	510,530	0.0%
0015191-501250	BENEFIT WAGES	0	0	0	0	0	4,800	0.0%
0015191-501400	OVERTIME	0	0	0	89	0	15,000	0.0%
0015191-512100	FICA TAXES	0	0	0	3,622	0	37,300	0.0%
0015191-512200	RETIREMENT CONTRIBUTIONS	0	0	0	2,609	0	33,000	0.0%
0015191-512300	LIFE & HEALTH	0	0	0	6,288	0	89,300	0.0%
0015191-523400	OTHER CONTRACTUAL SERVICES	0	0	0	0	0	390,681	0.0%
0015191-524000	TRAVEL & PER DIEM	0	0	0	0	0	2,100	0.0%
0015191-524100	COMMUNICATIONS	0	0	0	0	0	6,045	0.0%
0015191-524310	UTILITY SERVICE - ELECTRIC	0	0	0	0	0	40,000	0.0%
0015191-524330	UTILITY SERVICE - WATER/SEWER	0	0	0	0	0	26,500	0.0%
0015191-524350	UTILITY SERVICE - WASTE DISP	0	0	0	0	0	15,100	0.0%
0015191-524400	RENTAL & LEASES	0	0	0	0	0	840	0.0%
0015191-524600	REPAIR & MAINTENANCE	0	0	0	0	0	4,500	0.0%
0015191-524605	REPAIR & MAINT - VEHICLES	0	0	0	0	0	3,800	0.0%
0015191-524610	REPAIR & MAINT - FACILITIES	0	0	0	0	0	34,400	0.0%
0015191-524650	REPAIR & MAINT - PARKS	0	0	0	0	0	0	0.0%
0015191-525100	OFFICE SUPPLIES	0	0	0	0	0	4,000	0.0%
0015191-525200	OPERATING SUPPLIES	0	0	0	0	0	22,400	0.0%
0015191-525205	OPER SUPPLIES - FUEL	0	0	0	0	0	2,900	0.0%
0015191-525220	OPERATING SUPP - UNIFORMS	0	0	0	0	0	2,660	0.0%
0015191-525225	OPERATING SUPP - IT	0	0	0	0	0	15,760	0.0%
0015191-525400	MEMBERSHIPS AND PUBLICATIONS	0	0	0	0	0	1,400	0.0%
0015191-525500	TRAINING	0	0	0	0	0	2,000	0.0%
Department Total		0	0	0	61,315	0	1,265,016	0.0%

The seal of the City of Marco Island is centered in the background. It features a circular emblem with a yellow sun rising over a blue body of water. A brown eagle is perched on the right side of the water. The emblem is flanked by two green palm trees. A yellow banner at the bottom of the seal reads "MARCO ISLAND" and "City of".

Police Department

*2021 – 2022
Operating Budget*

Budget Comparison

FY21 Revised Budget vs FY22 Proposed

FY21

\$5,086,730

FY22

*\$5,243,948

Total Difference

\$157,218 (3.1%)

*Note: The Police Union is currently in negotiations and therefore this does not reflect proposed salary adjustments.

Proposed FY22 Changes

- Overall wages category decreased
 - Proposed overtime: + \$60,000
 - 3-year average is \$138,786 overtime (FY21 budgeted \$40,000; requesting \$100,000)
- Key benefit increases: + \$53,072
 - Life & Health: \$53,072
- Operations key increases: + \$49,730
 - Communications: \$16,224 (GPS system tracking, phones/data plans)
 - Printing and Binding: \$900 (ticket books)
 - Office Supplies: \$2,100 (paper and toner)
 - Operating Supplies: \$9,700 (uniform requests due to staffing)
 - Operating Supplies: \$10,125 IT Software (accreditation standards)
 - Training: \$10,681 (mandates, de-escalation training)

FY22 Initiative (additional FTE)

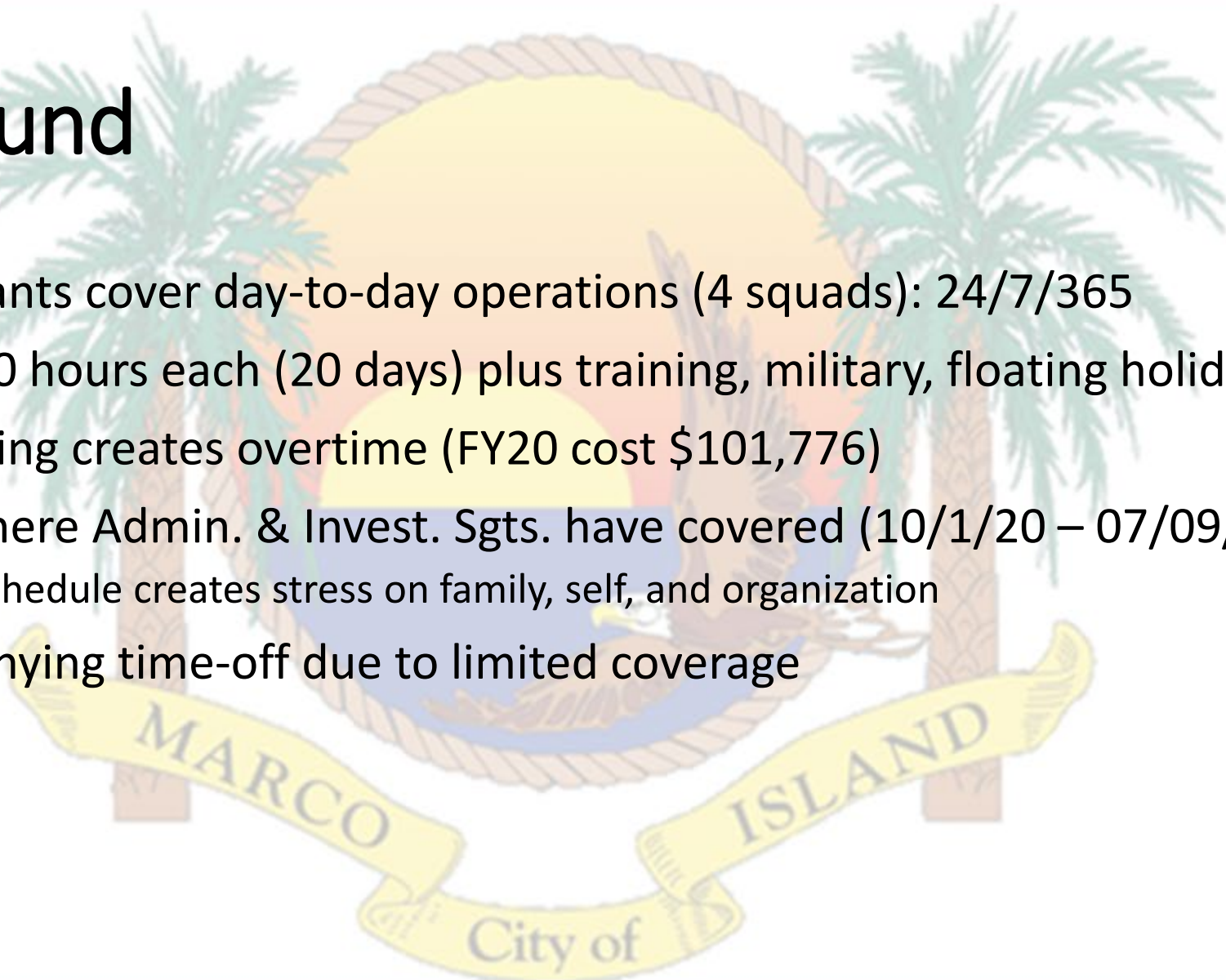
Increase staffing by one Sergeant position

- Responsible for Marine, Traffic and coverage activities
- Current staffing: 6 Sergeant positions
 - 4 Patrol, 1 Investigative, 1 Administrative / SRO
- Overall Sergeant responsibilities:
 - First-line supervision of day-to-day operations
 - Perform all duties of officer plus supervise, coordinate, decision-maker
 - Decision-maker when they are only supervisor on duty
 - Responsible for training, workload parity, employee performance
 - SMEs: Review all paperwork, approve search warrants, notifications
 - Collateral duties like armory, training, scheduling, technology, etc.

Total cost: \$103,496

Background

- Patrol Sergeants cover day-to-day operations (4 squads): 24/7/365
- Time Off: 240 hours each (20 days) plus training, military, floating holiday, comp time
- Current staffing creates overtime (FY20 cost \$101,776)
- 139 shifts where Admin. & Invest. Sgts. have covered (10/1/20 – 07/09/21)
 - Rotating schedule creates stress on family, self, and organization
- Currently denying time-off due to limited coverage





Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
5210 POLICE								
0015210-501210	NON-BARGAINING UNIT WAGES	450,974	551,272	676,003	586,216	762,512	710,050	-6.9%
0015210-501220	BARGAINING UNIT WAGES	1,862,488	1,804,345	1,990,250	1,472,585	2,106,789	2,050,311	-2.7%
0015210-501250	BENEFIT WAGES	270,759	241,658	21,836	18,527	0	24,000	0.0%
0015210-501400	OVERTIME	106,114	127,107	183,081	162,055	40,000	100,000	150.0%
0015210-501410	REIMBURSABLE OVERTIME	0	144	32,974	12,867	42,000	40,000	-4.8%
0015210-512100	FICA TAXES	196,960	200,290	215,121	165,472	224,000	210,000	-6.3%
0015210-512200	RETIREMENT CONTRIBUTIONS	711,627	637,440	527,317	468,923	753,472	743,900	-1.3%
0015210-512205	CASUALTY INSUR PREM TAX	201,135	221,812	268,941	0	169,244	169,244	0.0%
0015210-512300	LIFE & HEALTH	432,378	426,227	434,670	309,364	466,545	519,617	11.4%
0015210-512910	BUDGETED VACANCY	0	0	0	0	(85,248)	0	-100.0%
0015210-523100	PROFESSIONAL SERVICES	15,444	12,422	40,915	18,341	25,325	28,325	11.8%
0015210-523400	OTHER CONTRACTUAL SERVICES	24,775	50,292	23,616	3,777	8,972	2,100	-76.6%
0015210-523440	REIMBURSABLE OTHER CONTRACTUAL	0	0	0	14,765	20,000	20,000	0.0%
0015210-523445	OTHER CONTRACTUAL FFM	0	0	0	0	0	6,872	0.0%
0015210-523500	INVESTIGATIONS	4,930	6,604	8,120	6,404	13,835	14,335	3.6%
0015210-524000	TRAVEL & PER DIEM	9,604	13,310	4,788	260	15,010	18,010	20.0%
0015210-524100	COMMUNICATIONS	33,352	38,217	45,087	42,762	45,236	61,460	35.9%
0015210-524200	FREIGHT & POSTAGE	1,542	495	446	1,705	2,500	1,000	-60.0%
0015210-524310	UTILITY SERVICE - ELECTRIC	34,386	33,740	34,993	34,800	34,800	40,440	16.2%
0015210-524330	UTILITY SERVICE - WATER/SEWER	8,374	8,618	8,118	5,584	8,300	8,300	0.0%
0015210-524400	RENTAL & LEASES	3,649	765	0	0	5,000	5,000	0.0%
0015210-524600	REPAIR & MAINTENANCE	0	8,718	11,541	2,868	13,193	13,193	0.0%
0015210-524605	REPAIR & MAINT - VEHICLES	73,638	58,591	61,758	43,718	64,000	70,000	9.4%
0015210-524610	REPAIR & MAINT - FACILITIES	24,340	22,093	31,163	18,936	30,000	30,040	0.1%
0015210-524615	REPAIR & MAINT - EQUIPMENT	7,879	0	0	0	0	0	0.0%
0015210-524620	REPAIR & MAINT - MARINE VEH	20,677	14,334	13,622	11,339	17,000	17,000	0.0%



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
0015210-524700	PRINTING AND BINDING	2,357	1,363	1,458	733	1,100	2,000	81.8%
0015210-524800	PROMOTIONAL ACTIVITIES	8,478	5,567	5,463	5,396	9,000	9,000	0.0%
0015210-524900	OTHER CHGS & OBLIGATIONS	0	0	120	0	0	0	0.0%
0015210-524935	OTHER CHGS - PAYMENT PROCESS	0	0	0	141	500	500	0.0%
0015210-525100	OFFICE SUPPLIES	5,565	6,090	6,761	5,652	6,900	9,000	30.4%
0015210-525200	OPERATING SUPPLIES	48,116	31,818	38,866	41,739	50,335	50,835	1.0%
0015210-525205	OPER SUPPLIES - FUEL	79,258	81,648	70,014	68,876	88,000	90,500	2.8%
0015210-525220	OPERATING SUPP - UNIFORMS	36,157	24,320	54,735	19,335	39,900	49,600	24.3%
0015210-525225	OPERATING SUPP - IT	37,614	13,883	30,642	32,899	69,332	79,457	14.6%
0015210-525400	MEMBERSHIPS AND PUBLICATIONS	1,751	1,030	1,159	2,170	5,059	5,059	0.0%
0015210-525500	TRAINING	20,298	16,737	12,984	9,121	34,119	44,800	31.3%
Department Total		4,734,622	4,660,947	4,856,560	3,587,329	5,086,730	5,243,948	3.1%

SCHEDULE 9A - REQUEST FOR NEW POSITION

Department POLICE

Proposed Title of Position Police Sergeant

Type of Request Full Time ▼

Number of Positions Requested 1 (One)

Bargaining Unit: YES ▼

Position Summary: Enter the characteristics of the class as it appears on the official job description approved by Human Resources.

Police Sergeant Class Code 3030: Performs responsible technically skilled supervisory work in a comprehensive municipal law enforcement department. Responsibilities extend to an assigned shift of uniformed patrol as well as civilian staff engaged in other administrative functions. Work includes substantial contribution to the department's community involvement activities and programs. Position typically supervises employees and schedules day-to-day work activities to provide optimum efficiency and productivity. Position requires an advanced understanding and wide application of principles, theories, and concepts in law enforcement operations.

Alternatives: What alternate measures have been taken to address this need/issue/problem? Are there solutions other than adding a new position that have been utilized or considered?

PERSONAL SERVICES COSTS

Enter the anticipated starting salary and overtime in the fields highlighted in yellow. Also enter the applicable retirement and workers compensation rates listed in the tables.

Hiring Salary		\$ 65,800	\$ 65,800
Overtime		\$ 5,238	\$ 5,238
FICA Taxes		7.65%	\$ 5,434
Retirement	Regular Full Time Ret ▼	6.50%	\$ 4,617
Insurance			\$ 21,731
Health	FAMILY ▼	\$ 21,547	
Dental	FAMILY ▼	\$ 184	
Life	YES ▼	\$ 171	\$ 171
Workers Comp	POLICE OFFICER & DRIVER ▼	2.12%	\$ 1,504
Other (describe)			\$ -
Total Cost of Position			\$ 104,495

The seal of the City of Marco Island is a circular emblem. It features a central sun with a yellow face and orange rays, partially obscured by a blue banner. The banner is held by two palm trees, one on each side. The banner is yellow with the words "MARCO" and "ISLAND" in blue capital letters. Below the banner, the words "City of" are written in a smaller font. The entire seal is set against a white background.

Code Compliance

*2021 – 2022
Operating Budget*

Budget Comparison

FY21 Revised Budget vs FY22 Proposed

FY21

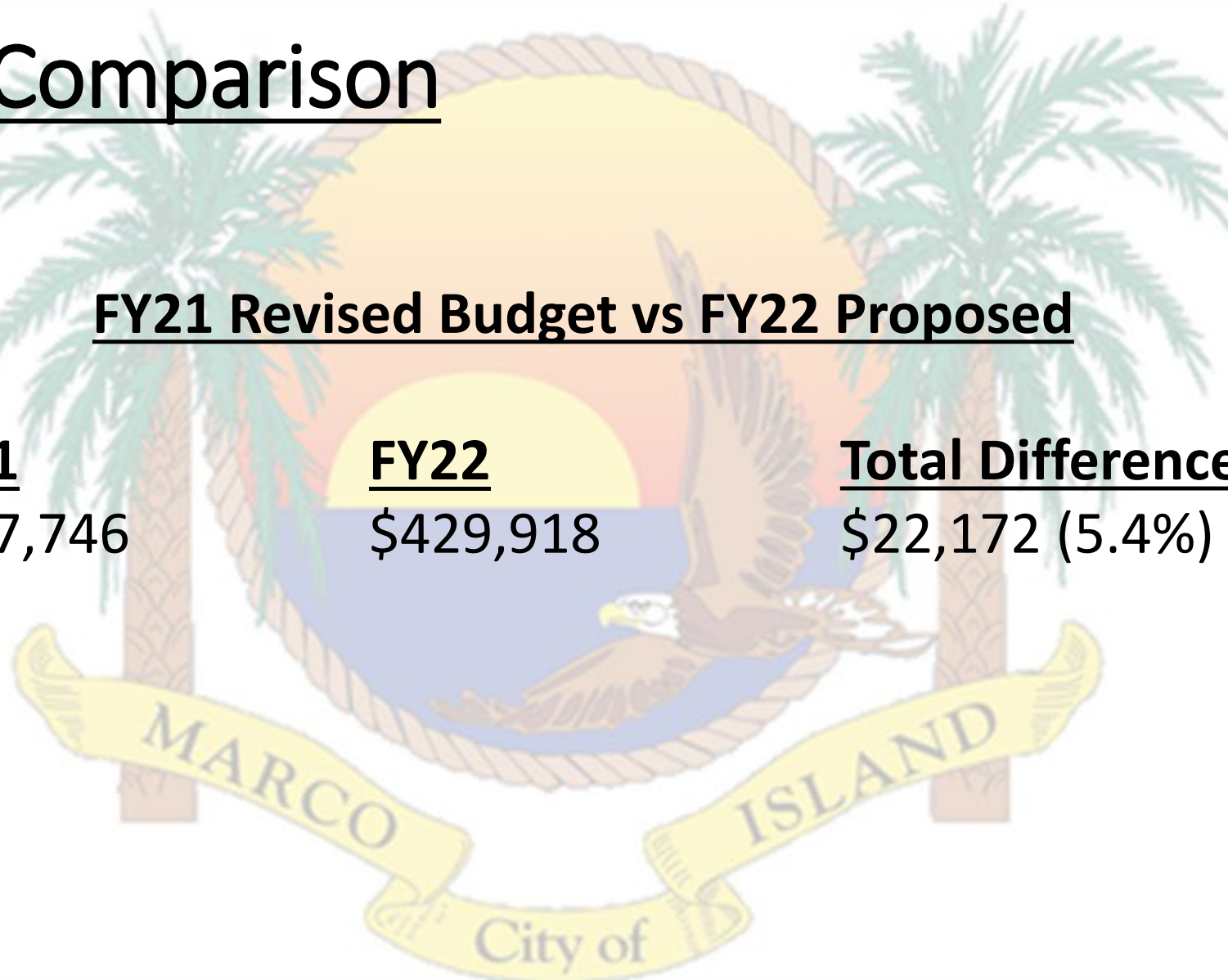
\$407,746

FY22

\$429,918

Total Difference

\$22,172 (5.4%)



Proposed FY22 Changes

- Overall wages category: + \$10,275
 - Proposed overtime: + \$3,000
 - Pre-COVID comparison avg \$9,296 (budgeted \$7,000; requesting \$10,000)
- Key benefit increases: + \$2,761 (FICA)
- Operations key increases: + \$4,927
 - Freight and postage: \$2,000 (Magistrate hearings require certified mail)
 - Office Supplies: \$800 (paperwork for Magistrate hearings)
 - Operating Supplies: \$1,000 (uniform requests due to staffing)
 - Training: \$2,315 (certification classes)
- Operations key decreases
 - Communications: - \$1,188
 - Repair & Maintenance of vehicles: - \$3,100

Code Enforcement: ensures compliance with City ordinances

- Code enforcement is a function local governments perform that citizens consider important for accomplishing community goals, such as protecting property values, public health, safety, business activities, and the environment.
- Focus areas: beach patrol, environmental (fertilizer, protective species, etc.), floodplain, parking requirements and enforcement, public nuisance/noise, storm water (MS4), utilities, building/construction, fire protection/prevention, lighting, planning and zoning, signage, streets, sidewalks, and right-of-way, and support/ancillary service for MIPD.
- Each principle of the 2019 Strategic Plan has a code element: great residential community, small town feel, beauty, world class beach and natural environment, waterways, convenient coastal living, pride in our Marco Island community.

