



City of Marco Island Florida

51 Bald Eagle Drive
Marco Island, Florida
cityofmarcoisland.com

Meeting Minutes - Draft

Parks and Recreation Advisory Committee

Chair: Carlos Portu

Vice-Chair: Allyson Richards

*Members: Adrian Conner,
Doug Kelly, Dawn Kuhn,
David Shagott, Dolores Siegel*

City Staff: Daniel Smith, Samantha Malloy, Heather Reed

Tuesday, February 16, 2021

3:30 PM

Community Room

(1) CALL TO ORDER

Chair Portu called the meeting to order at 3:30 p.m.

(2) ROLL CALL

Present: 7 - Member Conner, Member Kelly, Member Kuhn, Vice-Chair Richards, Member Shagott, Member Siegel and Chair Portu

ALSO PRESENT

Samantha Malloy, Manager of Parks, Culture & Recreation

Daniel J. Smith, Community Affairs Director

Jared Grifoni, Chair of the Marco Island City Council

Richard Blonna, Councilor of the Marco Island City Council (arriving during item 10a.)

Mike Mcnees, City Manager (arriving during item 10b.)

(3) PLEDGE OF ALLEGIANCE

Led by Chair Portu.

(4) INTRODUCTION OF NEW PRAC MEMBER DOUG KELLY

City Council Chairman Jared Grifoni came forward to welcome the new Committee Members and reiterate City Council expectations. Chair Grifoni reassured all Committee Members that they can reach out to him with questions.

Chair Portu introduced and welcomed new Committee Member Doug Kelly.

(5) ELECTION OF CHAIR AND VICE-CHAIR

ELECTION OF COMMITTEE CHAIR

MOTION by Member Siegel, seconded by Vice-Chair Richards, nominating Chair Portu to continue as Committee Chair of the Parks and Recreation Advisory Committee. MOTION CARRIED BY THE FOLLOWING VOTE:

Yes: 7 - Member Conner, Member Kelly, Member Kuhn, Vice-Chair Richards, Member Shagott, Member Siegel and Chair Portu

ELECTION OF COMMITTEE VICE-CHAIR

MOTION by Member Siegel, seconded by Member Kuhn, nominating Vice-Chair Richards to continue as Committee Vice-Chair of the Parks and Recreation Advisory Committee. MOTION CARRIED BY THE FOLLOWING VOTE:

Yes: 7 - Member Conner, Member Kelly, Member Kuhn, Vice-Chair Richards, Member Shagott, Member Siegel and Chair Portu

(6) APPROVAL OF THE AGENDA

MOTION by Member Siegel, seconded by Member Shaggott, that the Agenda be Approved. MOTION CARRIED BY THE FOLLOWING VOICE VOTE:

Yes: 7 - Member Conner, Member Kelly, Member Kuhn, Vice-Chair Richards, Member Shagott, Member Siegel and Chair Portu

(7) APPROVAL OF THE MINUTES

- a. [ID 21-1374](#) PRAC Draft Minutes January 19, 2021

MOTION by Vice-Chair Richards, seconded by Member Siegel, that the Minutes of January 19, 2021 be Approved. MOTION CARRIED BY THE FOLLOWING VOICE VOTE:

Yes: 7 - Member Conner, Member Kelly, Member Kuhn, Vice-Chair Richards, Member Shagott, Member Siegel and Chair Portu

(8) STAFF COMMUNICATIONS

- a. February 2021 Staff Report

[ID 21-1373](#) February 2021 Staff Report

Manager of Parks, Culture & Recreation Samantha Malloy briefly highlighted the March 13th Island Rocks Concert, citing the special event is the last concert till the renovations at Veterans' Community Park are complete. Mrs. Malloy informed the Committee about the recent vandalism at Mackle Park and stated staff is discussing additional security cameras.

Mrs. Malloy continued to address the Committees questions and concerns regarding the financials and operation of the Racquet Center and the relocation of the Farmers Market to Mackle Park.

(9) PUBLIC COMMENT

None.

(10) PRESENTATIONS

- a. San Marco Senior Living Facility Green Space Donation

[ID 21-1382](#) San Marco Senior Living Facility Rendering

Community Affairs Director Daniel Smith introduced the San Marco Senior Living Facility applicant and the City staff recommendation for the rezoning request. The request includes 1.87 acres of open space to be offered as a donation to the City of Marco Island as a public park. Mr. Smith relayed City Council's request for PRAC to analyze the open space donation.

Mr. Chancey, a Senior Managing Partner of Chancey Design of Tampa, Florida, was accompanied by Attorney Craig Woodward of Woodward, Pires & Lombardo, P.A., and Mr. Patrick Vanasse, AICP and Director of Planning / Project Manager with RWA Engineering of Naples, Florida.

Mr. Chancey described the site location and the proposed Planned Unit Development (PUD) request. The Park Parcel Agreement was presented to the Committee which includes the purchasing of the land, deeding the parkland to the City, developer park improvements up to \$462,500, and developer maintenance for thirty years.

