



# City of Marco Island Florida

51 Bald Eagle Drive  
Marco Island, Florida  
cityofmarcoisland.com

## Meeting Minutes - Draft

### Parks and Recreation Advisory Committee

*Chair: Carlos Portu*

*Vice-Chair: Allyson Richards*

*Members: Adrian Conner,  
Doug Kelly, Dawn Kuhn,  
David Shagott, Dolores Siegel*

*City Staff: Daniel Smith, Samantha Malloy, Heather Reed*

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Tuesday, May 18, 2021

3:30 PM

Community Room

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#### (1) CALL TO ORDER

*Chair Portu called the meeting to order at 3:30 p.m.*

#### (2) ROLL CALL

**Present:** 7 - Member Conner, Member Kelly, Member Kuhn, Vice-Chair Richards, Member Shagott, Member Siegel and Chair Portu

#### ALSO PRESENT

*Samantha Malloy, Parks, Culture & Recreation Manager  
Natasha Paniccia, Recreation Program Supervisor  
Miguel Carballo, Fleet & Facilities Manager  
Martha Montgomery, Facilities Supervisor*

#### (3) PLEDGE OF ALLEGIANCE

*Led by Chair Portu.*

#### (4) APPROVAL OF THE AGENDA

**MOTION by Vice-Chair Richards, seconded by Member Siegel, that the Agenda be Approved. MOTION CARRIED BY THE FOLLOWING VOICE VOTE:**

**Yes:** 7 - Member Conner, Member Kelly, Member Kuhn, Vice-Chair Richards, Member Shagott, Member Siegel and Chair Portu

#### (5) APPROVAL OF THE MINUTES

a. PRAC Draft Minutes March 16, 2021

[ID 21-1531](#)

PRAC Draft Minutes March 16, 2021

**MOTION by Member Siegel, seconded by Vice-Chair Richards, that the Meeting Minutes of March 16, 2021 be Approved. MOTION CARRIED BY THE FOLLOWING VOICE VOTE:**

**Yes:** 7 - Member Conner, Member Kelly, Member Kuhn, Vice-Chair Richards, Member Shagott, Member Siegel and Chair Portu

b. PRAC Draft Minutes April 6, 2021

[ID 21-1533](#) PRAC Draft Minutes April 6, 2021

**MOTION by Member Siegel, seconded by Vice-Chair Richards, that the Meeting Minutes of April 6, 2021 be Approved. MOTION CARRIED BY THE FOLLOWING VOICE VOTE:**

**Yes:** 7 - Member Conner, Member Kelly, Member Kuhn, Vice-Chair Richards, Member Shagott, Member Siegel and Chair Portu

PRAC Draft Minutes April 20, 2021

[ID 21-1534](#) PRAC Draft Minutes April 20, 2021

**MOTION by Member Siegel, seconded by Vice-Chair Richards, that the Meeting Minutes of April 20, 2021 be Approved. MOTION CARRIED BY THE FOLLOWING VOICE VOTE:**

**Yes:** 7 - Member Conner, Member Kelly, Member Kuhn, Vice-Chair Richards, Member Shagott, Member Siegel and Chair Portu

## **(6) STAFF COMMUNICATIONS**

a. Staff Report May 2021

[ID 21-1553](#) May 2021 Staff Report

*Vice-Chair Richards questioned the construction start date for Veterans' Community Park. In response, Samantha Malloy, Parks, Culture & Recreation Manager, stated the Guaranteed Maximum Price presentation is scheduled for the June 21, 2021, City Council meeting with anticipation of starting construction in July.*

*Mrs. Malloy updated the Committee on the Shade Structures for the Mackle Park Playground and announced upcoming programs and summer camps, citing the End of School Teen Extravaganza.*

## **(7) PUBLIC COMMENT**

*None.*

## **(8) PRESENTATIONS**

Dog Park Presentation from Miguel and Martha

*Miguel Carballo, Fleet & Facilities Manager, presented an analysis of the landscaping and sod issues at the dog park (Canine Cove) and City Staff's recommendations moving forward. He relayed public opinion on how the dog park is referred to as a 'mud pit' in its current state. Mr. Carballo went back to 2013 looking at the history of the dog park using the aerial photos from Collier County Appraiser. Not wanting to repeat past mistakes*

*using sod, he recommended using mulch, using City of Naples Baker Park as an example. Mr. Carballo stated the challenge for Marco Island's dog park is the slope of the land.*

*Vice-Chair Richards asked to move the palm tree and fire hydrant along the fence between the small and large dog park to prevent further injuries from dogs running into these items.*

*Receiving no opposition, the committee agreed to add the cost to their budget initiatives.*

*Chair Portu called for public comment.*

*Mr. Ed Issler (South Joy Circle) suggested an investigation into a French drain to prevent future mud issues.*

*Chair Portu requested a recommendation from City Staff on the existing grade of the dog park, the elevation level needed to prevent runoff, and information on how quickly water is percolating.*

## **(9) OLD BUSINESS**

### **a. FY22 Budget Discussion**

#### **[ID 21-1530](#) Parks and Recreation Advisory Committee FY22 Budget Initiatives**

*The Committee engaged in extensive conversation and reflected on the current and future budget initiatives concerning Pickleball at the Racquet Center.*