FY22 Initiative – Improve Code Compliance

- Current resources: 1 F/T Supervisor and 10 P/T Community Service Officers (CSO). Staffed 12 hours a day, 7 days a week (6 am- 6 pm)
- The only unit or department in the City which uses exclusively part-time field and administrative personnel.
- Current schedule: takes 14 days for each street in the City to be covered once (RVs, trash, lawn, etc).
- No routine patrols during the late afternoon or evenings (lighting, signs, noise, parking, trash cans, construction, turtle lights, etc.).
- No marine capacity.
- Each month the violations on the island exceed the unit's ability to proactively locate and address the violations.
- Monthly, the caseload to go before the Magistrate exceeds the number of cases that may be processed.

Code Enforcement Activities

- A clear upward trend in all activities has been observed since 2019:
 - Code Enforcement events increased 8%, Beach Activities up 271%, and all other events growing 22%.
 - Cases taken before the Magistrate are anticipated to increase 220%. Construction permits have increased 27%, as well as permanent and transient population trends.

<i>Activities</i>	2019	2020	2021 Projected
Code Enforcement	5,566	4,756*	6,027
Beach Patrol	1,706	5,561	6,324
Other	1,461	1,618	1,779

*The dip in Code Enforcement activities in 2020 was directly attributed to staffing issues.

Code Enforcement Initiatives (option 1)

Add Personnel & Associated Equipment:

- 4 Full-time CSOs: Estimated increase to operations budget is \$272K for personnel, \$145K for capital {3 vehicles & equipment, 7 radios} (excluding boat – separate initiative form) and \$14K in operating costs {phones, vehicle GPS, data modems, uniforms and training}. **Total budget impact: \$431K.**
- 1 Code enforcement supervisor. Estimated increase to operations budget is \$76K for personnel, \$4K for capital {1 radios} and \$2,500 in operating costs {phones, vehicle GPS, data modems, uniforms and training}. **Total budget impact: \$83K.**
- 1 Full-time administrative assistant. **Total budget impact: \$59,828 for personnel and \$500 to operating.**
- Increase starting pay for CSOs, and all current members by 10%. **Total budget impact: \$30K**

Magistrate Hearing:

- Add second monthly magistrate hearing. **Estimated Budget Impact \$50K.**

Total cost: \$653,828

Code Enforcement Initiatives (option 2)

Add Personnel & Associated Equipment:

- 6 Part-time CSOs: Estimated increase to operations budget is \$156K for personnel, \$151K for capital {3 vehicles & equipment, 9 radios} (excluding boat – separate initiative form) and \$16K in operating costs {phones, vehicle GPS, data modems, uniforms and training}. **Total budget impact: \$323K.**
- Increase starting pay for CSOs, and all current members by 10%. **Total budget impact: \$30K**
- 1 Full-time administrative assistant. **Total budget impact: \$59,828 for personnel and \$500 to operating.**

Magistrate Hearing:

- Add second monthly magistrate hearing. **Estimated Budget Impact \$50K.**

Total cost: \$462,828



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
5290 CODE COMPLIANCE								
0015290-501210	NON-BARGAINING UNIT WAGES	263,025	276,959	227,413	229,340	268,775	279,050	3.8%
0015290-501250	BENEFIT WAGES	9,035	9,372	0	0	0	0	0.0%
0015290-501400	OVERTIME	9,056	9,479	7,063	7,711	7,000	10,000	42.9%
0015290-512100	FICA TAXES	21,476	22,600	17,934	18,134	20,830	24,800	19.1%
0015290-512200	RETIREMENT CONTRIBUTIONS	2,337	2,414	1,810	1,326	0	1,800	0.0%
0015290-512300	LIFE & HEALTH	98	64	8	0	0	0	0.0%
0015290-523400	OTHER CONTRACTUAL SERVICES	18,865	11,062	12,453	25,642	31,115	31,115	0.0%
0015290-524000	TRAVEL & PER DIEM	0	989	0	0	3,600	3,600	0.0%
0015290-524100	COMMUNICATIONS	2,155	2,709	6,767	6,882	11,736	10,548	-10.1%
0015290-524200	FREIGHT & POSTAGE	500	11,037	9,600	10,614	11,000	13,000	18.2%
0015290-524600	REPAIR & MAINTENANCE	0	0	0	0	205	205	0.0%
0015290-524605	REPAIR & MAINT - VEHICLES	7,763	16,060	11,533	6,912	23,100	20,000	-13.4%
0015290-524700	PRINTING AND BINDING	0	0	1,082	0	1,000	1,100	10.0%
0015290-524900	OTHER CHGS & OBLIGATIONS	0	6	60	0	0	0	0.0%
0015290-524935	OTHER CHGS - PAYMENT PROCESS	0	0	0	417	500	500	0.0%
0015290-525100	OFFICE SUPPLIES	772	730	1,166	1,031	1,200	2,000	66.7%
0015290-525200	OPERATING SUPPLIES	2,615	2,865	3,503	1,515	6,000	6,000	0.0%
0015290-525205	OPER SUPPLIES - FUEL	9,659	8,156	4,895	9,000	10,200	11,400	11.8%
0015290-525220	OPERATING SUPP - UNIFORMS	2,083	887	4,229	2,465	5,000	6,000	20.0%
0015290-525225	OPERATING SUPP - IT	0	0	750	0	0	0	0.0%
0015290-525400	MEMBERSHIPS AND PUBLICATIONS	776	580	550	0	800	800	0.0%
0015290-525500	TRAINING	2,600	867	5,513	215	5,685	8,000	40.7%
Department Total		352,815	376,835	316,327	321,204	407,746	429,918	5.4%

SCHEDULE 9A - REQUEST FOR NEW POSITION

Department POLICE - Code Enforcement

Proposed Title of Position Community Service Officer Supervisor

Type of Request Full Time

Number of Positions Requested 1 (One)

Bargaining Unit:

Position Summary: Enter the characteristics of the class as it appears on the official job description approved by Human Resources.

Community Service Officer Supervisor Class Code 3140: Performs responsible technically skilled supervisory & enforcement work in supporting community service/code enforcement operations. Directly attending to building, planning and zoning violations, and when needed other ordinance violations. Responsibilities extend to an assigned shift of uniformed community service officers as well as civilian staff. Work includes substantial contribution to the department's community involvement activities and programs. Position typically supervises employees and schedules day-to-day work activities to provide optimum efficiency and productivity. Position requires an advanced understanding and wide application of principles, theories, and concepts in code enforcement operations.

Alternatives: What alternate measures have been taken to address this need/issue/problem? Are there solutions other than adding a new position that have been utilized or considered?

Status Quo

PERSONAL SERVICES COSTS

Enter the anticipated starting salary and overtime in the fields highlighted in yellow. Also enter the applicable retirement and workers compensation rates listed in the tables.

Hiring Salary		\$ 53,000	\$ 53,000
Overtime			\$ -
FICA Taxes		7.65%	\$ 4,055
Retirement	Regular Full Time Ret	6.50%	\$ 3,445
Insurance			\$ 15,664
Health	EMP+SPOUSE	\$ 15,574	
Dental	EMP+SPOUSE	\$ 90	
Life	YES	\$ 171	\$ 171
Workers Comp	MUNIC/TOWN/COUNTY/STATE NOC	1.17%	\$ 619
Other (describe)			\$ -
Total Cost of Position			\$ 76,953

Other Operating & Capital	Radio, phone, vehicle GPS, data modem, uniforms, and training	\$ 6,500	\$ 6,500
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Total Cost \$ 83,453

SCHEDULE 9A - REQUEST FOR NEW POSITION

Department	POLICE - Code Enforcement		
Proposed Title of Position	Administrative Assistant		
Type of Request	▼	Number of Positions Requested	1 (One)
Bargaining Unit:	▼		

Position Summary: Enter the characteristics of the class as it appears on the official job description approved by Human Resources.

Administrative Assistant Class Code 1100: Performs a variety of routine to complex clerical, secretarial and administrative work in keeping official records, providing administrative support to department staff, and assisting in the administration of the standard operating policies and procedures of the department. Work is performed under limited supervision with considerable latitude in the use of initiative. Position relies on experience and exercises independent judgment to determine the best approach by using and interpreting policies and procedures.

Alternatives: What alternate measures have been taken to address this need/issue/problem? Are there solutions other than adding a new position that have been utilized or considered?

Status Quo (Note - Required for Second Magistrate Hearing Monthly)

PERSONAL SERVICES COSTS

Enter the anticipated starting salary and overtime in the fields highlighted in yellow. Also enter the applicable retirement and workers compensation rates listed in the tables.

Hiring Salary		\$ 38,000	\$ 38,000
Overtime		\$ 500	\$ 500
FICA Taxes		7.65%	\$ 2,945
Retirement	Regular Full Time Ret ▼	6.50%	\$ 2,503
Insurance			\$ 15,664
Health	EMP+SPOUSE ▼	\$ 15,574	
Dental	EMP+SPOUSE ▼	\$ 90	
Life	▼	\$ -	\$ -
Workers Comp	CLERICAL ▼	0.12%	\$ 45
Other (describe)			\$ -
		Total Cost of Position	\$ 59,657

SCHEDULE 9 - PROGRAM IMPROVEMENT/MODIFICATION REQUEST

DEPARTMENT: PRIORITY #
(#1 Highest Priority)

PROGRAM INFORMATION

Initiative Title:

Does this program request a new staff position? if yes, complete Schedule 9A

Please check all that apply and provide a detailed narrative in the Needs section below.

- ☐ This program will address a state or federal mandate (cite mandate in description of program).
- ☒ This program will address a City Manager/City Council goal or initiative.
- ☒ This program will increase a level of service by initiating a new program.
- ☐ This program will maintain a level of service that would otherwise decrease.

Description of Program:

Needs/Issues/Problems: What specific need, issue, or problem does this request address?

Needs/Issues/Problems: What specific need, issue, or problem does this request address?

Marco Island CSO's (Part-Time) are expected to perform a diverse set of assignments: code enforcement, beach patrol, assist law enforcement, and more likely than not, marine patrol duties in the near future. The starting pay for Marco Island CSO's is \$16 per hour. Our most senior CSO, who has been with the Department for 6 years, is paid \$19.49 per hour. The starting pay for Naples Code enforcement officers (FT) is \$16.35 per hour, and Collier County Code Enforcement personnel start at \$18.24 per hour. Naples Beach Patrol members (FT) start at \$20.44, while Collier County Park Rangers (PT & FT) who patrol the beach start at \$15.75 per hour. The starting pay for Naples and Collier County code enforcement personnel, and Naples beach patrol members, is 2% to 28% higher for significantly fewer duties and responsibilities.

Alternatives: What alternative measures have been taken to address this need/issue/problem? Are there solutions other than adding a new position that have been utilized or considered?

Outcomes / Measurable Results: What specific outcomes are expected with this program and/or new positions? Describe in detail what performance measures will be used to measure the impact of the new program. How do the proposed measures compare to current measures, if different?

PROGRAM COSTS

Personal Services (take total from Schedule 9a)

Total Personal Services \$

SCHEDULE 9 - PROGRAM IMPROVEMENT/MODIFICATION REQUEST

DEPARTMENT: PRIORITY #
(#1 Highest Priority)

PROGRAM INFORMATION

Initiative Title:

Does this program request a new staff position? if yes, compete Schedule 9A

Please check all that apply and provide a detailed narrative in the Needs section below.

- ☐ This program will address a state or federal mandate (cite mandate in description of program).
- ☒ This program will address a City Manager/City Council goal or initiative.
- ☒ This program will increase a level of service by initiating a new program.
- ☐ This program will maintain a level of service that would otherwise decrease.

Description of Program:

Needs/Issues/Problems: What specific need, issue, or problem does this request address?

Needs/Issues/Problems: What specific need, issue, or problem does this request address?

Monthly cases surpass the Unit's ability to prepare and move those cases through a second hearing should one occur.
Note - This cannot occur without the requested additional administrative staff.

Alternatives: What alternative measures have been taken to address this need/issue/problem? Are there solutions other than adding a new position that have been utilized or considered?

Outcomes / Measurable Results: What specific outcomes are expected with this program and/or new positions? Describe in detail what performance measures will be used to measure the impact of the new program. How do the proposed measures compare to current measures, if different?

A second hearing per month would enable cases to be heard in a more timely fashion. Hearings could be 4-6 hours versus 6-8 hours.

PROGRAM COSTS

Operating Costs:

Contractual Costs (Magistrate & City Attorney) & Office Supplies	\$ 50,000

Total Operating Costs

FISCAL IMPACT

Applicable Revenue Increase: Provide the estimated increase in revenue that will be generated from this program. Provide a detailed analysis that supports your estimate.

A second magistrate hearing would generate revenue, however the code function should not be viewed as a revenue stream, as compliance versus fines is the goal. One could assume a second hearing would generate a number similar to the existing hearing, however this is an assumption with no empirical data to support it.

SCHEDULE 9 - PROGRAM IMPROVEMENT/MODIFICATION REQUEST

DEPARTMENT: PRIORITY #
(#1 Highest Priority)

PROGRAM INFORMATION

Initiative Title:

Does this program request a new staff position? if yes, complete Schedule 9A

Please check all that apply and provide a detailed narrative in the Needs section below.

- ☐ This program will address a state or federal mandate (cite mandate in description of program).
- ☒ This program will address a City Manager/City Council goal or initiative.
- ☒ This program will increase a level of service by initiating a new program.
- ☐ This program will maintain a level of service that would otherwise decrease.

Description of Program:

Add 4 (Four) FT Community Service officers

Needs/Issues/Problems: What specific need, issue, or problem does this request address?

See Below

Needs/Issues/Problems: What specific need, issue, or problem does this request address?

Code enforcement is integral in several areas and has been looked at as a prominent, if not a single-point of failure in the 2019 Strategic plan. The reoccurring themes of preserving if not enhancing property values, ensuring compliance of ordinances to ensure effective maintenance in all zoning areas, maintaining a world-class community/beach, and the protection of the environment, water quality, and wildlife demonstrate their importance. Mentioned less often but recognized as important is the recruiting, training, retention, and fair compensation of staff. Staff has looked at the salaries for surrounding jurisdictions and have seen the discrepancy in pay, responsibilities, and workload. Responsiveness to community calls for service and communication with the public were key refrains as well. Anticipating problems, providing solutions, measuring outcomes, process improvements, and improving services were mentioned in the mission, core values, as well as goals. See Chief Frazzano's presentation for additional details.

Alternatives: What alternative measures have been taken to address this need/issue/problem? Are there solutions other than adding a new position that have been utilized or considered?

Status Quo or additional part-time CSO's. An equivalent number of hours through 6 additional CSO's would have a total budget impact of \$323K (\$156K for personnel, \$151K for capital, and \$16K for operating costs).

Outcomes / Measurable Results: What specific outcomes are expected with this program and/or new positions? Describe in detail what performance measures will be used to measure the impact of the new program. How do the proposed measures compare to current measures, if different?

The ability to proactively address violations in both day and evening hours, additional staff to cover when personnel are on leave, improved adherence to strategic plan's goals, vision, and objectives.

SCHEDULE 9 - PROGRAM IMPROVEMENT/MODIFICATION REQUEST

PROGRAM COSTS

Personal Services (take total from Schedule 9a)

Total Personal Services

\$ 270,838

Operating Costs:

Phone, vehicle GPS, data modems, uniforms, training

\$ 14,000

Total Operating Costs

\$ 14,000

Capital (only if it is dependant to this operating initiative)

7 radios

\$ 28,000

3 vehicle

\$ 117,000

Total Capital Outlay

\$ 145,000

Total First Year Costs

\$ 429,838

Recurring Costs if any

\$ -

Total Recurring Costs

\$ -

SCHEDULE 9 - PROGRAM IMPROVEMENT/MODIFICATION REQUEST

FISCAL IMPACT

Applicable Revenue Increase: Provide the estimated increase in revenue that will be generated from this program. Provide a detailed analysis that supports your estimate.

It is logical that additional CSO's would generate revenue, however the code function should not be viewed as a revenue stream, as compliance versus fines is the goal. Any revenue estimate would be based on non-empirical data.