Member Kuhn questioned the sidewalk width, the availability of the helicopter pad, site aesthetics, requested benches, and fitness circuit equipment.

Chair Portu expressed his dissatisfaction regarding the specific park location on the property, the community's accessibility, and the original acquisition of the land.

Member Connor stated the need for a restroom facility on the proposed parkland and questioned the opportunity to fish recreationally.

Mr. Chancey, Attorney Craig Woodward, and Mr. Vanasse addressed additional questions and concerns raised by multiple Committee Members.

Chair Portu then called for Public Comment.

Mr. Richard Blonna (City Councilman and resident at San Marco Rd.), speaking as a City Councilman, stated City Council was requesting guidance from PRAC regarding the look and design of the proposed park. Mr. Blonna, then speaking as a private citizen, expressed his support for the proposed park.

The Committee Members came to a consensus to move forward regarding the design of the park. The additional areas discussed were:

- 1) Minimum two individual stall standalone restroom facility*
- 2) Fitness circuit amenities*
- 3) A wide path at a minimum of 8ft allowing access from Bald Eagle Dr. down to the waterfront*
- 4) Picnic area addition with tables*
- 5) Off-street signage from San Marco Rd. and Bald Eagle Dr.*
- 6) Bike Rack*

Mr. Smith reassured the Committee that more costly items or modifications can be given to City Council with their recommendation.

**Motion by Member Kuhn, seconded by Member Siegel, that the
Parks and Recreation Advisory Committee Accepts the Presented
Park Parcel from the San Marco Senior Living Facility Located at**

40 South Heathwood Drive, Marco Island, FL 34145 with a Minimum of Two Individual Stall Standalone Restroom Facility, Fitness Amenities, a Wide Access Path at a Minimum of 8ft from Bald Eagle Dr. Down to the Waterfront, a Picnic Area with Tables, Off Street Signage from San Marco Rd. to Bald Eagle Dr., and a Bike Rack, be approved. MOTION CARRIED BY THE FOLLOWING VOTE:

Yes: 7 - Member Conner, Member Kelly, Member Kuhn, Vice-Chair Richards, Member Shagott, Member Siegel and Chair Portu

Motion to Extend the Meeting

MOTION by Vice-Chair Richards, seconded by Member Kelly, to extend the Parks and Recreation Advisory Committee meeting to conclude no later than 5:20 P.M. MOTION CARRIED BY THE FOLLOWING VOICE VOTE:

Yes: 7 - Member Conner, Member Kelly, Member Kuhn, Vice-Chair Richards, Member Shagott, Member Siegel and Chair Portu

b. Veterans' Community Park Update with Kimley-Horn

Community Affairs Director Daniel Smith introduced Mr. James Pankonin, Lead Landscape Architect / Urban Designer with Kimley-Horn & Associates. Mr. Pankonin presented the final rendering for Veterans' Community Park, explaining the main changes from the Master Plan. The changes consisted of a new geometrical layout surrounding the multigenerational play area, a defined shape around the bandshell, access and sidewalk adjustments nearby the restroom, and minor changes around the boardwalk.

Member Kuhn questioned the necessity of the multigenerational playground. Chair Portu answered the play area is artistic and functional for all ages. The bandshell square footage and amenities were thoroughly discussed with Committee Members inquiring on the changes due to price. Member Kelly questioned the number of people that can be allowed within the vicinity of the bandshell. Mr. Pankonin stated the answer is ambiguous as it depends on the amount of assigned square footage per person.

Continuing with the presentation, Mr. Pankonin noted the artificial turf surface surrounding the restroom, the landscape design at the Veterans Memorial, and the details of the waterfront boardwalk. Mr. Pankonin answered Committee questions regarding electrical and water hook up noting infrastructure will be in place for additional hookups. Mr. Pankonin also answered Committee questions regarding kayak access, shade structures over the play area, hurricane impact on hanging apparatuses, diverse artistic functional play equipment, landscape design, and distinct signage for the park entrance.

Motion by Vice Chair Richards, seconded by Member Siegel, that the Site Development Plan for Veterans' Community Park as presented by Kimley-Horn & Associates be approved. MOTION CARRIED BY THE FOLLOWING VOTE:

Yes: 7 - Member Conner, Member Kelly, Member Kuhn, Vice-Chair Richards, Member Shagott, Member Siegel and Chair Portu

(11) OLD BUSINESS

No Old Business was discussed at this meeting.

- a. PRAC Foundation 501(c)(3)
- b. Master Plan Calusa Park - To Be Continued in March

(12) NEW BUSINESS

No New Business was discussed at this meeting.

(13) COMMITTEE COMMUNICATIONS

No Committee Communications was discussed at this meeting.

(14) ADJOURNMENT

There being no further business, the meeting adjourned at 5:37 p.m.

PREPARED BY:

Heather Reed, Administrative Assistant, Parks and Recreation