

City of Marco Island Florida

*51 Bald Eagle Drive
Marco Island, Florida
cityofmarcoisland.com*



Meeting Minutes - Draft

Wednesday, July 31, 2019

3:00 PM

****Meeting changed from August 7, 2019 to July 31, 2019"**

Community Room

Beautification Advisory Committee

Chair: Andrew Kirlin

Vice-Chair: Becky Irwin

Members: Maria Tobin, Peter Strungis, Shelli Connelly, and Maria Bachich

City Staff: Tonia Selmeski, Patty Mastronardi

(1) CALL TO ORDER

Meeting called to order by Chair Kirlin at 3:00 p.m.

(2) ROLL CALL

Present: 4 - Chair Kirlin, Member Strungis, Vice-Chair Irwin and Member Connelly

Absent: 2 - Member Tobin and Member Bachich

(3) PLEDGE OF ALLEGIANCE

Led by Chair Kirlin.

a. Introduce New Staff Liaison - Ms. Selmeski, Environmental Planner

Ms. Selmeski introduced herself to committees as City Environmental Planner involved with plan reviews, construction, docks, and sites. Handles any violation with species such as: burrowing owls, gopher tortoises, sea turtles and manatees. If need additional information on iguana trapping, etc., email or call her.

(4) APPROVAL OF THE AGENDA

MOTION by Vice-Chair Irwin, seconded by Member Connelly, that this AGENDA be Approved. MOTION CARRIED BY THE FOLLOWING VOTE:

Yes: 4 - Chair Kirlin, Member Strungis, Vice-Chair Irwin and Member Connelly

Not Present: 2 - Member Tobin and Member Bachich

(5) APPROVAL OF THE MINUTES

[ID 19-375](#) BAC Draft Minutes for June 5, 2019

Attachments: [BAC Draft Minutes 05-Jun-2019.pdf](#)

MOTION by Vice-Chair Irwin, seconded by Member Strungis, that these Minutes be Approved. MOTION CARRIED BY THE FOLLOWING VOTE:

Yes: 4 - Chair Kirlin, Member Strungis, Vice-Chair Irwin and Member Connelly

Not Present: 2 - Member Tobin and Member Bachich

(6) STAFF COMMUNICATIONS

a. Landscape Maintenance Update

*Mr. Pawlowski, Public Works Maintenance Tech reported:
Irrigation South Collier Boulevard/Winterberry Drive shut down due to line break.
Affordable Landscaping repaired line, crews cleaned road side trees in swales, once completed will continue on medians. Catching up on medians, some days slower due to rain. Checking on sickly Palm at San Marco/Barfield Drive.*

b. Staff Report

Director Pinter working with Chair Lamb, BchCRAC Committee on Big Belly solar powered trash compactor bins on South Beach access point, one regular bin for debris, and one for recycling. Can hold 6-8 times more volume, comes in small compacted bags, no opening for bird access, good operation, now at Tigertail Beach near rest area and two cans at south end Swallow Avenue access.

FY20 landscaping contract out for bid, open meeting August 6, 2019, final results end of August 2019. Revisions made by City Council to new landscaping bid with higher cost changes and additional scope of work.

City Council recommendations were to add maintenance for 305 Cul- de-sacs, fertilization changes, plant and tree material specs, and trash pick up for recycle material on Collier Boulevard. Litter pick up stays same, weekly/bi-weekly pick up in different locations.

c. Remaining BAC Funds Amount

Director Pinter reported \$4,845.25 remaining in BAC Operational FY19 budget, need to use by September 30, 2019. Committee will bring proposals on how to spend remaining budget funds to next meeting

(7) PUBLIC COMMENT (TIME CERTAIN 3:30 P.M.)

None.

(8) PRESENTATIONS

a. Utility Box Wrappers - Shelly Connolly

[ID 19-412](#) Utility Box Wrappers

Attachments: [Utility Box Wrap Presentation 2019.pdf](#)

Member Connolly presented samples of artwork to adhere to utility boxes (traffic signal boxes) on island. She will research lower cost with specifics and picture samples.