Applicable Revenue Decrease: Provide the estimated reduction in revenue that will result from this program. Provide a detailed analysis that supports your estimate. Submit attachment if necessary.

N/A

Applicable Cost Reduction: Provide the estimated cost reduction this program will achieve. Provide a detailed analysis that supports your estimate.

N/A

Applicable Cost Increase: Provide the estimated cost increase this program will add above the program currently in place. Provide a detailed analysis that supports your estimate.

N/A

Other Departments: Explain in detail what costs other departments will incur once this program is implemented. Indicate if you have coordinated with departments affected by this improvement.

N/A

SCHEDULE 9A - REQUEST FOR NEW POSITION

Department	POLICE - Code Enforcement		
Proposed Title of Position	Community Service Officers		
Type of Request	Full Time ▼	Number of Positions Requested	4
Bargaining Unit:	▼		

Position Summary: Enter the characteristics of the class as it appears on the official job description approved by Human Resources.

Community Service Officer Class Code 3060: Performs technical, administrative, operational, and field work supporting law enforcement functions. Work involves receiving and responding to a wide variety of non-emergency calls requiring a law enforcement response, but not requiring the presence of a certified law enforcement official. Employees in this classification have no arrest powers. Work is performed under general supervision with limited latitude in the use of initiative. Position exercises some judgment in accordance with policies, procedures, and techniques.

Alternatives: What alternate measures have been taken to address this need/issue/problem? Are there solutions other than adding a new position that have been utilized or considered?

Status Quo or additional part-time staff CSO's

PERSONAL SERVICES COSTS

Enter the anticipated starting salary and overtime in the fields highlighted in yellow. Also enter the applicable retirement and workers compensation rates listed in the tables.

Hiring Salary		\$ 39,520	\$ 158,080
Overtime		\$ 5,244	\$ 20,976
FICA Taxes		7.65%	\$ 13,698
Retirement	Regular Full Time Ret ▼	6.50%	\$ 11,639
Insurance			\$ 62,656
Health	EMP+SPOUSE ▼	\$ 15,574	
Dental	EMP+SPOUSE ▼	\$ 90	
Life	▼	\$ -	\$ -
Workers Comp	POLICE OFFICER & DRIVER ▼	2.12%	\$ 3,790
Other (describe)	See Form 9		\$ -
Total Cost of 4 Positions			\$ 270,838

The seal of the City of Marco Island is a circular emblem. It features a large yellow sun in the upper half, a blue body of water in the lower half, and a brown eagle with its wings spread, perched on a rock in the center. Two palm trees are positioned on either side of the circle. A yellow banner at the bottom of the seal contains the text "MARCO ISLAND" and "City of".

Fire Rescue Department

FY 22

Operating Budget

FY22 Operating Budget Comparison



FY22 Request to FY21 Revised Budget Comparison

	<u>FY21</u>	<u>FY22</u>	<u>Total Difference</u>
	\$6,717,122	\$6,572,815	-\$144,307 (-2.1%)
<i>Station 51</i>	\$36,588	\$51,521	\$14,933 (40.8%)

Fire Rescue Department



FY22 Fire Rescue Staff	
36 F/T	Operations Division
2 F/T	Fire Inspectors
1 F/T	Fire Marshal
1 F/T	Training Officer
1 F/T	Administrative Assistant
2 P/T	Administrative Technician
1 F/T	Deputy Fire Chief
1 F/T	Fire Chief

Operating Budget



- Operating Supplies-Bunker Gear
 - Reallocate NFPA Bunker Gear replacement expense to Capital. (\$16,100)
- Facilities
 - Temporary reduction while we occupy the City Hall Annex
 - Expenses to resume when Fire Station construction is completed
- Commodity price increases
 - Vendors have made us aware that increases are imminent
 - We will continue to ensure we are getting the best pricing from our vendors
 - Keeping an eye on the supply chain will also be key in timing our purchases for optimal pricing

Operating Budget-Station 51

Increase compared to the prior FY of \$14,933



- Repair & Maintenance –Facilities
 - House additional personnel during Station 50 Construction
 - Elevator service contract
- Utility Service-Electric
 - Increase due to housing additional personnel during construction of Station 50 is being constructed
- Rental & Leases
 - Commercial dishwasher lease due to increased staff housing during Station 50 construction

FY22 Initiatives



- **Mental Health Counseling Services (\$19,000)**
 - Provides a firefighter Mental Health Program
 - Provides CISM and PTSD services
 - Provides immediate “crisis care”
 - Provides individual counseling services
 - State of Florida Presumptive Disability Chapter 112
 - An employing agency of a first responder, including volunteer first responders, must provide educational training related to mental health awareness, prevention, mitigation, and treatment

FY22 Initiatives



- **Captain Promotions (3) (\$63,000)**

- Since 2018 Department has been utilizing fire personnel in an “acting” position as a training opportunity
- Adds an Engine Company Officer to a Fire Engine which was placed in service following the 2018 COPCN referendum
- Fire Engine placed in service to:
 - Meet NFPA deployment standard to reported fires
 - Address call volume increases specifically concurrent incidents
 - Relieve the over reliance on automatic aid of neighboring fire engines
- Positions consistent with the Fire Rescue Department Organizational Structure



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
5220 FIRE & RESCUE								
0015220-501210	NON-BARGAINING UNIT WAGES	831,363	884,159	1,048,660	764,636	1,054,688	1,025,322	-2.8%
0015220-501220	BARGAINING UNIT WAGES	2,182,897	2,239,935	2,391,100	1,875,435	2,400,025	2,345,600	-2.3%
0015220-501250	BENEFIT WAGES	447,369	461,303	255,299	206,638	243,600	239,800	-1.6%
0015220-501400	OVERTIME	138,249	155,428	142,992	164,025	120,000	150,000	25.0%
0015220-512100	FICA TAXES	254,243	264,079	277,331	218,518	295,700	289,500	-2.1%
0015220-512200	RETIREMENT CONTRIBUTIONS	984,488	1,078,233	1,248,223	996,148	1,305,300	1,251,662	-4.1%
0015220-512205	CASUALTY INSUR PREM TAX	333,793	337,058	364,767	0	73,936	73,936	0.0%
0015220-512300	LIFE & HEALTH	650,986	730,152	780,934	503,435	654,312	689,600	5.4%
0015220-523100	PROFESSIONAL SERVICES	65,644	25,745	36,925	11,992	36,960	47,800	29.3%
0015220-523400	OTHER CONTRACTUAL SERVICES	40,388	34,860	27,910	46,360	50,726	36,134	-28.8%
0015220-523445	OTHER CONTRACTUAL FFM	0	0	0	0	0	4,478	0.0%
0015220-524000	TRAVEL & PER DIEM	1,714	4,711	2,539	0	1,750	6,750	285.7%
0015220-524100	COMMUNICATIONS	18,937	19,990	18,916	15,832	19,980	20,216	1.2%
0015220-524200	FREIGHT & POSTAGE	0	0	252	57	300	300	0.0%
0015220-524310	UTILITY SERVICE - ELECTRIC	18,074	20,760	30,708	17,808	17,808	0	-100.0%
0015220-524330	UTILITY SERVICE - WATER/SEWER	11,064	14,680	15,598	8,272	9,360	0	-100.0%
0015220-524340	LIQUID OR NATURAL GAS	3,288	3,719	4,494	3,791	4,600	0	-100.0%
0015220-524350	UTILITY SERVICE - WASTE DISP	0	892	218	0	0	0	0.0%
0015220-524400	RENTAL & LEASES	8,128	7,823	6,760	7,319	8,396	7,896	-6.0%
0015220-524600	REPAIR & MAINTENANCE	0	15,143	24,425	19,623	20,150	19,650	-2.5%
0015220-524605	REPAIR & MAINT - VEHICLES	124,543	117,643	64,920	114,267	134,000	110,000	-17.9%
0015220-524610	REPAIR & MAINT - FACILITIES	16,590	18,850	13,501	13,240	15,500	0	-100.0%
0015220-524615	REPAIR & MAINT - EQUIPMENT	11,930	0	0	0	0	0	0.0%
0015220-524620	REPAIR & MAINT - MARINE VEH	16,236	31,896	63,248	30,840	32,000	33,000	3.1%
0015220-524700	PRINTING AND BINDING	415	642	0	673	1,000	1,000	0.0%
0015220-524800	PROMOTIONAL ACTIVITIES	9,077	11,192	7,461	2,430	3,500	8,500	142.9%



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
0015220-524900	OTHER CHGS & OBLIGATIONS	0	0	29	0	0	0	0.0%
0015220-524935	OTHER CHGS - PAYMENT PROCESS	0	0	0	86	500	500	0.0%
0015220-525100	OFFICE SUPPLIES	3,561	3,338	2,147	1,954	4,000	6,000	50.0%
0015220-525200	OPERATING SUPPLIES	36,568	59,498	39,471	29,152	34,250	34,250	0.0%
0015220-525205	OPER SUPPLIES - FUEL	31,595	32,840	29,258	28,279	33,000	38,000	15.2%
0015220-525210	OPERATING SUPPLIES- MEDICAL	8,524	22,142	21,121	14,177	18,000	15,000	-16.7%
0015220-525220	OPERATING SUPP - UNIFORMS	25,789	24,321	22,912	13,014	31,500	31,500	0.0%
0015220-525225	OPERATING SUPP - IT	0	0	30,552	36,800	38,989	41,841	7.3%
0015220-525230	OPERATING SUPP - BUNKER GEAR	11,450	19,081	20,851	4,079	19,812	8,100	-59.1%
0015220-525265	OPERATING SUPP - SMALL TOOLS	14,520	19,543	22,401	5,520	12,500	13,500	8.0%
0015220-525270	OPERATING SUPPLIES FFM	0	0	0	0	0	1,000	0.0%
0015220-525400	MEMBERSHIPS AND PUBLICATIONS	4,282	2,642	3,464	315	1,980	2,980	50.5%
0015220-525500	TRAINING	15,045	18,961	12,448	13,421	19,000	19,000	0.0%
Department Total		6,320,750	6,681,259	7,031,834	5,168,135	6,717,122	6,572,815	-2.1%



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
5221 FIRE & RESCUE 51								
0015221-523400	OTHER CONTRACTUAL SERVICES	0	0	0	5,920	8,576	396	-95.4%
0015221-523445	OTHER CONTRACTUAL FFM	0	0	0	0	0	4,592	0.0%
0015221-524100	COMMUNICATIONS	0	0	0	1,320	1,800	1,980	10.0%
0015221-524310	UTILITY SERVICE - ELECTRIC	0	0	0	13,200	13,200	18,000	36.4%
0015221-524330	UTILITY SERVICE - WATER/SEWER	0	0	0	1,879	5,040	5,040	0.0%
0015221-524350	UTILITY SERVICE - WASTE DISP	0	0	0	250	1,992	1,992	0.0%
0015221-524400	RENTAL & LEASES	0	0	0	300	1,980	3,721	87.9%
0015221-524600	REPAIR & MAINTENANCE	0	0	0	2,757	2,900	4,800	65.5%
0015221-524610	REPAIR & MAINT - FACILITIES	0	0	0	1,067	1,100	11,000	900.0%
Department Total		0	0	0	26,693	36,588	51,521	40.8%

SCHEDULE 9 - PROGRAM IMPROVEMENT/MODIFICATION REQUEST

DIVISION: Fire Rescue Department

PRIORITY # 1
(#1 Highest Priority)

PROGRAM INFORMATION

Improvement Title: Firefighter Mental Health Program

Does this program request a new staff position? ☐ if yes, complete Schedule 9A

Please check all that apply and provide a detailed narrative in the Needs section below.

- ☒ This program will address a state or federal mandate (cite mandate in description of program).
- ☐ This program will address a City Manager/City Council goal or initiative.
- ☐ This program will increase a level of service by initiating a new program.
- ☐ This program will maintain a level of service that would otherwise decrease.

Description of Program:

The Mental Health Program is administered through a specialized counseling service that provides educational training related to mental health awareness, prevention, mitigation, and treatment. Program will provide expedient counseling services to firefighters including intervention during a crisis situation.

Objectives and Benefits:

To provide a program that provides regular scheduled mental health training to firefighters to maintain awareness of mental health wellness. Program achieves City compliance with the State of Florida Presumptive Disability Chapter 112. The contractual service eliminates the delays experienced through the EAP program and improves the quality of the counseling service provided to firefighters.

Needs/Issues/Problems: What specific need, issue, or problem does this request address?

EAP services are not adequate nor responsive to provide counseling services to firefighters suffering from Post-Traumatic Stress Disorder (PTSD) or to counsel staff through Critical Incident Stress Debriefing (CISD).

Alternatives: What alternative measures have been taken to address this need/issue/problem? Are there solutions other than adding a new position that have been utilized or considered?

Fire Rescue has used this counseling service on an as needed basis which has been well received by staff. However, without an annual contract, the additional services such as training are not available.

Outcomes / Measurable Results: What specific outcomes are expected with this program and/or new positions? Describe in detail what performance measures will be used to measure the impact of the new program. How do the proposed measures compare to current measures, if different?

SCHEDULE 9 - PROGRAM IMPROVEMENT/MODIFICATION REQUEST

Program provides a level of comfort to firefighters knowing that help is available should they find themselves in need of help. This in turn improves employee moral knowing their employers cares about their mental health and provides services to keep staff healthy. Responsiveness of the service will be measured throughout the year. Feedback from firefighters will be received to determine program satisfaction.

PROGRAM COSTS

Personal Services (amount will populate from Schedule 9a)

Total Personal Services

--

Operating Costs

Office Furniture

--

Cell Phone

--

Uniforms

--

Other (Explain)

Computer

--

Travel

--

Weapons

--

19,000

Office Supplies

--

Training

--

Gear

--

Total Operating Costs

\$	-
----	---

Capital Outlay (List Machinery & Equipment Required)

Total Capital Outlay

\$	-
----	---

Are these items included in your operating budget entry in MUNIS?

YES	▼
-----	---

Are these items listed on your Five Year Capital Outlay Schedule?

NO	▼
----	---

Total First Year Costs

\$ 19,000

Recurring Costs

Annual Contract

Total Recurring Costs

\$ 19,000

SCHEDULE 9A - REQUEST FOR NEW POSITION

Department	FIRE RESCUE	Division	Operations
Proposed Title of Position	Staff Promotions (3 Captains)		
Type of Request	Full Time ▼	Number of Positions Requested	0
Bargaining Unit:	YES ▼		

Position Summary: Enter the characteristics of the class as it appears on the official job description approved by Human Resources.

Performs highly responsible technically skilled supervisory work overseeing programs and operations for an engine or ladder company. Supervises and performs emergency medical care; the prevention, control, and suppression of fire; hazardous materials mitigation; marine/dive rescue and response to natural or manmade disasters. Supervises operations of apparatus staff. Functions as Incident Commander, except when relieved by a higher ranking officer. Position supervises employees and schedules day-to-day work activities to provide optimum efficiency and productivity. Position requires an advanced understanding and wide application of principles, theories, and concepts in fire science and emergency rescue operations.

Alternatives: What alternate measures have been taken to address this need/issue/problem? Are there solutions other than adding a new position that have been utilized or considered?

The current alternate measure has been to utilize "acting captains" , a temporary position typically utilized to cover leave time of promoted officers. This has resulted in "acting officers" working the position on a permanent basis fully responsible to carry of the duties of the position. While this alternative method has been effective in the short-term as a training opportunity, the long-term over utilization of these "acting officers" is resulting in supervisory inconsistency. Simply put, personnel are working in a permanent supervisory position, absent of the position rank, and are compensated as a temporary "acting" position.

PERSONAL SERVICES COSTS

Enter the anticipated starting salary and overtime in the fields highlighted in yellow. Also enter the applicable retirement and workers compensation rates listed in the tables.

Wage Increase		\$ 41,000	\$ 41,000
Overtime			\$ -
FICA Taxes		7.65%	\$ 3,137
Retirement	Fire Retirement ▼	40.16%	\$ 16,466
Insurance			\$ -
Health	▼	\$ -	\$ -
Dental	▼	\$ -	
Life	▼	\$ -	
Workers Comp	Fire ▼	5.31%	\$ 2,177
Other (describe)			\$ -
Total Cost of Position			\$ 62,779



FY 2022

Public Works

OPERATING

BUDGET

Public Works Department

Mission Statement

To provide infrastructure maintenance and construction services to the City of Marco Island in the most cost-effective and timely manner, resulting in the safe and efficient public use of roads, bridges, traffic signals, streetlights, sidewalks, storm drains, bike path and related facilities.



Personnel

The Public Works Department is responsible to plan, design, construct, operate, and maintain roads, stop controlled intersections, signalized intersections, waterways, bridges, streetlights, public sidewalk network, surface and underground drainage systems, MS4 Program Management and maintenance of rights-of-way.

