



# City of Marco Island Florida

51 Bald Eagle Drive  
Marco Island, Florida  
cityofmarcoisland.com

## Meeting Minutes - Draft

### Beautification Advisory Committee

*Chair: Andrew Kirlin*  
*Vice-Chair: Becky Irwin*

*Members: Linda Colombo, Andria Godwin,  
Kathy Keeling, Maria Tobin, Peter Strungis*

*City Staff: Timothy Pinter, P.E., Patty Mastronardi*

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Wednesday, April 3, 2019

3:00 PM

Community Room

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#### (1) CALL TO ORDER

*Chair Kirlin called meeting to order 3:00 p.m.*

#### (2) ROLL CALL

**Present:** 6 - Chair Kirlin, Member Colombo, Vice-Chair Irwin, Member Tobin, Member Strungis and Godwin

**Absent:** 1 - Member Keeling

#### (3) PLEDGE OF ALLEGIANCE

*Led by Chair Kirlin.*

#### (4) APPROVAL OF THE AGENDA

*Member Colombo requested moving item 10-c to item 10-a.*

*Chair Kirlin removed item 9c. Deciduous trees from the agenda.*

**MOTION by Member Tobin, seconded by Vice-Chair Irwin, to approve the Agenda as amended. MOTION CARRIED BY THE FOLLOWING VOTE:**

**Yes:** 6 - Chair Kirlin, Member Colombo, Vice-Chair Irwin, Member Tobin, Member Strungis and Member Godwin

**Not Present:** 1 - Member Keeling

#### (5) APPROVAL OF THE MINUTES

[ID 19-189](#) BAC draft minutes for March 6, 2019

**MOTION by Member Tobin, seconded by Member Strungis, that these Minutes be approved. MOTION CARRIED BY THE FOLLOWING VOTE:**

**Yes:** 6 - Chair Kirlin, Member Colombo, Vice-Chair Irwin, Member Tobin, Member Strungis and Member Godwin

**Not Present:** 1 - Member Keeling

**(6) STAFF COMMUNICATIONS**

## a. Landscape maintenance Update - Al Benarroch, Affordable Landscaping

*Mr. Benarroch reported sprinklers working fine. Winterberry/Collier Blvd. working on adding lighting, removed dead palms, ordered new palms for after season installation. Next mulching (usually October) will be after new City of Marco contract signed, suggestion to mulch twice yearly.*

*Garbage issue on San Marco Road is good. Staff of Mr. Benarroch was informed of awareness of garbage issue.*

## b. Staff Report - Tim Pinter

*Mr. Pinter not present.*

*Member Czarnecki resigned, Councilor Grifoni appointed new member. Chair Kirlin introduced new BAC member, Andria Godwin.*

**(7) PUBLIC COMMENT (TIME CERTAIN 3:30 P.M.)**

*None.*

**(8) PRESENTATIONS**

*None.*

**(9) OLD BUSINESS**

## a. 2019 Marco in Bloom Update - Maria Tobin

*Member Tobin received 15 nominations. Facebook page created with nomination form. Thanked Coastal Breeze for Press Release, Gazette newspaper distributed information, local radio stations promoted event with nomination page on City website and social media.*

*Application deadline: April 15, 2019, voting: April 24, 2019 for members only at City Hall conference room at 3:00 - 5:00 p.m. BAC members are prohibited to nominate applicants. Winners to be announced at City Council meeting May 6, 2019.*

## b. 2019 Arbor Day - Tree Planting - Becky Irwin

*Member Irwin passed out informational sheets, working with Allyson Richards and Mr. Benarroch. Event held on April 26th at Calusa Park, across from softball field, 11am-12pm for Tree City USA recognition. Possible cost \$500, use electronic sign, print flyers, softball field parking, Family Church parking available. Affordable Landscaping donating tree, shovels and installation of tree. Refreshments available from BAC, Parks & Recreation, Charter Middle School (band playing) attending.*

*Sweet Tamarindus Indica tree approved by committee to install at Calusa Park (across from Family Church parking lot with tree plaque). Director Pinter will approve tree location.*

*Mr. Benarroch, Affordable Landscaping donating tree, shovels and tree installation 8-10' high, 45 gallon within City perimeters.*

**MOTION by Vice-Chair Irwin, seconded by Member Strungis, that this be approved. MOTION CARRIED BY THE FOLLOWING VOTE:**

**Yes:** 6 - Chair Kirlin, Member Colombo, Vice-Chair Irwin, Member Tobin, Member Strungis and Member Godwin

**Not Present:** 1 - Member Keeling

c. Deciduous Trees

*Motion by Chair Kirlin to remove from the agenda.*

d. Litter on Main Road R.O.W.

