



SYNALOVSKI ROMANIK SAYE
Architecture • Planning • Interior Design

Justin Martin P.E.
Manager of Engineering and Operations
City of Marco Island Water and Sewer Department
50 Bald Eagle Drive
Marco Island, FL 34145

PROPOSAL NO. :	M190207R	PROPOSED DATE:	04.01.19
PROJECT :	Marco Island New Multi-Departmental Building		
		STARTING DATE:	A.S.A.P.
LOCATION :	807 Elkcarn Circle		
	Marco Island, FL 34145	COMPLETION DATE:	A.S.A.P.

The undersigned proposes to provide professional services necessary to complete the following work: Professional Architectural, Civil Engineering, Landscape Architectural Mechanical, Electrical, Plumbing and Fire Protection Engineering and Structural Engineering Services required for the City of Marco Island's New Multi-Departmental Building proposed to be located at 807 Elkcarn Circle – Marco Island, FL.

Payments to be made as follows:

Description of Basic Services	Fee
Schematic Design	\$ 78,000.00
Design Development	\$ 88,000.00
Construction Documents	\$ 176,000.00
Bidding/Permitting	\$ 20,000.00
Contract Administration (limited to a 16 site visit and 260 hours of in office assistance Allowance)	\$ 78,000.00
PROFESSIONAL DESIGN SERVICES TOTAL	\$ 440,000.00

Any alteration or deviation from the aforementioned will be executed only upon written orders. Services not included in the above scope will be invoiced hourly as additional services and are not included in the above fees.

Reimbursable expenses such as copies, courier, renderings, public outreach consultant, asbestos surveying, specialty low voltage engineering services, enhanced system(s)/equipment design services, geotechnical reports, faxes, UPS, Federal Express, long distance calls, mileage, permit expediting, permit fees, photography, postage, printing, processing fees, renderings, testing, Threshold/Special Inspections, surveying and traffic studies shall be invoiced at cost.

Additional Services: Changes to approved decisions and services outside the scope of work are considered additional services and will be performed at our standard hourly billing rates.

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Architectural Hourly Billing Rates:

Invoiced Monthly, based on services provided on an hourly basis using the rates below:

Principal	\$ 200.00
Project Manager	\$ 175.00
Architect	\$ 150.00
Technical Staff	\$ 125.00
Administrative Staff	\$ 100.00
Clerical Staff	\$ 75.00

You are hereby authorized to provide services required to complete the work described in the above proposal, for which the undersigned agrees in representation of the City of Marco Island the amount stated in said proposal and according to the terms thereof. All collection costs inclusive of attorney's fees shall be the responsibility of the undersigned.

Approved

Date