Public Works Director

Administrative Assistant

Manager of Construction & Maintenance

Stormwater Engineer

Stormwater Maintenance Coordinator

Street & Drainage Coordinator

4 Maintenance Workers

R/W Inspector, Heavy Equipment Operator, Water Truck Driver



FY 22 STAFF REQUEST

One Additional Maintenance Worker for
Citywide Sweeper Street Maintenance
Program with a CDL

Additional Operating Cost = \$61,302.00



PUBLIC WORKS OPERATIONS

Inspect and Maintain

121 Lane miles of paved roadways

15 Bridges

10 traffic signals

564 Concrete Streetlight Poles and Fixtures

30 miles of sidewalks and shared-use pathways

400 storm drain outfalls

1904 storm drain inlets

1364 storm drain inlet filters

10 miles of underground storm drain pipe systems

302 Cul-de-Sac Median Islands



PUBLIC WORKS OPERATIONS



PUBLIC WORKS OPERATIONS



Marco Island MS₄

Municipal Separate
Storm Sewer System



OPERATIONS AND SERVICE LEVEL PRIORITIES

Street sign and Parking Sign Replacement.	\$ 30,000
Storm Drain Repair and Maintenance Program	\$175,000
Streetlight/Traffic Signal Maintenance Program	\$ 60,000
Crosswalk Repair and Maintenance Program	\$ 20,000
Median Remodeling and Tree Replacement	\$ 90,000
Roadside Swale Grading with City Forces	\$ 25,000
Vehicle/ Equipment Fuel and Maintenance	\$ 70,900
Landscape Contract Oversight	\$634,369
MS4 Permit Program/Stormwater Testing	\$125,000
Utility Service (Electric, Sewer and Water, Trash)	\$463,908



Budget Comparison

2021 Revised Budget	\$ 3,300,070
2022 Proposed	\$ 2,798,055

Percent Change = -15.2%





Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
5410 STREETS & DRAINAGE								
0015410-501210	NON-BARGAINING UNIT WAGES	535,262	655,831	844,799	673,040	881,235	802,100	-9.0%
0015410-501250	BENEFIT WAGES	141,720	169,549	0	0	0	0	0.0%
0015410-501400	OVERTIME	1,437	1,452	4,375	1,611	1,500	4,000	166.7%
0015410-512100	FICA TAXES	47,731	58,656	60,004	49,068	66,465	60,200	-9.4%
0015410-512200	RETIREMENT CONTRIBUTIONS	33,523	43,084	55,145	41,496	58,000	52,600	-9.3%
0015410-512300	LIFE & HEALTH	124,938	141,377	175,359	93,066	173,279	102,321	-41.0%
0015410-512900	CAPITALIZED PERSONNEL COST	0	0	(7,149)	(10,185)	(101,474)	(110,000)	8.4%
0015410-523115	ENGINEERING	87,702	16,612	5,962	9,450	12,309	12,750	3.6%
0015410-523400	OTHER CONTRACTUAL SERVICES	990,880	947,750	1,376,747	1,165,361	1,470,730	1,125,869	-23.9%
0015410-524000	TRAVEL & PER DIEM	880	1,281	0	0	600	600	0.0%
0015410-524100	COMMUNICATIONS	4,833	5,253	4,453	4,500	8,592	8,592	0.0%
0015410-524310	UTILITY SERVICE - ELECTRIC	324,613	326,088	323,051	325,000	365,508	365,508	0.0%
0015410-524330	UTILITY SERVICE - WATER/SEWER	76,313	89,282	69,829	40,238	90,000	90,000	0.0%
0015410-524350	UTILITY SERVICE - WASTE DISP	12,423	12,454	15,419	8,000	8,400	12,000	42.9%
0015410-524400	RENTAL & LEASES	0	0	0	6,884	6,905	7,000	1.4%
0015410-524600	REPAIR & MAINTENANCE	0	3,968	1,356	6,227	8,700	8,700	0.0%
0015410-524605	REPAIR & MAINT - VEHICLES	39,916	35,401	41,782	19,226	37,596	42,000	11.7%
0015410-524610	REPAIR & MAINT - FACILITIES	1,788	5,313	946	640	3,500	3,500	0.0%
0015410-524615	REPAIR & MAINT - EQUIPMENT	790	0	0	0	0	0	0.0%
0015410-524640	REPAIR & MAINT - STREET LIGHTS	35,347	43,889	44,927	42,500	60,000	60,000	0.0%
0015410-524700	PRINTING AND BINDING	0	577	630	1,189	1,275	700	-45.1%
0015410-524900	OTHER CHGS & OBLIGATIONS	372	0	0	0	0	0	0.0%
0015410-524950	OTHER CHGS - BEAUTIFICATION	66,826	4,981	14,402	6,734	11,000	10,000	-9.1%
0015410-524970	OTHER CHGS - WATERWAYS	0	2,776	0	19	10,000	10,000	0.0%
0015410-525100	OFFICE SUPPLIES	1,336	4,614	3,485	1,433	4,250	4,250	0.0%
0015410-525200	OPERATING SUPPLIES	19,644	24,095	47,178	17,299	27,400	28,000	2.2%



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
0015410-525205	OPER SUPPLIES - FUEL	24,922	24,947	23,796	24,267	26,000	28,900	11.2%
0015410-525220	OPERATING SUPP - UNIFORMS	6,571	6,692	5,519	4,847	8,125	8,125	0.0%
0015410-525225	OPERATING SUPP - IT	0	0	0	1,189	1,216	250	-79.4%
0015410-525300	ROAD MATERIALS/SUPPLIES	29,884	60,121	18,922	43,047	50,469	51,500	2.0%
0015410-525400	MEMBERSHIPS AND PUBLICATIONS	1,550	1,638	1,686	1,769	1,740	1,840	5.7%
0015410-525500	TRAINING	7,596	5,155	260	479	6,750	6,750	0.0%
Department Total		2,618,797	2,692,835	3,132,882	2,578,393	3,300,070	2,798,055	-15.4%

SCHEDULE 9A - REQUEST FOR NEW POSITION

Department PUBLIC WORKS

Proposed Title of Position Maintenance Worker II with CDL

Type of Request Full Time ▼

Number of Positions Requested 1

Bargaining Unit: ▼

Position Summary: Enter the characteristics of the class as it appears on the official job description approved by Human Resources.

Position would staff the Street Sweeper vehicle. Commercial drivers license is required

Alternatives: What alternate measures have been taken to address this need/issue/problem? Are there solutions other than adding a new position that have been utilized or considered?

Public Works has limited staff with CDL's and new equipment will require a new staff member.

PERSONAL SERVICES COSTS

Enter the anticipated starting salary and overtime in the fields highlighted in yellow. Also enter the applicable retirement and workers compensation rates listed in the tables.

Wage Increase		\$ 45,000	\$ 45,000
Overtime			\$ -
FICA Taxes		7.65%	\$ 3,443
Retirement	Regular Full Time Ret ▼	6.50%	\$ 2,925
Insurance			\$ 7,043
Health	EMP ▼	\$ 7,001	
Dental	EMP ▼	\$ 42	
Life	▼	\$ -	\$ -
Workers Comp	Labor ▼	5.00%	\$ 2,250
Other (describe)			\$ -
Total Cost of Position			\$ 60,661

The seal of the City of Marco Island is a circular emblem. It features a large yellow sun in the upper half, a blue body of water in the lower half, and a brown eagle with its wings spread, perched on a rock in the center. Two palm trees are positioned on either side of the circle. A yellow banner at the bottom of the seal contains the text "MARCO ISLAND" and "City of".

Growth Management

*2021 – 2022
Operating Budget*

FY22 Operating Budget Comparison

FY22 Request to FY21 Revised Budget Comparison

<u>FY21</u>	<u>FY22</u>	<u>Total Difference</u>
\$768,164	\$720,716	-\$47,448 (-6.2%)

Staffing

FY21
6.5

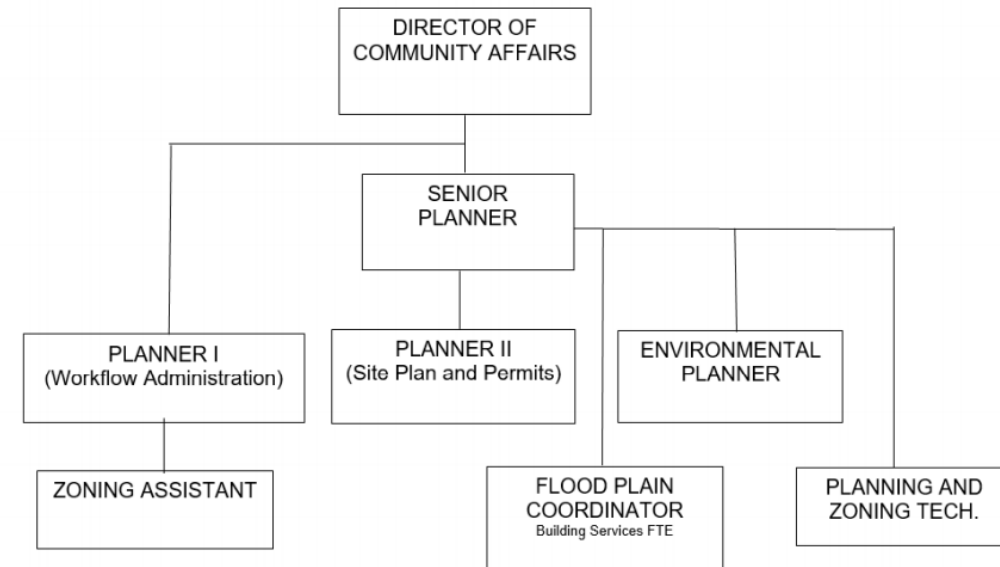
FY22
6.5



Growth Management Team

Personnel

.5 FTE	Director of Community Affairs
1 FTE	Senior Planner
1 FTE	Planner II
1 FTE	Environmental Planner
1 FTE	Planner I
1 FTE	Planning and Zoning Tech.
1 FTE	Admin. Assistant
6.5	Total



Operating Cost Changes

Growth Management – Reduction of 6.2%

- Continue to maintain Planning and Zoning Services including training and professional certifications.

Key changes

- **Professional Services**

- Reduction from \$75,000 to \$25,000 –Comprehensive Plan completed
 - Provide funding for Park and Recreation Master Plan
- Move water testing to Public Works
- Move lake management to Fleet & Facilities Maintenance



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
5150 GROWTH MANAGEMENT								
0015150-501210	NON-BARGAINING UNIT WAGES	269,877	331,606	485,751	371,061	496,917	496,833	0.0%
0015150-501250	BENEFIT WAGES	70,646	89,793	336	204	0	0	0.0%
0015150-501400	OVERTIME	239	603	573	284	1,000	1,000	0.0%
0015150-512100	FICA TAXES	24,642	31,252	36,200	28,474	38,177	42,577	11.5%
0015150-512200	RETIREMENT CONTRIBUTIONS	15,156	17,073	27,676	24,137	34,600	32,300	-6.6%
0015150-512300	LIFE & HEALTH	24,921	48,020	51,672	36,625	46,944	51,680	10.1%
0015150-523100	PROFESSIONAL SERVICES	15,127	3,875	74,623	65,299	83,000	33,000	-60.2%
0015150-523400	OTHER CONTRACTUAL SERVICES	24,665	65,964	61,344	23,786	28,200	24,000	-14.9%
0015150-524000	TRAVEL & PER DIEM	800	1,715	376	0	1,500	1,500	0.0%
0015150-524100	COMMUNICATIONS	305	1,578	1,842	1,900	1,920	1,920	0.0%
0015150-524605	REPAIR & MAINT - VEHICLES	0	1,040	1,376	444	500	500	0.0%
0015150-524700	PRINTING AND BINDING	3,275	940	177	105	1,000	1,000	0.0%
0015150-524920	OTHER CHGS - COMMUNITY GRANT	2,714	0	0	3,250	5,000	5,000	0.0%
0015150-524975	OTHER CHGS - BEACH ADVISORY	0	6,941	7,971	6,500	10,000	10,000	0.0%
0015150-525100	OFFICE SUPPLIES	1,328	1,121	947	1,000	1,200	1,200	0.0%
0015150-525200	OPERATING SUPPLIES	2,155	4,349	2,158	700	2,500	2,500	0.0%
0015150-525205	OPER SUPPLIES - FUEL	143	353	221	200	400	400	0.0%
0015150-525220	OPERATING SUPP - UNIFORMS	661	1,085	728	51	1,300	1,300	0.0%
0015150-525225	OPERATING SUPP - IT	0	0	285	512	800	800	0.0%
0015150-525400	MEMBERSHIPS AND PUBLICATIONS	1,016	1,330	1,535	1,251	3,206	3,206	0.0%
0015150-525500	TRAINING	852	1,392	500	600	10,000	10,000	0.0%
Department Total		458,522	610,030	756,291	566,382	768,164	720,716	-6.2%



Parks & Recreation FY22 Budget



City of Marco Island Parks & Recreation *Improves Quality of Life for our Community*

FY21 VS FY22 Budget Comparison

2021 Revised Budget

- \$1,628,014

2022 Proposed

\$1,268,423

(Includes FY22 Initiatives: \$95k)

Total Difference

-\$379,591

(Portion of budget transferred to Fleet & Facilities)

Staffing

2021

- 13.0 FTE w/Maint
- 7.5 FTE Current

(5 FTE - transferred to Fleet & Facilities)

2022 Proposed

9.0 FTE

Total Difference

+1.5 FTE

Operating

- Initiatives: Increase Park Staff 1.5FTE
 - ADD 1 Full Time Park Attendant Position – Mackle Park/Veterans Community Park
 - CONVERT 1 Part-Time Park Attendant position into
 - 1 Full Time Sr. Park Attendant Position – Racquet Center

Personnel

1 FTE	Manager of Parks, Culture, & Recreation
1 FTE	Recreation Programs Supervisor
1 FTE	Administrative Assistant
1 FTE	Recreation Leader
1 FTE	Sr. Park Attendant
1 FTE	MP Part-Time Park Attendants
1 FTE New	MP Park Attendant
1 FTE New	Racquet Center Sr. Park Attendant
<u>1.0 FTE</u>	RC Park Attendants
9.0	Total

What does our Parks & Recreation Team Do?

Our Mackle Community Center is Open 7 days, 84 hours a week

Our Racquet Center is Open 7 days a week, 70 hours a week

We provide multiple services & resources to the community:

Kids Cove, Spray Park, Bocce, Shuffleboard, Tot Lot, Sand Volleyball, Teen Room, Game Room, Dog Park, Card Groups, Exercise Classes, Field Scheduling, Room Rentals, Court Scheduling, Summer Camps, Holiday Events, Concert Series, Movies in the Park, & more!!!



Sr. Park Attendant at Racquet Center

Convert 1 Part-Time position into 1 Full-Time position – (+0.5 FTE)

❖ **To provide quality services to our members & guests, we need a Full-Time staff person who is dedicated & knowledgeable in all aspects of the Racquet Center.**

➤ Currently budgeted for Part-Time Park Attendant:	\$20,300
➤ Calculated Cost for Full-time Sr. Park Attendant:	\$49,431
➤ Calculated Cost Increase for position:	\$29,133

❖ **It is staff recommendation to increase membership fees at the Racquet Center to help offset additional cost for this position.**

➤ The average of RC memberships for the past 3 years:	437
➤ Recommended increase to membership fees:	20%

Single Sport	Current Rate	New Rate
○ Full-Year Individual Adult Tennis-Only Membership:	\$299.60	\$359.52
○ Full-Year Individual Adult Racquetball-only Membership:	\$156.76	\$188.11
○ Full-Year Individual Adult Pickleball-only Membership:	\$156.76	\$188.11
Three Sport		
○ Full-Year Adult Membership:	\$383.06	\$459.67
○ 30-Day Individual Adult Membership:	\$107.00	\$128.40
○ Full-Year Youth Membership	\$85.60	\$102.72

❖ The Sr. Park Attendant will coordinate programs and activities for the Racquet Center: i.e.: Round Robbins, Socials, Tennis League Play, Court Scheduling

Park Attendant – Mackle Park/Veterans Community Park

Add 1 Full-Time position– (+1 FTE)

- ❖ **To increase quality services to our park patrons/users of park facilities and improve recreational programs.**
- ❖ **We need an additional Full-time staff person who is dedicated & dependable.**
- ❖ **This team member will be beneficial in assisting our current staff with the additional park user needs at the newly renovated Veterans Community Park.**
 - **Calculated Cost for Full-time Park Attendant @ \$16/hr.: \$45,798**
- ❖ **We expect an increase in rental and park usage fees which will help offset additional cost for this position.**
- ❖ **Programing fees could be increased as well, which would help offset this cost.**

Why not Part-Time Employees instead of Full-Time Employees?

- ❖ Part-Time employees cost less initially, but the turnover and instability in our part-time staff negatively impacts the quality of our programs and services that we provide to the community.
- ❖ A Full-Time staff person is more likely to be dedicated, dependable, & committed to our vision. With a higher rate of productivity.
- ❖ The turnover costs the City in hiring expenses, training, and staff morale.
- ❖ We currently have a Part-Time position open. It has been posted with only one response since May. Our hours of operation have been reduced; we are currently closing an hour earlier than our regular schedule.