*Member Strungis looking for possible solutions/ideas to correct litter issue:*

- 1. adopt a road, could be liability if injured. Research if City has Litter Ordinance*
- 2. add more cleanings to FY20 budget for landscape contract on main roads*
- 3. need "Do Not Litter" signs on Collier Boulevard for FY20 budget for pristine appearance*
- 4. need more litter receptacles, and litter fines*
- 5. advertise and educate community and visitors, launch campaign to "Keep Marco Beautiful". Member Tobin volunteered to create slide show with approval.*
- 7. include signs at worker locations to prevent trash blowing all over*

*Chair Kirlin stated to add to next month agenda, take photos, and research. Need City Council permission to move forward with ideas.*

## (10) NEW BUSINESS

a. R.O.W.Variance - Chair Kirlin

[ID 19-188](#) R.O.W. Presentation

*Deferred to next month meeting.*

b. Tree Policy Discussion

*Deferred to next month meeting.*

c. FY20 BAC Budget Request

[ID 19-195](#) FY20 BAC Budget Request

*Committee drafted line by line item for FY20 budge to stay within same cost as previous year or amend cost for Operating Expenditures, and Maintenance Improvements.*

### **I. OPERATING EXPENDITURES:**

- 1) (\$1,000) Marco in Bloom Annual Project*
- 2) (\$1,000) BAC Community Presentation Annual Project*
- 3) (\$1,000) Arbor Day – Annual Event*
- 4) (\$2,000) Public outreach materials*
- 5) (\$100) BAC Supplies/copies*

*TOTAL OPERATING EXPENDITURES REQUESTED: (\$5,100)*

**II. MAINTENANCE/IMPROVEMENTS:**

- 1) (\$2,500) Calusa Park- Butterfly Garden Maintenance
- 2) (\$2,500) Calusa Park- Food Forest/Edible Garden
- 3) (\$1,000) City Litter Prevention Programs
- 4) (\$1,500) City-Wide Street Banners
- 5) (\$10,000) Cul-de-Sac-City Maintenance
- 6) (\$2,000) Marco Island Adopt a Cul-de-Sac Voucher Program
- 7) (\$44,000) City Street Trees on Main City Roadsides - Replacement Trees  
Sub-Total: \$68,600
- 8) (\$20,000) City Street Trees on Main City Roadsides - Expansion Program  
Sub-Total: \$88,600
- 9) (\$60,000) Florida-Friendly Median Remodeling Program (\$10,000 would = \$98,600 subtotal)  
Subtotal: 148,600

*TOTAL MAINTENANCE/IMPROVEMENTS REQUESTED: \$143,500*

*Total BAC Budget Request: \$148,600*

**MOTION by Chair Kirlin, seconded by Member Strungis, that Public Works Department request sufficient funds necessary for their Public Works Department FY20 Budget Request to be able to replace all plants, trees and palms that die and are removed during FY20 be approved. MOTION CARRIED BY THE FOLLOWING VOTE:**

**Yes:** 6 - Chair Kirlin, Member Colombo, Vice-Chair Irwin, Member Tobin, Member Strungis and Member Godwin

**Not Present:** 1 - Member Keeling

**MOTION by Member Colombo, seconded by Vice-Chair Irwin, requesting that Public Works Department add \$20,000 for Mobile Irrigation Unit to their FY20 budget request be approved. MOTION CARRIED BY THE FOLLOWING VOTE:**

**Yes:** 6 - Chair Kirlin, Member Colombo, Vice-Chair Irwin, Member Tobin, Member Strungis and Member Godwin

**Not Present:** 1 - Member Keeling

## **(11) COMMITTEE COMMUNICATIONS**

**a. Committee Concerns**

*None.*

## **(12) ADJOURNMENT**

*Meeting adjourned 4:59 p.m.*

*1 person in audience.*

NOTE: TWO OR MORE CITY COUNCILORS OR OTHER COMMITTEE MEMBERS MAY BE PRESENT