Committee had discussions on cost, graffiti proof product information, low maintenance, creative options from artist or photographer, possibly needing permit, vendor can meet with City to further explain product.

Director Pinter stated BAC not able to decorate traffic boxes due to heat coming from boxes. Present to City Council to start with Collier Boulevard/San Marco Road (location near arbor) section on trial basis. If approved, use some remaining FY19 budget funds towards project.

MOTION by Chair Kirlin, for BAC to support Utility Box Wrappers Program and allocate some remaining budget funds for trial program, once approved by City Council. Seconded by Member Strungis, that this MOTION be Approved. MOTION CARRIED BY THE FOLLOWING VOTE:

Yes: 4 - Chair Kirlin, Member Strungis, Vice-Chair Irwin and Member Connolly

Not Present: 2 - Member Tobin and Member Bachich

(9) OLD BUSINESS

a. BAC Remit - Council Directives

[ID 19-334](#) BAC Remit - Council Directives

Attachments: [Resolution Form.pdf](#)
[Example Resolution No. 24-09.pdf](#)
[First Draft Resolution.pdf](#)

Committee members had discussion on changes to Council Directives:

1. *Section 3. #1 - Maintain Tree City USA designation*
2. *#5 Increase usability of public green space on Marco Island, add through a variety of methods including inventory of undeveloped City owned vacant lots.*
3. *#8 Creative ways to enhance beauty of Marco Island*
4. *#4 - Increase public awareness of City efforts to beautify community by publicizing BAC activities: Marco in Bloom and Arbor Day, and meetings, providing hands-on workshops, classes, and presentations that would be of interest to Marco Island residents.*

**MOTION by Member Irwin, to amend Council Directives as stated, seconded by Member Strungis, that this MOTION be Approved.
MOTION CARRIED BY THE FOLLOWING VOTE:**

Yes: 4 - Chair Kirlin, Member Strungis, Vice-Chair Irwin and Member Connelly

Not Present: 2 - Member Tobin and Member Bachich

(10) NEW BUSINESS

a. Adopt -A-Road (Trash Removal Program)

Director Pinter reported only one road on San Marco Road adopted when City was County, process carried over. He recommended BAC research program for future road adoptions. Public streets in R.O.W. maintained by adjacent property owners. Need research with other cities on insurance coverage and liability. Deferred to next month meeting.

(11) COMMITTEE COMMUNICATIONS

a. Future BAC Projects - Council Directives

Committee members had discussion on purchasing, adoptions, donating benches/trees in parks and R.O.W. Also, need to coordinate with LCEC on limitations of tree heights.

Topic deferred to future agenda to discuss policies, procedures, and cost for trees/benches.

b. Committee Concerns

Vice Chair Irwin met with Urban Forestry Manager, Department of Agriculture, Forestry Grant Programs, Tallahassee. Additional information for City Grants, contact Leslie Sanford, City Grant Writer.

Member Connelly stated University of FL Seminar information on mango's for alternative to citrus, tropical fruit plantings, trimming and maintaining trees, keeping manageable size for Edible Garden. Collier Fruit Growers can make presentation.

Chair Kirlin reported BAC FY20 budget request: no funding for Arbor Day, Community Presentation, Marco in Bloom, or tree replacements. \$10,000 budgeted, very conservative.

Director Pinter stated City Council meeting September 2019. ROLLBACK on all departments, no increases. BAC to research "Adopt A Road", trash removal, any liability issues, and how other cities handle tree donation program.

Committee bring budget allocations for utility box wrappers to next meeting September 4, 2019. Plan to present to City Council (with artwork) for approval on August 19, 2019.

MOTION by Chair Kirlin, to recommend to continue iguana trapper funding another year. Seconded by Member Strungis, that this MOTION be Approved. MOTION CARRIED BY THE FOLLOWING VOTE:

Yes: 4 - Chair Kirlin, Member Strungis, Vice-Chair Irwin and Member Connelly

Not Present: 2 - Member Tobin and Member Bachich

(12) ADJOURNMENT

Chair Kirlin adjourned meeting 4:33 pm.

NOTE: TWO OR MORE CITY COUNCILORS OR OTHER COMMITTEE MEMBERS MAY BE PRESENT