➤ Since 2018 we have had 19 Part-Time employees who have left for various reasons:

- 8 – Left for Full-Time employment
- 1 – Took another Part-Time City position with higher pay
- 1 – Moved out of the area
- 1 – Returned to College
- 1 – Left to care for elderly parent
- 1 – Left due to personal reasons
- 3 – Retired
- 3 – Terminated (including 1 who did not show after 1st shift)



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
5720 PARKS & RECREATION								
0015720-501210	NON-BARGAINING UNIT WAGES	471,653	513,883	628,104	415,356	602,579	337,700	-44.0%
0015720-501250	BENEFIT WAGES	100,665	110,517	348	0	0	0	0.0%
0015720-501400	OVERTIME	1,842	1,781	2,758	3,285	3,000	3,000	0.0%
0015720-512100	FICA TAXES	42,162	45,984	46,279	30,912	46,200	26,000	-43.7%
0015720-512200	RETIREMENT CONTRIBUTIONS	26,025	28,112	36,390	24,193	35,600	15,700	-55.9%
0015720-512300	LIFE & HEALTH	95,647	108,685	119,611	65,445	106,858	73,360	-31.3%
0015720-523400	OTHER CONTRACTUAL SERVICES	43,919	89,073	83,279	72,426	144,170	48,000	-66.7%
0015720-523420	COMMUNITY RECREATION PROGRAMS	88,362	102,933	27,198	91,329	123,250	122,500	-0.6%
0015720-523445	OTHER CONTRACTUAL FFM	0	0	0	0	0	62,810	0.0%
0015720-524000	TRAVEL & PER DIEM	725	0	0	0	3,500	3,500	0.0%
0015720-524100	COMMUNICATIONS	1,805	1,365	1,688	1,440	1,440	1,440	0.0%
0015720-524310	UTILITY SERVICE - ELECTRIC	36,006	41,601	34,640	35,000	42,804	42,804	0.0%
0015720-524330	UTILITY SERVICE - WATER/SEWER	149,816	138,644	133,934	93,923	139,015	130,000	-6.5%
0015720-524350	UTILITY SERVICE - WASTE DISP	0	0	0	8,000	8,930	8,400	-5.9%
0015720-524400	RENTAL & LEASES	4,788	3,953	29,129	22,727	26,064	4,130	-84.2%
0015720-524600	REPAIR & MAINTENANCE	0	11,854	15,746	9,939	11,000	5,000	-54.5%
0015720-524605	REPAIR & MAINT - VEHICLES	5,386	2,789	5,710	3,712	5,000	3,000	-40.0%
0015720-524610	REPAIR & MAINT - FACILITIES	6,913	12,668	10,757	8,104	18,940	18,940	0.0%
0015720-524615	REPAIR & MAINT - EQUIPMENT	6,517	0	0	0	0	0	0.0%
0015720-524650	REPAIR & MAINT - PARKS	48,793	33,591	16,815	18,609	28,000	23,000	-17.9%
0015720-524700	PRINTING AND BINDING	694	0	207	307	1,100	1,100	0.0%
0015720-524900	OTHER CHGS & OBLIGATIONS	1,330	2,075	1,393	0	0	0	0.0%
0015720-524935	OTHER CHGS - PAYMENT PROCESS	2,723	0	0	626	3,000	3,000	0.0%
0015720-524955	VFW EXPENSES	15,132	12,809	12,954	11,255	15,064	15,064	0.0%
0015720-524980	OTHER CHGS - PRAC	0	0	7,865	4,000	10,000	10,000	0.0%
0015720-525100	OFFICE SUPPLIES	2,109	2,013	916	1,197	3,000	3,000	0.0%



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
0015720-525200	OPERATING SUPPLIES	48,794	28,499	24,810	22,781	35,500	10,700	-69.9%
0015720-525205	OPER SUPPLIES - FUEL	4,774	5,096	4,694	4,700	6,000	5,000	-16.7%
0015720-525220	OPERATING SUPP - UNIFORMS	1,535	1,566	1,729	715	2,150	480	-77.7%
0015720-525225	OPERATING SUPP - IT	0	0	3,887	3,853	6,350	6,455	1.7%
0015720-525250	OPERATING SUPP - FARMERS MKT	6,370	4,618	3,789	4,307	6,500	6,500	0.0%
0015720-525255	OPERATING SUPP - SPEC PROGS	17,499	14,903	4,750	1,724	18,000	18,000	0.0%
0015720-525260	OPERATING SUPP - SAILING PRG	3,471	0	0	0	0	0	0.0%
0015720-525270	OPERATING SUPPLIES FFM	0	0	0	0	0	24,800	0.0%
0015720-525400	MEMBERSHIPS AND PUBLICATIONS	588	618	1,087	852	1,450	1,450	0.0%
0015720-525500	TRAINING	300	189	0	0	500	500	0.0%
Department Total		1,236,344	1,319,817	1,260,466	960,718	1,454,964	1,035,333	-28.8%



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
5721 RACQUET CLUB								
0015721-501210	NON-BARGAINING UNIT WAGES	71,322	64,139	60,478	44,715	83,200	42,000	-49.5%
0015721-501400	OVERTIME	196	0	0	320	500	500	0.0%
0015721-512100	FICA TAXES	5,471	4,907	4,627	3,445	4,600	3,300	-28.3%
0015721-523400	OTHER CONTRACTUAL SERVICES	19,063	28,145	19,244	32,849	33,800	40,000	18.3%
0015721-523445	OTHER CONTRACTUAL FFM	0	0	0	0	0	3,800	0.0%
0015721-524100	COMMUNICATIONS	1,509	(27)	0	0	0	0	0.0%
0015721-524310	UTILITY SERVICE - ELECTRIC	6,156	5,810	5,515	6,000	6,600	6,600	0.0%
0015721-524330	UTILITY SERVICE - WATER/SEWER	12,520	22,976	23,895	17,805	15,600	15,600	0.0%
0015721-524600	REPAIR & MAINTENANCE	13,072	7,999	10,335	8,850	15,750	13,750	-12.7%
0015721-524615	REPAIR & MAINT - EQUIPMENT	884	0	0	0	0	0	0.0%
0015721-524900	OTHER CHGS & OBLIGATIONS	1,603	1,826	1,743	0	0	0	0.0%
0015721-524935	OTHER CHGS - PAYMENT PROCESS	230	0	0	2,072	3,000	3,000	0.0%
0015721-525100	OFFICE SUPPLIES	696	853	792	541	750	800	6.7%
0015721-525200	OPERATING SUPPLIES	7,594	8,543	8,863	6,984	8,650	5,400	-37.6%
0015721-525220	OPERATING SUPP - UNIFORMS	121	132	413	195	500	390	-22.0%
0015721-525225	OPERATING SUPP - IT	0	0	0	0	0	100	0.0%
0015721-525270	OPERATING SUPPLIES FFM	0	0	0	0	0	2,750	0.0%
0015721-525400	MEMBERSHIPS AND PUBLICATIONS	0	0	0	0	100	100	0.0%
Department Total		140,438	145,302	135,902	123,778	173,050	138,090	-20.2%

SCHEDULE 9A - REQUEST FOR NEW POSITION

Department	Parks and Recreation - Racquet Center
Proposed Title of Position	Sr. Park Attendant
Type of Request	<div style="display: flex; align-items: center;"> <div style="border: 1px solid black; padding: 2px; margin-right: 10px;">Full Time</div> <div style="margin-left: 20px;">▼</div> </div>
Number of Positions Requested	1
Bargaining Unit:	▼

Position Summary: Enter the characteristics of the class as it appears on the official job description approved by Human Resources.

Responsible for assisting members and guests with registrations, court scheduling, programs, and daily monitoring.

Alternatives: What alternate measures have been taken to address this need/issue/problem? Are there solutions other than adding a new position that have been utilized or considered?

We have had staff from Mackle Park work shifts at the Racquet Center in order to provide assistance for the increased volume of members, guests, & overall court use. This is causing staffing issues at Mackle Park. To provide quality services to our members & guests, we need a FT staff person who is dedicated & knowledgeable in all aspects of the Racquet Center.

PERSONAL SERVICES COSTS

Enter the anticipated starting salary and overtime in the fields highlighted in yellow. Also enter the applicable retirement and workers compensation rates listed in the tables.

Hiring Salary		\$ 36,400	\$ 36,400
Overtime		\$ -	\$ -
FICA Taxes		7.65%	\$ 2,785
Retirement	Regular Full Time Ret ▼	6.50%	\$ 2,366
Insurance			\$ 7,045
Health	EMP ▼	\$ 7,002	
Dental	EMP ▼	\$ 43	
Life	▼	\$ -	\$ -
Workers Comp	PARK NOC ALL & D ▼	2.30%	\$ 835
Other (describe)			\$ -
		Total Cost of Position	\$ 49,431

SCHEDULE 9A - REQUEST FOR NEW POSITION

Department	Parks and Recreation - Mackle Park		
Proposed Title of Position	Park Attendant		
Type of Request	Full Time ▼	Number of Positions Requested	1
Bargaining Unit:	▼		

Position Summary: Enter the characteristics of the class as it appears on the official job description approved by Human Resources.

Responsible for assisting and directing patrons/users of parks and recreation facilities.

Alternatives: What alternate measures have been taken to address this need/issue/problem? Are there solutions other than adding a new position that have been utilized or considered?

We had a Full Time staff person who worked 1/2 Maint & 1/2 Park Attendant. This position was moved fully to Maintenance. We would like 1 FT Park Attendant position to recover the 20hrs lost to Maint & to help provide additional Park programming and services including the increased services that will be needed at VCP. Since 2018 we have had 19 PT employees who have left for various reasons. This turnover costs the City in hiring expenses, training, and effects the programming and services that we provide to the community.

PERSONAL SERVICES COSTS

Enter the anticipated starting salary and overtime in the fields highlighted in yellow. Also enter the applicable retirement and workers compensation rates listed in the tables.

Hiring Salary		\$ 33,280	\$ 33,280
Overtime		\$ -	\$ -
FICA Taxes		7.65%	\$ 2,546
Retirement	Regular Full Time Ret ▼	6.50%	\$ 2,163
Insurance			\$ 7,045
Health	EMP ▼	\$ 7,002	
Dental	EMP ▼	\$ 43	
Life	▼	\$ -	\$ -
Workers Comp	PARK NOC ALL & D ▼	2.30%	\$ 764
Other (describe)			\$ -
Total Cost of Position			\$ 45,798



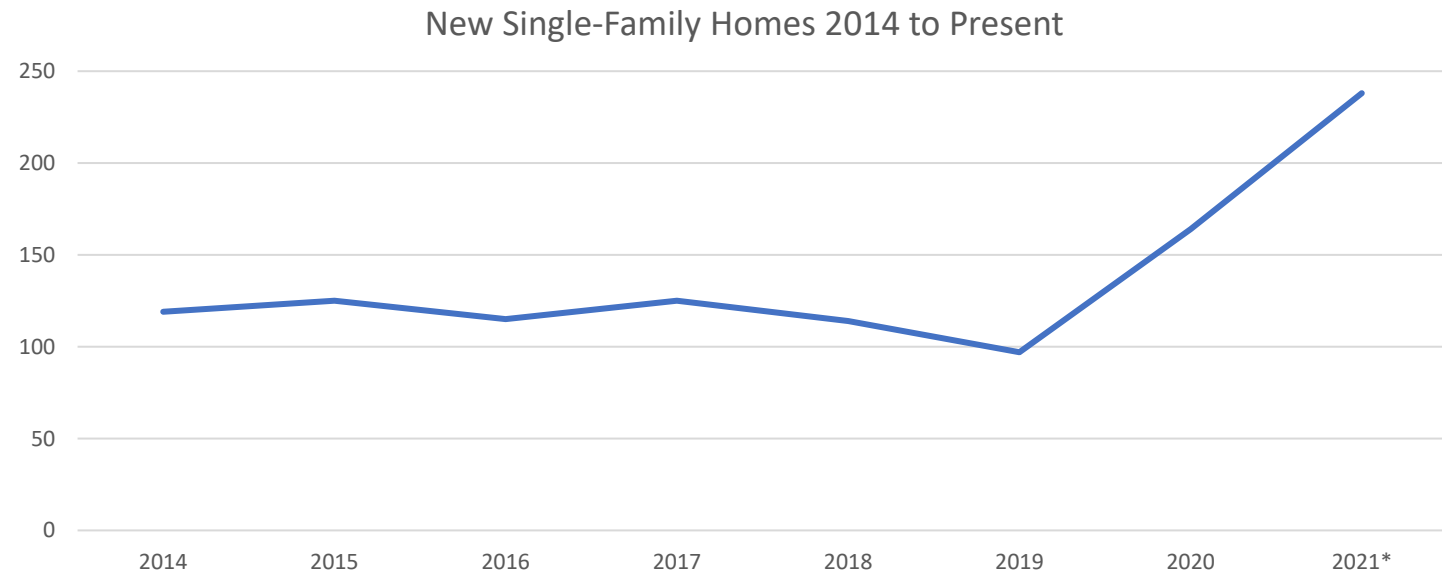
Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
0015810 GEN GOVT TRANSFER OUT								
0015810-525850	TRANSFERS OUT-DS	1,138,238	1,214,493	693,084	192,905	289,358	726,816	151.2%
0015810-525855	TRANSFERS OUT-CIP	4,695,978	4,210,435	6,093,382	3,426,353	4,944,028	4,545,554	-8.1%
Department Total		5,834,216	5,424,928	6,786,466	3,619,259	5,233,386	5,272,370	0.7%
Grand Total		25,522,740	25,665,178	27,940,356	19,904,269	27,837,709	28,018,319	0.6%

Building Services



FY '22 Projections



We are currently experiencing a surge in new single-family homes. We typically average 120 new homes a year. So far, we are on track to more than double that amount this year. All other aspects of our workload have either remained the same or seen an increase as well. Aside from our typical workload, we also have large ongoing and future projects that we expect to keep us very busy, e.g., Marco Island Academy, Publix, Fire Station 50, Veteran's Park to name a few.

Personnel

- Staffing by Position

	Proposed <u>FY22</u>	<u>FY21</u>	<u>Difference</u>
Chief Building Official	1	1	0
Permitting Manager	1	1	0
Permitting Supervisor	1	1	0
Permit Clerk	6	6	0
Inspector/Plans Examiner	8.5	8.5	0
Administrative Tech	1.5	1.5	0
Code Enforcement Supervisor	1	1	0
Floodplain Coordinator	1	1	0
*Temporary Permit Clerk	2	0	2
Total Positions	23	21	2

*We have attrition expected at the permit clerk position, with two permit clerks leaving us in FY '22. Thus, the new temporary permit clerks we plan to hire would fill those expected vacancies, and provide us with additional help in the meantime

Contingency

- We've budgeted \$27,500 to continue our appeal of FEMA's proposed new flood insurance rate map.
- We've budgeted for anticipated staff overtime, temporary staffing, and municipal support to manage the surge in new single-family homes.



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
101 BUILDING FUND								
1010000 BUILDING FUND BALST/REV								
1010000-322000	BUILDING PERMITS	(2,406,937)	(2,241,544)	(1,976,618)	(2,082,309)	(2,000,000)	(2,510,000)	25.5%
1010000-322050	BUILDING PERMITS WAIVED	167,944	9,462	0	0	0	0	0.0%
1010000-322100	BLDG PERMITS-EDUCATION SURCHGB	(6,489)	(4,297)	(6,977)	(4,528)	0	0	0.0%
1010000-361100	INTEREST	(16,181)	(64,361)	(154,921)	(2,401)	(10,000)	(10,000)	0.0%
1010000-369900	OTHER MISCELLANEOUS	(14)	(2,185)	(184)	0	0	0	0.0%
1010000-381900	USE OF UNASSIGNED FUND BAL	0	0	0	0	(2,198,776)	(518,598)	-76.4%
Department Total		(2,261,677)	(2,302,925)	(2,138,700)	(2,089,238)	(4,208,776)	(3,038,598)	-27.8%
1015240 BUILDING SERVICES								
1015240-501210	NON-BARGAINING UNIT WAGES	857,069	1,064,185	1,332,792	1,025,881	1,381,782	1,354,220	-2.0%
1015240-501250	BENEFIT WAGES	211,808	263,306	336	204	360	360	0.0%
1015240-501400	OVERTIME	14,027	34,430	42,680	53,286	40,000	100,000	150.0%
1015240-512100	FICA TAXES	79,874	98,524	100,410	79,154	109,100	111,100	1.8%
1015240-512200	RETIREMENT CONTRIBUTIONS	52,346	63,554	85,543	66,682	92,100	91,700	-0.4%
1015240-512300	LIFE & HEALTH	175,049	222,046	240,668	152,064	225,689	255,840	13.4%
1015240-523100	PROFESSIONAL SERVICES	0	121,705	103,788	136,836	142,138	56,663	-60.1%
1015240-523400	OTHER CONTRACTUAL SERVICES	26,189	41,318	0	2,115	3,000	3,000	0.0%
1015240-524000	TRAVEL & PER DIEM	3,553	5,658	0	1,096	6,000	6,000	0.0%
1015240-524100	COMMUNICATIONS	6,799	7,670	8,277	8,500	9,552	14,133	48.0%
1015240-524200	FREIGHT & POSTAGE	27	0	8	6	100	100	0.0%
1015240-524400	RENTAL & LEASES	6,228	5,930	2,769	0	10,680	10,680	0.0%
1015240-524500	INSURANCE	67,284	67,284	67,284	48,197	72,295	81,300	12.5%
1015240-524600	REPAIR & MAINTENANCE	0	0	1,185	0	2,000	2,000	0.0%
1015240-524605	REPAIR & MAINT - VEHICLES	2,980	4,720	4,358	3,017	6,240	6,240	0.0%
1015240-524615	REPAIR & MAINT - EQUIPMENT	35	0	0	0	0	0	0.0%
1015240-524700	PRINTING AND BINDING	347	344	130	0	400	400	0.0%



Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
1015240-524900	OTHER CHGS & OBLIGATIONS	24,033	31,281	37,735	18,866	0	38,040	0.0%
1015240-524910	OTHER CHGS - ADMINISTRATIVE	148,092	154,944	291,828	203,377	305,066	335,506	10.0%
1015240-524915	OTHER CHGS - SAFETY	0	0	0	0	1,890	1,890	0.0%
1015240-524935	OTHER CHGS - PAYMENT PROCESS	0	0	0	18,763	27,504	32,040	16.5%
1015240-525100	OFFICE SUPPLIES	5,690	3,296	1,815	3,382	6,000	6,000	0.0%
1015240-525200	OPERATING SUPPLIES	61,414	70,354	4,301	3,033	4,240	6,240	47.2%
1015240-525205	OPER SUPPLIES - FUEL	6,227	6,472	5,029	6,500	8,040	8,040	0.0%
1015240-525220	OPERATING SUPP - UNIFORMS	793	383	712	0	2,850	2,850	0.0%
1015240-525225	OPERATING SUPP - IT	0	0	93,850	97,701	98,722	97,665	-1.1%
1015240-525400	MEMBERSHIPS AND PUBLICATIONS	1,893	792	2,306	943	4,860	4,860	0.0%
1015240-525500	TRAINING	2,441	8,959	6,304	5,287	16,400	16,400	0.0%
1015240-525805	CONTINGENCY - UNASSIGNED	0	0	0	0	203,090	356,431	75.5%
Department Total		1,754,198	2,277,156	2,434,110	1,934,889	2,780,098	2,999,698	7.9%
1015810 BUILDING TRANSFERS OUT								
1015810-525855	TRANSFERS OUT-CIP	82,223	22,117	31,973	1,152,500	1,428,678	38,900	-97.3%
Department Total		82,223	22,117	31,973	1,152,500	1,428,678	38,900	-97.3%
Grand Total		(425,256)	(3,652)	327,384	998,151	0	0	0.0%

SCHEDULE 9A - REQUEST FOR NEW POSITION

Department	Building Services	Division	
Proposed Title of Position	Temporary Permit Clerks		
Type of Request	Full Time ▼	Number of Positions Requested	2
Bargaining Unit:	▼		

Position Summary: Enter the characteristics of the class as it appears on the official job description approved by Human Resources.

We typically average approximately 120 new single-family homes a year. From December 1st of 2020 to the present, we've received 128 permit applications for new single-family homes. We are projecting to more than double our yearly average for new single-family homes alone. We must continue to service these projects until their completion, which typically lasts 1-2 years. Thus, we are requesting additional resources to maintain our current level of service.

Alternatives: What alternate measures have been taken to address this need/issue/problem? Are there solutions other than adding a new position that have been utilized or considered?

Lower our level of service

PERSONAL SERVICES COSTS

Enter the anticipated starting salary and overtime in the fields highlighted in yellow. Also enter the applicable retirement and workers compensation rates listed in the tables.