*Member Kuhn requested a full-time attendant for the Racquet Center to organize activities and operations. Mrs. Malloy stated the funds for a full-time employee are not in the budget, but the request is for the next fiscal year.*

*Member Siegel questioned if a professional was available to organize activities and events for Tennis and Pickleball. Natasha Paniccia, Recreation Program Supervisor, stated City Staff prepares the Round Robins and described league benefits.*

#### **Calusa Park**

*The Committee approved funding for additional trees, plaques, and two additional benches using gravel. The hydration station was removed from the requests given the proximity of Winterberry Park.*

#### **Leigh Plummer Park**

*Following estimate discussions, a dog waste dispenser and a hydration station were accepted for Leigh Plummer Park. Chair Portu requested Leigh Plummer Park on the June 15, 2021, agenda for further discussion.*

#### **Jane Hitler Park**

*The Committee agreed to include the trash receptacles and park signage. Mrs. Malloy reminded the Committee about the additional staff time required to empty the additional*

*trash receptacle and stated she would consult with Mr. Tim Pinter, Public Works Director, regarding the current process.*

*Racquet Center*

*The Committee agreed to convert the dual-lined court into a permanent pickleball hard court and include windscreens. Member Kelly stated his recommended measurements and prices for a player queue sign, noting that installation of the rule signs should occur now. Resurfacing court two was taken off the list due to the resurfacing done after Hurricane Irma. Chair Portu requested pricing on the fence extension between pickleball courts one and two, and Member Kelly reminding staff to include extended fencing on the new pickleball hard court (soon to court five, six, seven, and eight).*

*Mackle Park*

*The Committee consensus was to remove the line items for the dog park, additional playground equipment, and deferred the bathroom complex discussion. Continuing, the Committee agreed to include medium soccer goals and a request for five thousand dollars for tree replenishment.*

*Additional Land for Future Parks*

*Member Kuhn requested to keep the initiative of purchasing additional land for future parks within the budget.*

**MOTION by Member Kuhn, seconded by Member Shagott, that the amended FY22 Budget Requests be Approved. MOTION CARRIED BY THE FOLLOWING VOTE:**

**Yes:** 7 - Member Conner, Member Kelly, Member Kuhn, Vice-Chair Richards, Member Shagott, Member Siegel and Chair Portu

b. Calusa Park Master Plan

[ID 21-1372](#) Approve the Thirty-Nine Tree Locations as Presented at Calusa Park.

*Minor discussion occurred with Member Conner questioning the involvement of Public Works within the project. Chair Portu clarified the approval of the thirty-nine tree locations does not include the request for funding.*

**MOTION by Vice-Chair Richards, seconded by Member Siegel, that the Parks and Recreation Advisory Committee approve the tree locations as presented and the Committee recommend the program expansion to City Council. MOTION CARRIED BY THE FOLLOWING VOTE:**

**Yes:** 7 - Member Conner, Member Kelly, Member Kuhn, Vice-Chair Richards, Member Shagott, Member Siegel and Chair Portu

c. Racquet Center Court Rules - Member Kelly

[ID 21-1558](#) Rules of the Pickleball Courts at the Racquet Center

*Member Kelly introduced the cost and sizes for the proposed 'Rules of the Pickleball Court' and 'Challenge Court Rules' signs at the Racquet Center. Following the discussion*

*on the rules, Chair Portu questioned the effectiveness of the wording. Member Kuhn and Member Shagott, with pickleball knowledge, confirmed the clarity of the rules.*

*Samantha Malloy, Parks, Culture & Recreation Manager, reminded the Committee that there are still funds within their account. The Committee consented and approved using the fiscal year 2021 funds to purchase the two signs for Racquet Center.*

d. Veterans' Community Park

*Chair Portu called for Public Comment*

*Mr. Ed Issler (South Joy Circle), stating that he was speaking on behalf of the neighborhood across from Veterans' Community Park, expressed disappointment in the communication regarding the Veterans' Community Park project. He alerted the Committee to the Deed restrictions of Marco Island regarding noise and requested a break in the concrete and hedges added behind the bandshell.*

*With assistance from Mrs. Malloy and the architect, Chair Portu presented a rendering of the backside of the bandshell from the perspective of across the water. The rendering portrayed various landscaping and trees behind the bandshell.*

*Vice-Chair Richards reminded the Committee and public that during the 90% value engineering in April 2021, the Committee reached a consensus to not shorten the trees behind the bandshell.*

## **(10) NEW BUSINESS**

a. Mackle Park Bocce Courts Discussion - Postponed to June 15, 2021

*There was no comment about the postponement of the Mackle Park Bocce Court Discussion.*

## **(11) COMMITTEE COMMUNICATIONS**

*Chair Portu requested Leigh Plummer Park be added to the June 15, 2021, agenda.*

## **(12) ADJOURNMENT**

*There being no further business, the meeting adjourned at 4:39 p.m.*

PREPARED BY:

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*Heather Reed, Administrative Assistant, Parks and Recreation*