Wage Increase		\$ 32,000	\$ 64,000
Overtime			\$ -
FICA Taxes		7.65%	\$ 4,896
Retirement	Fire Retirement ▼	40.16%	\$ 25,702
Insurance			\$ 31,327
Health	EMP+SPOUSE ▼	\$ 15,574	\$ -
Dental	EMP+SPOUSE ▼	\$ 90	
Life	▼	\$ -	
Workers Comp	Office ▼	0.25%	\$ 320
Other (describe)			\$ -
Total Cost of Position			\$ 126,245

Water & Sewer/Utilities

Proposed

2021 - 2022

Operating Budget



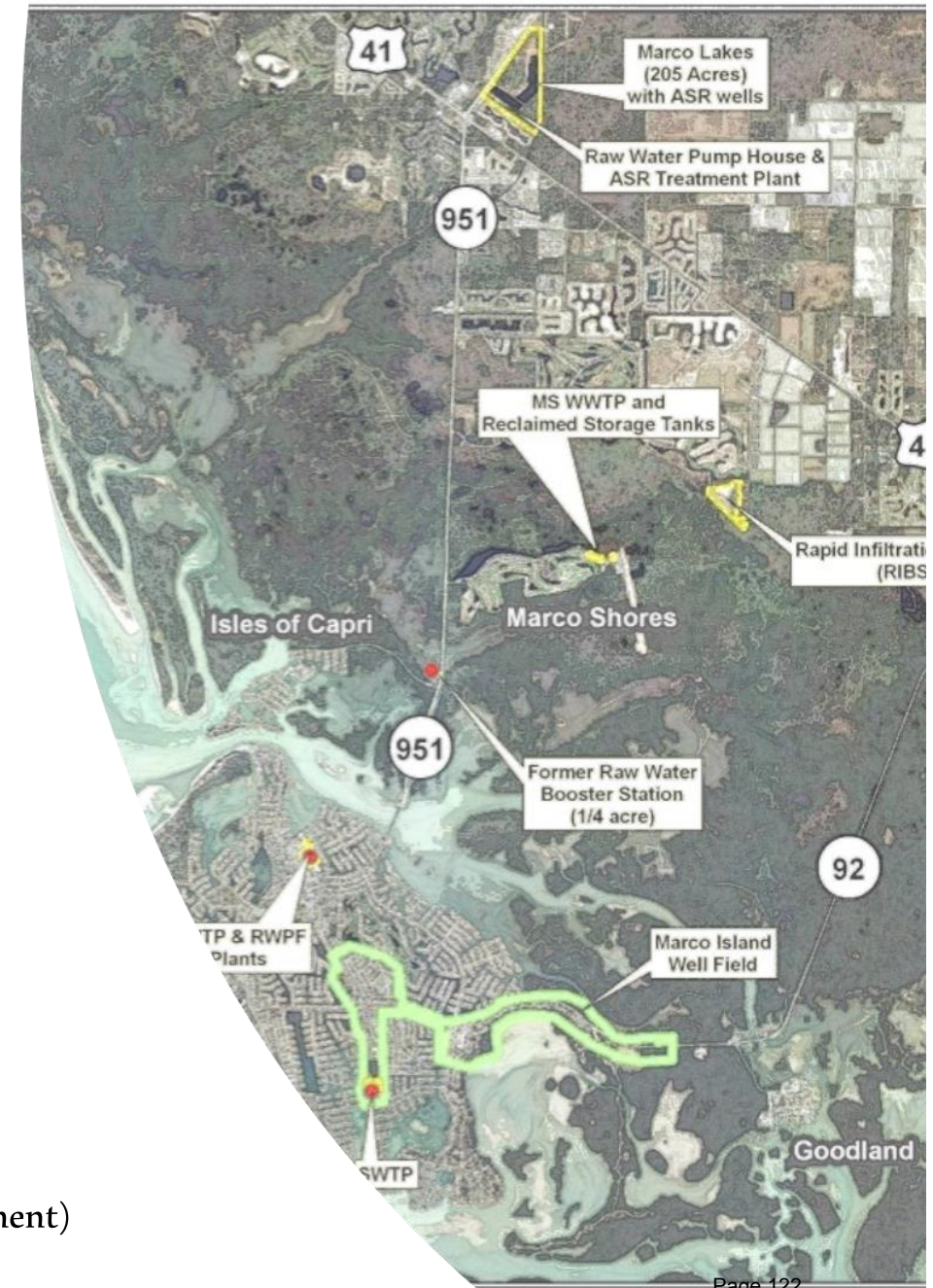
W&S Department

FY22 operating budget request is balanced based on existing rates.

<u>FY22 Proposed</u> <u>Operating Expenses</u>	<u>FY21 Revised</u> <u>Operating Expenses</u>
\$32,589,500	\$30,705,280
<u>Total Difference</u>	
\$1,884,220	
<u>Percent Increase</u>	
5.8%	

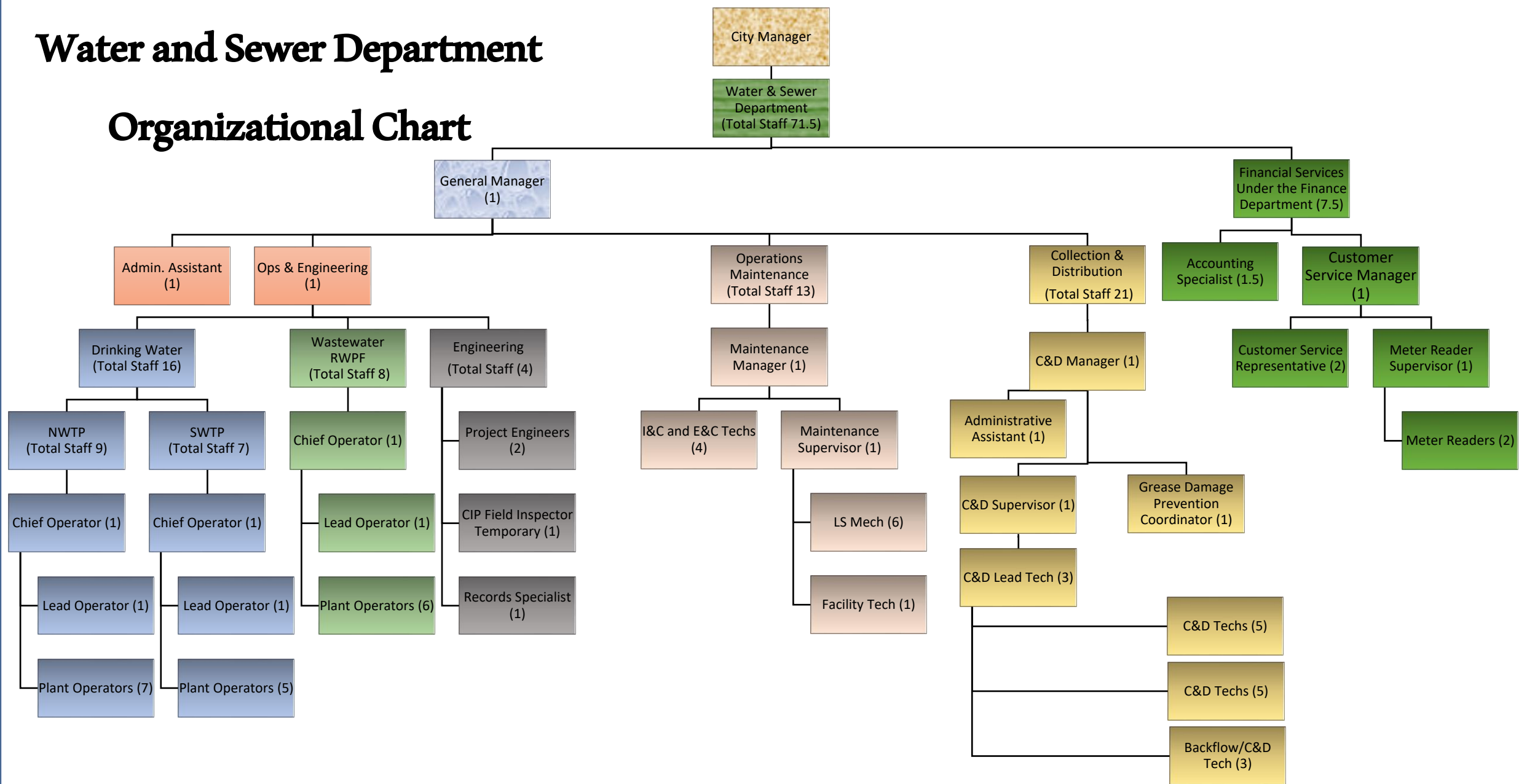
The W&S Department is divided into 8 separate cost centers:

- North Water Treatment Plant (NWTP)
- South Water Treatment Plant (SWTP)
- Reclaimed Water Production Facility (RWPF)
- Collections and Distribution
- Operations Maintenance
- Administration
- Customer Services (daily operations are managed by the Finance Department)



Water and Sewer Department

Organizational Chart



NWTP and the Source Water Facility

NWTP Permit Capacity	6.67 MGD
Source Water Facility	7 ASR Wells
Treatment Plant Production	Consumer Flow
6.281 MGD	3.604 MGD (5/20 - 4/21)
6.236 MGD	3.534 MGD (5/19 - 4/20)

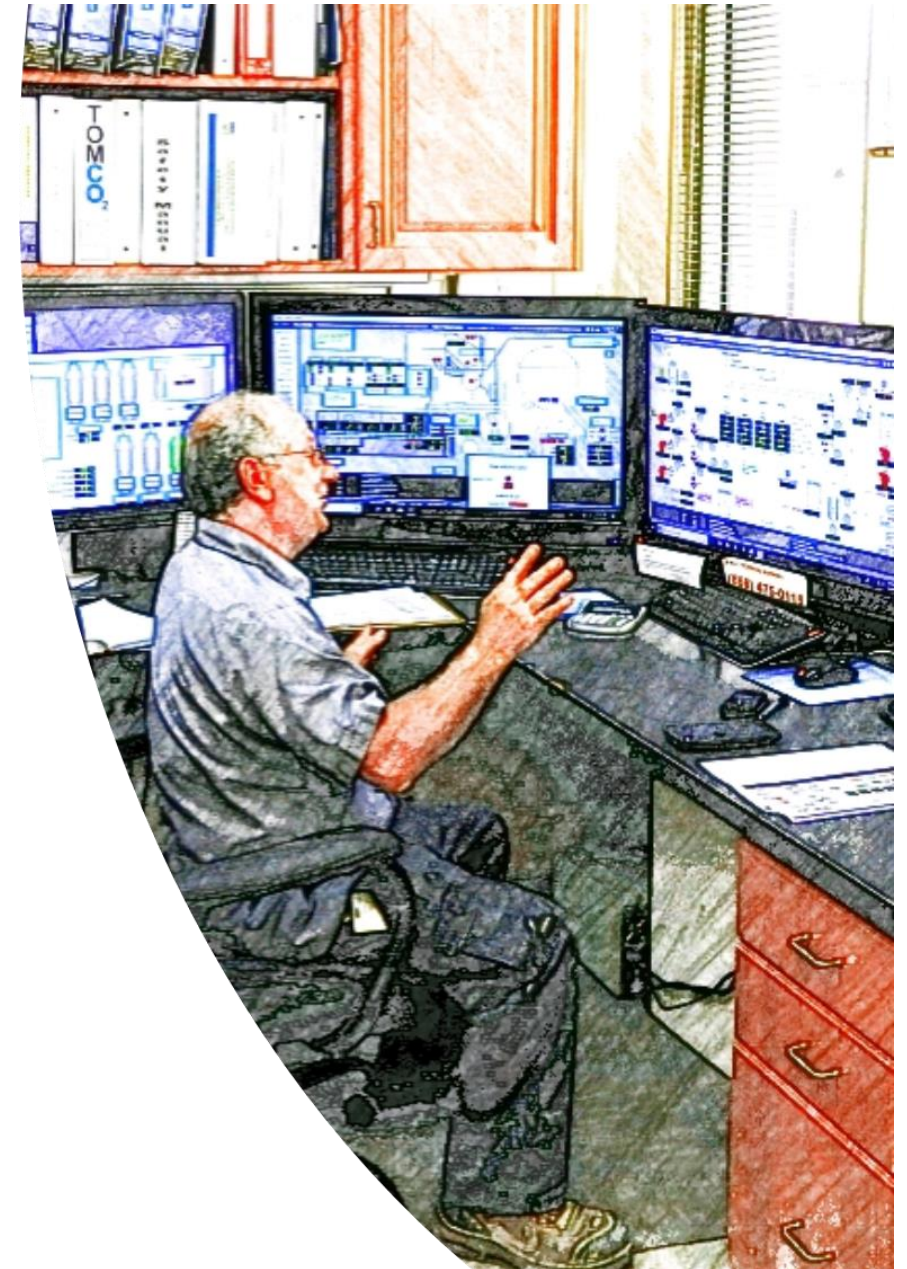
9 Team Members

3 "A" License

1 "B" License

4 "C" License

1 Trainees



NWTP

FY22 (requested) \$2,691,210

FY21 (revised) \$2,548,592

\$142,618



Notable Budgetary Adjustments

- Increased cost of sludge hauling
- Increased electrical costs at the Source Water Facility (FP&L)
- Increased cost of chemicals

SWTP

Permit Capacity

6.0 MGD

Plant Production

Consumer Flow

1.988 MGD

4.604 MGD (5/20 - 4/21)

1.952 MGD

4.683 MGD (5/19 - 4/20)

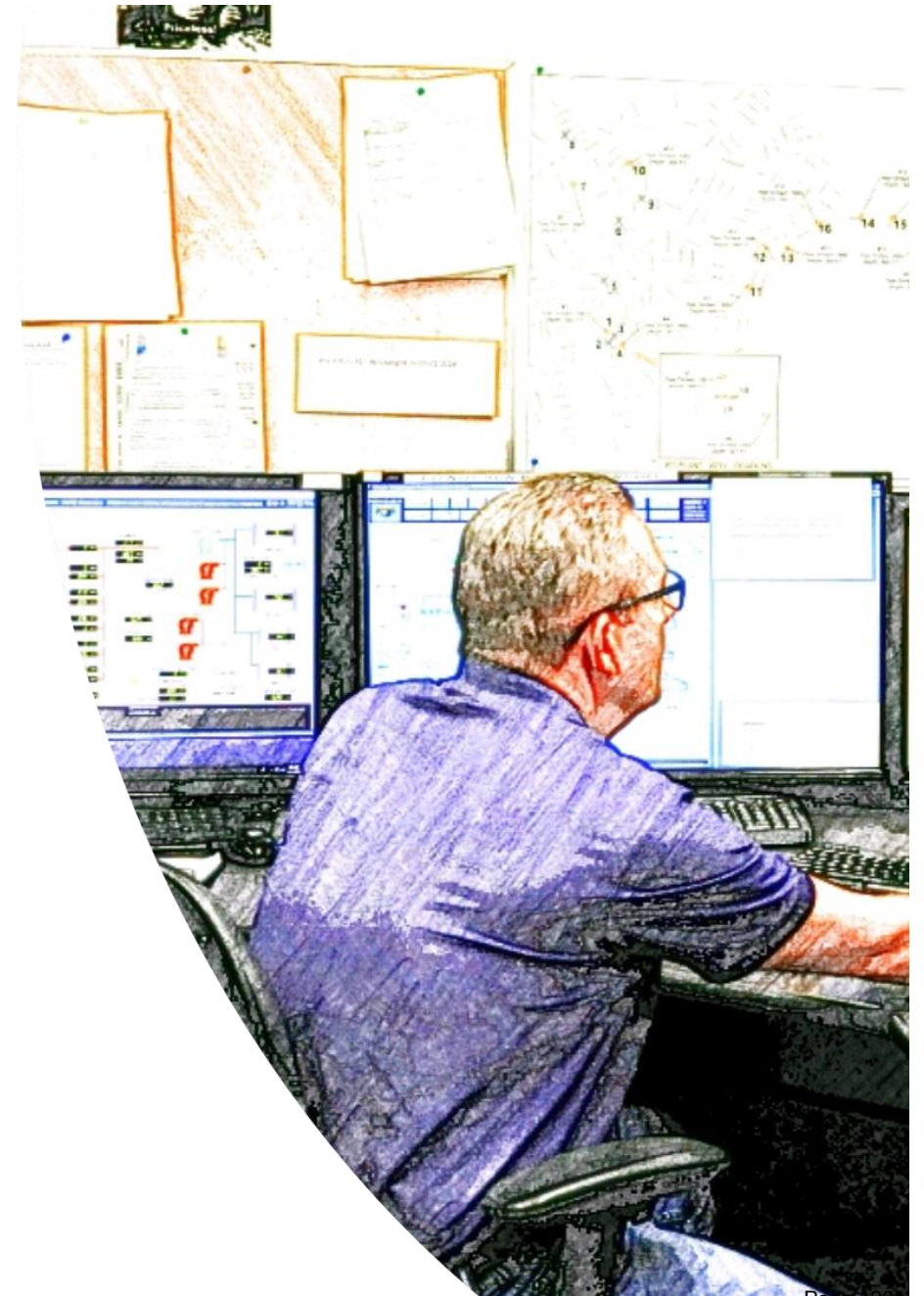
7 Team Members

3 “A” License

1 “B” License

2 “C” License

1 Trainee

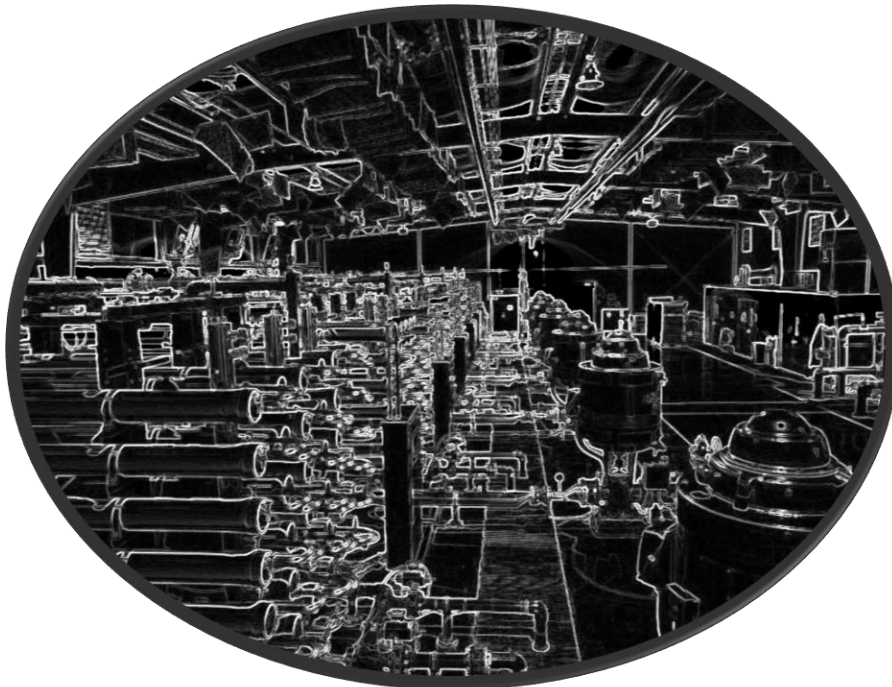


SWTP

FY22 (requested) \$1,717, 641

FY21 (revised) \$1,705,376

\$12,265



Notable Budgetary Adjustments

- Increased cost of Contractual Services
- Increased cost for Facility Maintenance - biannual cleaning of the disinfection basin (clear well)

RWPF

Permit Capacity 4.92 MGD

Treatment Flow	Reuse Production
2.325 MGD	2.03 MGD (5/20 - 4/21)
2.119 MGD	1.88 MGD (5/19 - 4/20)

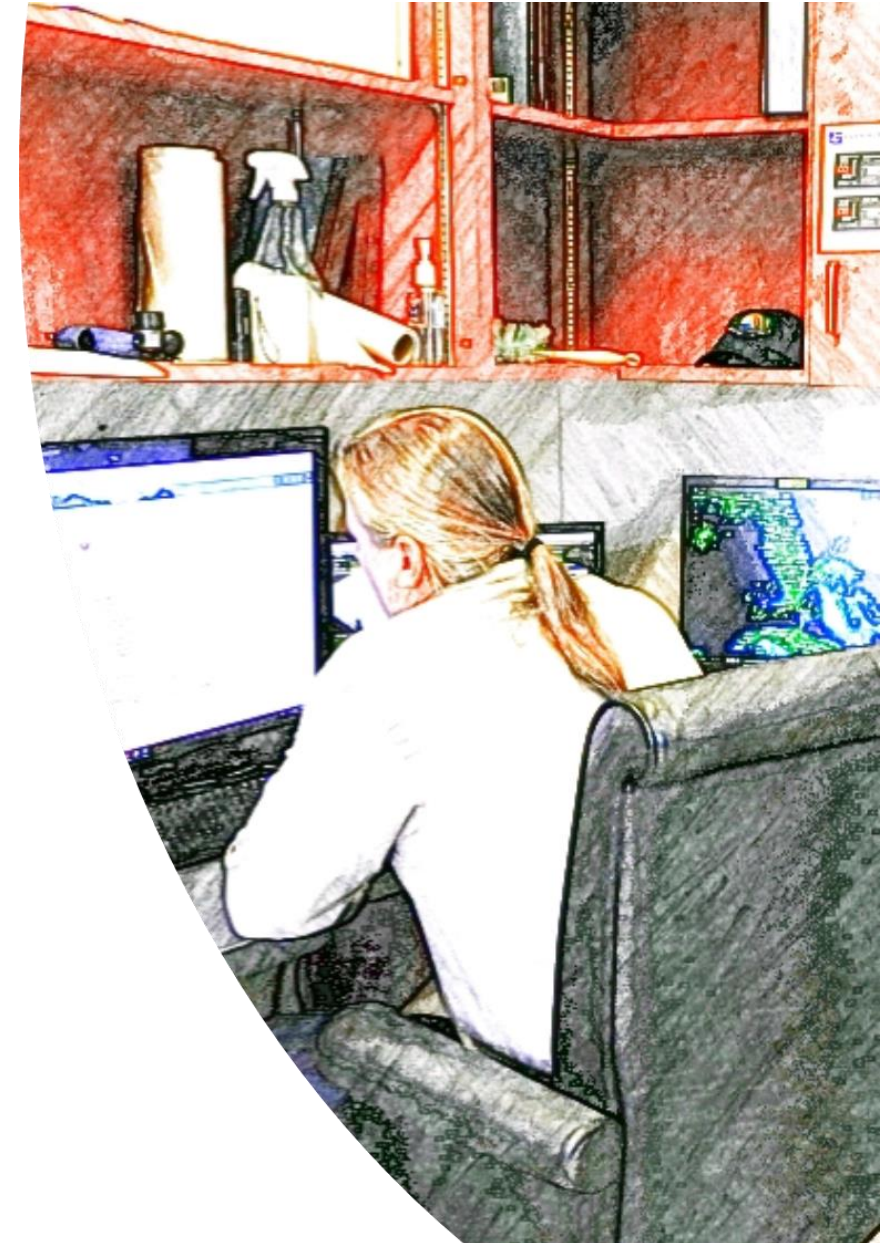
8 Team Members

3 "A" License

2 "B" License

2 "C" License

1 Trainee



RWPF

FY22 (requested) \$2,308,931

FY21 (revised) \$2,136,073

\$172,858



Notable Budgetary Adjustments

- Increased cost of sludge removal/hauling.
- Increased chemical costs

Collection & Distribution

C&D Responsibilities:

- Potable Water Mains – 271.6 miles
- Raw Water Mains – 41.18 miles
- Sewer Mains – 287.32 miles
- Reuse Mains – 42.64 miles
- System Valves – 1,900
- Backflows – 10,000
- Manholes - 2,127

20 Team Members

- 3 Level “II” License
- 11 Level “III” License
- 5 non-licensed
- 1 Vacancy



Collection & Distribution

FY22 (requested) \$2, 339,404

FY21 (revised) \$2,318,131

\$21,273



Notable Budgetary Adjustments

- Increased need for Professional Services (engineering)



Operations Maintenance

Maintenance Responsibilities:

- 3 Water Plants
- 1 Wastewater Plant
- 105 Lift Stations
- 15 Ground Water Wells
- 7 ASR Wells

13 Team Members

- 1 Division Manager
- 1 Field Supervisor
- 2 Instrument Technicians
- 2 Electrical Technicians
- 6 Lift Station Mechanics
- 1 Facility Technician



Operations Maintenance

Notable Budgetary Adjustments

FY22 (requested) \$1,546,906

FY21 (revised) \$1,529,933

\$16,973

➤ Increased cost for wages



Administration

- 4 Treatment Facilities
- \$31M Annual Operating Budget
- \$33.6M 5-year Capital Improvement Program
- Support for 71.5 Staff

8 Team Members

- 1 Grease Damage Prevention Program Specialist
- 1 Engineer & Operations Manager
- 2 Project Engineers
- 1 CIP Field Inspector
- 1 Documentation Records Specialist
- 1 Administration Assistant
- 1 General Manager



Administration

FY22 (requested) \$18,047,627

FY21 (revised) \$16,015,403

\$2,030,224



Notable Budgetary Adjustments

- Increased cost of communications (T3)
- Increased cost of insurance
- Increased cost for Asset Management software (Cartegraph)
- Increase for Debt Service (\$1.97M)

A detailed pencil sketch of a utility customer service center. In the upper left, a sign reads "Utilities Customer Service". The room features a grid ceiling with recessed lighting and a long fluorescent light fixture. A woman is seated at a desk on the left, and a man is standing at a counter on the right, working with equipment. The drawing is done in a light, sketchy style with some shading to indicate depth.

Utilities Customer Service

Responsibilities:

- **Customer Service**
- **Meter Reading**
- **W&S Billing**
- **Collection of Fees for other City Departments**

7.5 Staff

- **3 Customer Relations Representatives and Manager**
- **3 Meter Reading Technicians**
- **0.5 STRP Accountant**
- **1 Accounting Specialist**

Customer Service

FY22 (requested) \$924,744

FY21 (revised) \$881,140

\$43,604



Notable Budgetary Adjustments

- Increased cost for wages
- Increased cost in contractual services
(utility billing services)
- Increased fuel costs
- Increased cost for customer service
software support





Marco Island FY 2022 Budget Draft

Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
400 WATER AND SEWER FUND								
4001000 WATER REV MARCO ISLAND								
4001000-343300	WATER FEE	(19,381,425)	(19,820,214)	(18,910,796)	(14,811,768)	(17,500,000)	(19,000,000)	8.6%
4001000-343301	WATER FEES - IRRIGATION	0	(158,172)	(1,426,577)	(1,053,272)	(1,400,000)	(1,400,000)	0.0%
4001000-343310	WATER FEES-METER INSTALL	(13,596)	(14,671)	(14,748)	(20,890)	(12,000)	(12,000)	0.0%
4001000-343315	WATER FEE- SERVICE INSTALL	(15,284)	(19,048)	(17,956)	(28,269)	(12,000)	(12,000)	0.0%
4001000-343320	WATER FEE-CONNECTION	(2,520)	(2,012)	(29,150)	(41,273)	(2,500)	(2,500)	0.0%
4001000-343325	WATER FEE-METER CHANGE OUT	(11,082)	(11,985)	(897)	0	(10,000)	(10,000)	0.0%
4001000-343500	SEWER FEE	(9,499,775)	(9,529,458)	(9,657,404)	(8,064,748)	(9,191,000)	(9,500,000)	3.4%
4001000-343505	EFFLUENT FEES	(992,075)	(917,737)	(917,929)	(655,048)	(796,076)	(770,000)	-3.3%
4001000-343510	SEWER FEE-SERVICE INSTALL	(13,200)	(22,200)	(19,521)	(25,800)	(10,000)	(10,000)	0.0%
4001000-361100	INTEREST	(140,716)	(282,246)	(194,835)	(79,597)	(140,000)	(140,000)	0.0%
4001000-364000	DISPOSITION OF FIXED ASSETS	1,534	0	0	0	0	0	0.0%
4001000-365000	SALE OF SURPLUS MATERIALS	(4,049)	(964)	(1,193)	(560)	(2,000)	(2,000)	0.0%
4001000-369900	OTHER MISCELLANEOUS	(183,452)	(93,856)	(72,404)	(73,240)	(50,000)	(50,000)	0.0%
Department Total		(30,255,640)	(30,872,563)	(31,263,412)	(24,854,465)	(29,125,576)	(30,908,500)	6.1%
4002000 WATER REV MARCO SHORES								
4002000-343300	WATER FEE	(527,155)	(575,738)	(681,185)	(427,561)	(485,000)	(590,000)	21.6%
4002000-343315	WATER FEE- SERVICE INSTALL	0	(172)	(172)	0	0	0	0.0%
4002000-343320	WATER FEE-CONNECTION	0	0	(60)	(465)	0	0	0.0%
4002000-343500	SEWER FEE	(832,721)	(814,862)	(744,659)	(613,392)	(815,000)	(900,000)	10.4%
4002000-343505	EFFLUENT FEES	(290,626)	(251,433)	(192,499)	(190,852)	(190,000)	(190,000)	0.0%
4002000-369900	OTHER MISCELLANEOUS	(1,390)	30	(3,030)	(40)	(1,000)	(1,000)	0.0%
Department Total		(1,651,892)	(1,642,176)	(1,621,605)	(1,232,310)	(1,491,000)	(1,681,000)	12.7%
Grand Total		(31,907,532)	(32,514,739)	(32,885,016)	(26,086,775)	(30,616,576)	(32,589,500)	6.4%



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Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
400 WATER AND SEWER FUND								
4005331 NORTH PLANT								
4005331-501210	NON-BARGAINING UNIT WAGES	412,760	439,190	561,745	447,650	572,087	567,800	-0.7%
4005331-501250	BENEFIT WAGES	111,475	117,456	0	0	0	0	0.0%
4005331-501400	OVERTIME	38,303	33,289	46,221	30,962	40,000	40,000	0.0%
4005331-512100	FICA TAXES	41,757	43,115	44,637	35,517	46,900	47,500	1.3%
4005331-512200	RETIREMENT CONTRIBUTIONS	25,916	27,828	39,345	30,535	39,225	38,925	-0.8%
4005331-512300	LIFE & HEALTH	82,511	123,959	119,542	67,747	108,203	90,140	-16.7%
4005331-523100	PROFESSIONAL SERVICES	7,000	13,000	6,680	24,070	30,000	30,000	0.0%
4005331-523400	OTHER CONTRACTUAL SERVICES	341,236	382,978	188,907	99,453	119,250	114,600	-3.9%
4005331-523415	SLUDGE HAULING	146,520	164,825	177,158	174,442	175,000	225,750	29.0%
4005331-524000	TRAVEL & PER DIEM	30	0	20	0	2,880	3,240	12.5%
4005331-524100	COMMUNICATIONS	13,429	13,205	13,816	5,695	8,980	6,220	-30.7%
4005331-524310	UTILITY SERVICE - ELECTRIC	219,452	220,763	225,119	227,000	240,000	240,000	0.0%
4005331-524315	UTILITY SVC ELEC-RAW WATER	162,895	176,762	184,777	190,000	199,980	206,040	3.0%
4005331-524350	UTILITY SERVICE - WASTE DISP	6,356	4,191	4,720	4,975	6,040	6,040	0.0%
4005331-524400	RENTAL & LEASES	2,428	1,779	757	597	600	3,600	500.0%
4005331-524600	REPAIR & MAINTENANCE	53,339	122,439	121,838	133,605	140,214	134,600	-4.0%
4005331-524605	REPAIR & MAINT - VEHICLES	6,874	4,476	4,408	2,042	6,760	6,640	-1.8%
4005331-524610	REPAIR & MAINT - FACILITIES	5,232	23,111	24,407	34,869	35,850	28,300	-21.1%
4005331-524615	REPAIR & MAINT - EQUIPMENT	108,419	0	0	0	0	0	0.0%
4005331-524915	OTHER CHGS - SAFETY	2,293	3,332	2,571	4,183	4,400	4,400	0.0%
4005331-525100	OFFICE SUPPLIES	3,496	1,540	607	1,200	2,600	2,000	-23.1%
4005331-525200	OPERATING SUPPLIES	24,826	23,327	24,895	20,057	30,950	31,150	0.6%
4005331-525205	OPER SUPPLIES - FUEL	7,914	15,454	7,733	7,459	10,000	11,660	16.6%
4005331-525220	OPERATING SUPP - UNIFORMS	2,397	2,757	2,891	1,696	3,170	3,170	0.0%
4005331-525235	OPER SUPP-CHEMICALS LIME PLT	565,189	571,261	580,458	651,616	651,872	735,660	12.9%
4005331-525240	OPER SUPP-CHEMICALS RAW WTR	22,456	48,435	85,345	68,827	69,060	108,810	57.6%



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4005331-525400	MEMBERSHIPS AND PUBLICATIONS	370	1,045	300	1,120	1,370	370	-73.0%
4005331-525500	TRAINING	2,033	2,864	2,429	1,236	4,595	4,595	0.0%
Department Total		2,416,905	2,582,380	2,471,325	2,266,554	2,549,986	2,691,210	5.5%
4005332 SOUTH PLANT								
4005332-501210	NON-BARGAINING UNIT WAGES	362,904	373,684	440,058	325,015	441,401	426,100	-3.5%
4005332-501250	BENEFIT WAGES	71,529	78,645	0	0	0	0	0.0%
4005332-501400	OVERTIME	20,981	28,429	39,732	31,993	40,000	40,000	0.0%
4005332-512100	FICA TAXES	33,396	35,763	35,489	26,527	35,700	34,700	-2.8%
4005332-512200	RETIREMENT CONTRIBUTIONS	27,276	26,034	33,898	23,859	34,940	34,040	-2.6%
4005332-512300	LIFE & HEALTH	89,198	77,998	77,993	44,583	65,426	71,726	9.6%
4005332-523400	OTHER CONTRACTUAL SERVICES	35,267	18,164	18,910	20,679	39,852	46,920	17.7%
4005332-524000	TRAVEL & PER DIEM	1,124	0	25	0	2,280	2,520	10.5%
4005332-524100	COMMUNICATIONS	6,779	6,042	6,868	7,239	15,100	15,100	0.0%
4005332-524310	UTILITY SERVICE - ELECTRIC	683,366	634,943	638,391	630,000	675,000	675,000	0.0%
4005332-524350	UTILITY SERVICE - WASTE DISP	1,570	1,601	1,629	2,095	2,400	2,400	0.0%
4005332-524400	RENTAL & LEASES	0	0	0	0	1,400	1,400	0.0%
4005332-524600	REPAIR & MAINTENANCE	39,656	81,293	120,183	81,307	138,000	141,000	2.2%
4005332-524605	REPAIR & MAINT - VEHICLES	291	1,960	1,559	1,291	3,030	4,340	43.2%
4005332-524610	REPAIR & MAINT - FACILITIES	12,083	14,856	8,496	13,330	23,280	34,400	47.8%
4005332-524615	REPAIR & MAINT - EQUIPMENT	64,835	0	0	0	0	0	0.0%
4005332-524915	OTHER CHGS - SAFETY	685	1,417	1,713	810	2,110	2,110	0.0%
4005332-525100	OFFICE SUPPLIES	5,300	2,247	2,159	2,463	5,430	5,430	0.0%
4005332-525200	OPERATING SUPPLIES	24,549	27,996	26,722	14,185	32,280	32,280	0.0%
4005332-525205	OPER SUPPLIES - FUEL	1,368	9,598	4,058	2,454	9,080	9,080	0.0%
4005332-525220	OPERATING SUPP - UNIFORMS	2,001	2,481	2,699	1,377	2,440	2,440	0.0%
4005332-525245	OPERATING SUPP - CHEMICALS	75,357	99,844	100,804	101,732	132,037	132,705	0.5%
4005332-525400	MEMBERSHIPS AND PUBLICATIONS	310	810	442	885	950	710	-25.3%
4005332-525500	TRAINING	2,565	2,310	2,686	0	3,240	3,240	0.0%
Department Total		1,562,390	1,526,114	1,564,512	1,331,824	1,705,376	1,717,541	0.7%



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4005351 MARCO ISLAND SEWER PLANT								
4005351-501210	NON-BARGAINING UNIT WAGES	483,984	495,579	490,313	386,321	526,767	571,289	8.5%
4005351-501250	BENEFIT WAGES	75,951	76,953	0	0	0	0	0.0%
4005351-501400	OVERTIME	22,912	19,944	20,058	17,643	40,000	40,000	0.0%
4005351-512100	FICA TAXES	42,832	43,189	37,167	29,727	42,301	46,001	8.7%
4005351-512200	RETIREMENT CONTRIBUTIONS	38,596	38,914	40,569	31,040	39,441	46,141	17.0%
4005351-512300	LIFE & HEALTH	115,635	125,610	111,000	82,631	115,940	126,875	9.4%
4005351-523100	PROFESSIONAL SERVICES	6,090	0	41,300	44,565	60,000	60,000	0.0%
4005351-523400	OTHER CONTRACTUAL SERVICES	43,842	43,639	55,841	75,129	91,650	91,625	0.0%
4005351-523410	GROUND MAINTENANCE	7,385	8,438	0	0	0	0	0.0%
4005351-523415	SLUDGE HAULING	246,802	219,387	293,775	310,000	310,000	350,000	12.9%
4005351-524000	TRAVEL & PER DIEM	974	492	20	0	4,940	4,940	0.0%
4005351-524100	COMMUNICATIONS	3,742	3,833	2,798	2,794	5,200	5,200	0.0%
4005351-524310	UTILITY SERVICE - ELECTRIC	467,629	495,672	493,307	514,500	550,044	552,000	0.4%
4005351-524350	UTILITY SERVICE - WASTE DISP	37,049	44,381	42,902	41,000	41,080	42,280	2.9%
4005351-524400	RENTAL & LEASES	2,218	1,279	0	3,442	3,500	3,500	0.0%
4005351-524600	REPAIR & MAINTENANCE	21,775	113,840	119,692	81,300	110,600	150,600	36.2%
4005351-524605	REPAIR & MAINT - VEHICLES	592	521	185	353	1,900	2,220	16.8%
4005351-524610	REPAIR & MAINT - FACILITIES	8,577	8,730	13,304	20,367	27,000	47,000	74.1%
4005351-524615	REPAIR & MAINT - EQUIPMENT	67,882	0	0	0	0	0	0.0%
4005351-524915	OTHER CHGS - SAFETY	2,263	1,920	1,285	1,844	3,600	3,600	0.0%
4005351-525100	OFFICE SUPPLIES	2,143	360	329	430	2,600	2,600	0.0%
4005351-525200	OPERATING SUPPLIES	11,640	12,060	11,090	13,738	25,500	25,500	0.0%
4005351-525205	OPER SUPPLIES - FUEL	1,140	11,669	5,356	2,000	14,900	14,900	0.0%
4005351-525220	OPERATING SUPP - UNIFORMS	2,712	2,802	3,477	1,343	3,290	3,290	0.0%
4005351-525245	OPERATING SUPP - CHEMICALS	77,313	75,358	97,417	91,296	107,850	112,230	4.1%
4005351-525400	MEMBERSHIPS AND PUBLICATIONS	240	1,170	342	990	1,270	440	-65.4%
4005351-525500	TRAINING	3,838	3,998	2,827	432	6,700	6,700	0.0%
Department Total		1,795,754	1,849,739	1,884,354	1,752,884	2,136,073	2,308,934	8.1%



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4005352 MARCO SHORES SEWER PLANT								
4005352-501210	NON-BARGAINING UNIT WAGES	57,357	59,066	62,143	0	0	0	0.0%
4005352-501400	OVERTIME	1,784	1,869	1,606	0	0	0	0.0%
4005352-512100	FICA TAXES	4,459	4,602	4,815	0	0	0	0.0%
4005352-512200	RETIREMENT CONTRIBUTIONS	3,728	3,839	4,144	0	0	0	0.0%
4005352-512300	LIFE & HEALTH	18,154	19,941	21,028	0	0	0	0.0%
Department Total		85,483	89,317	93,736	0	0	0	0.0%
4005361 COLLECTION & DISTRIBUTION								
4005361-501210	NON-BARGAINING UNIT WAGES	785,775	910,322	1,163,168	891,345	1,160,227	1,135,900	-2.1%
4005361-501250	BENEFIT WAGES	146,525	180,741	0	0	0	0	0.0%
4005361-501400	OVERTIME	23,420	29,652	43,191	16,599	45,000	45,000	0.0%
4005361-512100	FICA TAXES	70,728	82,552	88,907	67,080	88,860	87,760	-1.2%
4005361-512200	RETIREMENT CONTRIBUTIONS	57,241	64,835	81,169	60,718	81,400	79,100	-2.8%
4005361-512300	LIFE & HEALTH	164,227	218,251	228,943	167,231	209,710	230,150	9.7%
4005361-512900	CAPITALIZED PERSONNEL COST	0	0	0	0	(115,336)	(115,336)	0.0%
4005361-523100	PROFESSIONAL SERVICES	176	135	2,000	360	2,500	50,500	1920.0%
4005361-523400	OTHER CONTRACTUAL SERVICES	77,361	82,119	239,789	60,453	196,940	90,640	-54.0%
4005361-524000	TRAVEL & PER DIEM	2,405	801	149	2,781	3,780	2,580	-31.7%
4005361-524100	COMMUNICATIONS	4,247	6,228	10,591	11,020	11,943	11,690	-2.1%
4005361-524350	UTILITY SERVICE - WASTE DISP	16,965	20,771	23,234	22,000	23,200	23,200	0.0%
4005361-524400	RENTAL & LEASES	11,278	13,231	15,404	19,165	19,200	13,000	-32.3%
4005361-524600	REPAIR & MAINTENANCE	340,769	425,987	422,238	365,387	426,900	524,500	22.9%
4005361-524605	REPAIR & MAINT - VEHICLES	30,069	32,816	28,391	31,813	36,300	31,760	-12.5%
4005361-524610	REPAIR & MAINT - FACILITIES	887	2,951	2,014	(108)	9,000	9,000	0.0%
4005361-524615	REPAIR & MAINT - EQUIPMENT	32,958	0	0	0	0	0	0.0%
4005361-524915	OTHER CHGS - SAFETY	5,353	3,898	5,657	2,282	5,550	6,750	21.6%
4005361-525100	OFFICE SUPPLIES	1,403	0	0	0	400	400	0.0%



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4005361-525200	OPERATING SUPPLIES	45,689	52,951	58,503	28,170	53,100	53,100	0.0%
4005361-525205	OPER SUPPLIES - FUEL	37,514	43,976	36,985	38,015	42,000	42,000	0.0%
4005361-525220	OPERATING SUPP - UNIFORMS	4,241	5,841	6,265	3,506	7,590	7,590	0.0%
4005361-525400	MEMBERSHIPS AND PUBLICATIONS	495	1,252	342	1,159	1,270	1,270	0.0%
4005361-525500	TRAINING	5,421	8,610	2,509	975	8,850	8,850	0.0%
Department Total		1,865,147	2,187,919	2,459,449	1,789,951	2,318,384	2,339,404	0.9%
4005362 OPERATION MAINTENANCE								
4005362-501210	NON-BARGAINING UNIT WAGES	690,399	727,218	934,311	718,149	896,532	891,675	-0.5%
4005362-501250	BENEFIT WAGES	169,195	173,414	0	0	0	0	0.0%
4005362-501400	OVERTIME	62,768	58,094	112,096	64,104	70,000	70,000	0.0%
4005362-512100	FICA TAXES	68,229	70,820	77,310	58,089	71,772	74,400	3.7%
4005362-512200	RETIREMENT CONTRIBUTIONS	46,334	48,212	66,517	48,735	62,120	63,200	1.7%
4005362-512300	LIFE & HEALTH	139,122	154,501	169,820	124,812	155,495	175,777	13.0%
4005362-512900	CAPITALIZED PERSONNEL COST	0	0	0	0	(20,111)	(20,111)	0.0%
4005362-523400	OTHER CONTRACTUAL SERVICES	17,047	79	80,031	29,483	29,440	29,440	0.0%
4005362-524000	TRAVEL & PER DIEM	2,910	1,297	0	0	3,020	3,020	0.0%
4005362-524100	COMMUNICATIONS	31,726	32,841	33,705	34,301	38,250	35,360	-7.6%
4005362-524350	UTILITY SERVICE - WASTE DISP	4,190	5,917	6,456	6,500	6,960	6,960	0.0%
4005362-524400	RENTAL & LEASES	2,374	84	0	1,738	2,000	2,000	0.0%
4005362-524600	REPAIR & MAINTENANCE	48,766	99,899	82,755	83,081	100,300	100,510	0.2%
4005362-524605	REPAIR & MAINT - VEHICLES	19,881	26,558	26,488	14,867	22,885	22,885	0.0%
4005362-524610	REPAIR & MAINT - FACILITIES	8,467	5,493	3,146	3,869	5,000	5,000	0.0%
4005362-524615	REPAIR & MAINT - EQUIPMENT	25,408	0	0	0	0	0	0.0%
4005362-524915	OTHER CHGS - SAFETY	5,275	2,667	3,150	1,537	5,450	5,450	0.0%
4005362-525100	OFFICE SUPPLIES	1,090	2,136	1,176	1,216	1,500	1,500	0.0%
4005362-525200	OPERATING SUPPLIES	61,590	47,540	43,831	46,942	48,900	49,300	0.8%
4005362-525205	OPER SUPPLIES - FUEL	20,778	13,571	13,962	15,275	21,450	21,450	0.0%
4005362-525220	OPERATING SUPP - UNIFORMS	3,771	3,448	5,271	3,572	3,600	3,720	3.3%
4005362-525400	MEMBERSHIPS AND PUBLICATIONS	777	678	562	490	1,300	1,300	0.0%



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4005362-525500	TRAINING	1,934	4,036	2,313	0	4,070	4,070	0.0%
Department Total		1,432,031	1,478,505	1,662,902	1,256,763	1,529,933	1,546,906	1.1%
4005363 ADMINISTRATION								
4005363-501210	NON-BARGAINING UNIT WAGES	459,677	484,708	709,036	531,902	713,508	729,175	2.2%
4005363-501250	BENEFIT WAGES	105,598	112,985	733	587	720	720	0.0%
4005363-501400	OVERTIME	1,789	2,059	2,925	2,792	2,500	2,500	0.0%
4005363-512100	FICA TAXES	38,672	42,102	45,031	38,564	55,600	56,400	1.4%
4005363-512200	RETIREMENT CONTRIBUTIONS	29,939	32,421	44,561	36,672	48,825	54,125	10.9%
4005363-512300	LIFE & HEALTH	85,709	108,717	118,223	87,047	112,859	116,400	3.1%
4005363-512600	OTHER POSTEMP BENEFITS	(14,506)	28,094	24,858	0	0	0	0.0%
4005363-512900	CAPITALIZED PERSONNEL COST	0	0	0	0	(173,000)	(173,000)	0.0%
4005363-523100	PROFESSIONAL SERVICES	101,173	217,038	123,430	307,812	309,717	190,865	-38.4%
4005363-523107	LEGAL - OTHER	1,981	338	7,597	4,043	15,000	15,000	0.0%
4005363-523200	ACCOUNTING AUDITING	0	0	45,850	47,940	48,963	48,990	0.1%
4005363-523400	OTHER CONTRACTUAL SERVICES	33,228	4,629	4,271	6,298	18,860	18,860	0.0%
4005363-524000	TRAVEL & PER DIEM	4,431	1,599	107	703	3,100	5,100	64.5%
4005363-524100	COMMUNICATIONS	22,598	22,977	22,731	18,815	28,255	36,602	29.5%
4005363-524200	FREIGHT & POSTAGE	627	1,583	808	462	1,200	1,200	0.0%
4005363-524310	UTILITY SERVICE - ELECTRIC	5,728	6,020	5,798	6,000	7,200	7,200	0.0%
4005363-524400	RENTAL & LEASES	763	3,189	1,440	1,440	2,880	2,880	0.0%
4005363-524500	INSURANCE	662,940	662,940	662,940	545,995	818,992	859,495	4.9%
4005363-524600	REPAIR & MAINTENANCE	0	7	759	6,244	17,000	17,000	0.0%
4005363-524605	REPAIR & MAINT - VEHICLES	1,268	1,433	1,280	3,705	14,500	6,880	-52.6%
4005363-524610	REPAIR & MAINT - FACILITIES	1,918	861	6,083	7,981	8,100	8,100	0.0%
4005363-524700	PRINTING AND BINDING	3,201	948	1,974	0	4,000	4,000	0.0%
4005363-524910	OTHER CHGS - ADMINISTRATIVE	1,053,336	1,130,052	1,022,292	693,288	1,039,932	1,031,426	-0.8%
4005363-524915	OTHER CHGS - SAFETY	1,755	367	477	713	2,205	2,205	0.0%



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Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
4005363-524930	OTHER CHGS-LICENSES/PERMITS	16,600	6,500	22,555	0	18,100	16,000	-11.6%
4005363-524940	MISCELLANEOUS EXPENSE	3,365	3,602	3,194	1,898	4,000	4,000	0.0%
4005363-525100	OFFICE SUPPLIES	9,061	3,757	2,701	3,727	7,500	7,500	0.0%
4005363-525200	OPERATING SUPPLIES	1,822	3,888	6,513	10,160	18,500	18,700	1.1%
4005363-525205	OPER SUPPLIES - FUEL	2,167	2,947	2,525	2,500	3,120	3,120	0.0%
4005363-525220	OPERATING SUPP - UNIFORMS	628	1,024	782	506	2,450	2,450	0.0%
4005363-525225	OPERATING SUPP - IT	78,523	134,855	149,235	147,944	214,198	229,220	7.0%
4005363-525400	MEMBERSHIPS AND PUBLICATIONS	811	1,087	1,020	1,398	1,480	1,140	-23.0%
4005363-525500	TRAINING	5,186	3,900	184	625	18,000	18,000	0.0%
4005363-525805	CONTINGENCY - UNASSIGNED	0	0	0	0	342,006	311,731	-8.9%
4005363-525850	TRANSFERS OUT-DS	9,382,344	9,462,816	9,556,032	5,639,707	8,459,561	10,433,080	23.3%
4005363-525855	TRANSFERS OUT-CIP	2,305,572	2,229,792	2,296,236	1,530,829	2,296,243	2,376,338	3.5%
4005363-525860	TRANSFERS OUT-R&R	1,550,196	1,486,531	1,530,828	1,020,553	1,530,829	1,584,225	3.5%
Department Total		15,958,099	16,205,766	16,425,008	10,708,848	16,016,903	18,047,627	12.7%
4005364 FINANCIAL SERVICES								
4005364-501210	NON-BARGAINING UNIT WAGES	361,631	367,735	473,492	358,568	448,459	444,150	-1.0%
4005364-501250	BENEFIT WAGES	91,512	94,139	0	0	0	0	0.0%
4005364-501400	OVERTIME	7,868	12,763	16,536	15,434	15,000	15,000	0.0%
4005364-512100	FICA TAXES	33,392	34,312	35,617	27,492	34,700	35,200	1.4%
4005364-512200	RETIREMENT CONTRIBUTIONS	22,481	22,832	31,605	23,706	29,725	29,900	0.6%
4005364-512300	LIFE & HEALTH	101,193	105,705	106,983	83,967	94,960	115,638	21.8%
4005364-523100	PROFESSIONAL SERVICES	5,375	1,500	1,500	0	2,250	2,250	0.0%
4005364-523200	ACCOUNTING AUDITING	46,071	47,205	0	0	0	0	0.0%
4005364-523400	OTHER CONTRACTUAL SERVICES	33,834	37,326	18,109	72,812	73,700	83,490	13.3%
4005364-524000	TRAVEL & PER DIEM	687	855	0	0	2,150	2,150	0.0%
4005364-524100	COMMUNICATIONS	1,525	1,593	2,365	2,333	3,150	3,390	7.6%
4005364-524200	FREIGHT & POSTAGE	45,888	43,649	46,830	47,044	54,000	54,000	0.0%
4005364-524600	REPAIR & MAINTENANCE	0	785	250	550	1,500	1,500	0.0%
4005364-524605	REPAIR & MAINT - VEHICLES	2,871	1,324	3,414	4,199	4,200	1,650	-60.7%



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Accounts	Description	2018 Actuals	2019 Actuals	2020 Actuals	YTD Actuals	2021 Revised Budget	2022 Proposed Budget Lvl 3	% Chng
4005364-524615	REPAIR & MAINT - EQUIPMENT	1,318	0	0	0	0	0	0.0%
4005364-524700	PRINTING AND BINDING	0	352	0	0	1,500	1,500	0.0%
4005364-524900	OTHER CHGS & OBLIGATIONS	27,565	29,365	75,517	12,366	21,600	24,000	11.1%
4005364-524915	OTHER CHGS - SAFETY	570	472	535	507	840	840	0.0%
4005364-524935	OTHER CHGS - PAYMENT PROCESS	0	0	0	35,008	60,000	66,000	10.0%
4005364-524940	MISCELLANEOUS EXPENSE	2,450	0	0	0	0	0	0.0%
4005364-525100	OFFICE SUPPLIES	3,026	2,754	2,255	3,212	4,000	5,000	25.0%
4005364-525200	OPERATING SUPPLIES	0	691	1,015	498	3,600	5,000	38.9%
4005364-525205	OPER SUPPLIES - FUEL	6,022	6,131	5,064	5,200	7,020	7,800	11.1%
4005364-525220	OPERATING SUPP - UNIFORMS	993	790	815	(52)	900	900	0.0%
4005364-525225	OPERATING SUPP - IT	0	0	7,500	12,286	16,786	19,786	17.9%
4005364-525400	MEMBERSHIPS AND PUBLICATIONS	90	90	90	90	100	100	0.0%
4005364-525500	TRAINING	300	2,300	83	0	1,000	5,500	450.0%
Department Total		796,663	814,668	829,576	705,220	881,140	924,744	4.9%
4005810 WATER AND SEWER FUND TRANSFERS								
4005810-525840	TRANSFERS OUT - GOVT CIP	999,996	0	0	0	88,704	0	-100.0%
4005810-525855	TRANSFERS OUT-CIP	1,502,873	2,710,407	2,568,562	2,321,285	3,481,928	3,013,037	-13.5%
Department Total		2,502,869	2,710,407	2,568,562	2,321,285	3,570,632	3,013,037	-15.6%
Grand Total		28,415,342	29,444,814	29,959,422	22,133,330	30,708,427	32,589,500	6.1%