



City of Marco Island

Meeting Date: September 20, 2021

To: City Council

From: Guillermo Polanco, Finance Director,

Through: Michael McNees, City Manager

Re: Finance Monthly Report

The following is an update of the Finance activities and projects for the month of August:

Budget:

The COVID 19 Pandemic has resulted in unplanned expenditures for fiscal year 2021. We have applied to several governmental agencies for reimbursement. On November 6th, the Collier CARES (Coronavirus Aid, Relief, and Economic Security Act) program allocated the City funding in the amount of \$1,000,000 for first responder payroll related expenditures. On June 7th, the City received its first tranche of the American Rescue Plan funds in the amount of \$873,095.50. The second tranche will be distributed in 12 months.

Accounts Payable:

598 invoices were paid on 292 checks and 65 ACH totaling \$2,076,509.

A rolling 13-month report is presented below:

Accounts Payable	8/20	9/20	10/20	11/20	12/20	1/21	2/21	3/21	4/21	5/21	6/21	7/21	8/21
Amount Paid	2,515,815	1,328,586	2,875,755	2,229,243	2,062,671	1,543,883	2,119,455	2,082,125	2,262,296	2,029,249	2,438,922	2,686,331	2,076,509
Invoices Paid	426	374	415	584	430	447	503	566	460	494	579	414	598
Checks	171	245	218	218	169	233	272	245	257	227	265	205	292
ACH	51	44	56	48	47	45	58	73	49	58	66	43	65

Utility Customer Services:

CALLS: 694

WORK ORDERS: 285

A rolling 13-month report is presented below:

Work Orders for Dept (UTILITY)	8/20	9/20	10/20	11/20	12/20	1/21	2/21	3/21	4/21	5/21	6/21	7/21	8/21
ADDITIONAL METER									1				
BACKFLOW REPAIR	2	1	3	2	5	2	1	4	1		4	7	8
BACKFLOW TEST													
BEEES IN METER			2								1		
CHANGE WT-1 METER											1		
CUSTOMER LEAK		1	1		1	1	1	2	1	1	1		1
DIAL					30	8	8						
DEMO													
DOWNSIZE					1	2	2	1		2			2
FINAL READ OWNER	111	135	106	109	122	106	108	173	179	146	139	121	86
FINAL READ RENTER								1					
FIRE PROTECTION C/O													
HIGH WATER BILL	2	5	2	3		4	4	8	4	2	6	8	3
INTRNL MTR CHNGE OUT			1				4	9			1		
IR CHANGE OUT		1		1		1							
IRRIGATION METER						1		1		1		2	
LOCK PER CUSTOMER						1							
LOW PRESSURE		2	2			1	1		2	6			
METER BOX/LID REPLACEMENT					1			1	1	1			
METER DOWNSIZE				1									
METER CALI											1		
METER CO				1	51	7	7		5	2	5	3	7
NEW METER	1	1	1	3	12	19	11	27	23		20	16	25
NEW READ MARCO SHORE													
NEW READ OWNER										1			
NEW RECLAIM METER			1										
NEW WATER METER	3	7	5							11			
NO WATER	1												1
OFF PER CUST REQUEST	4	1	2	1	2		2	4	8	4		5	2
PROBLEM/COMPLAINT	11	24	19	17	13	19	13	15	13	6	9	11	14
RC CHANGE OUT						2					1		
RED TAG NON-PAYMENT						1	1	4		1	1		
RELOCATE METER				1	2	1				1		1	
REMOVE METER			1	1				1		3	8	3	2
REMOVE RECLAIM METER													
REPAIRS					2				2	1	2		
RE-READ		1					1	1					1
SERVICE LINE LEAK	1	8	9	2	4	4	1	1	1	1	2	4	2
SERVICE LINE REPAIR	1	9	4	2	1			2		1	2	4	7
SET UP TEMP METER	4								1				
STUCK METER	12	23	19	4	21	68	51	26	33	20	25	18	81
TEMP METER RETURNED	3	1					1	1				2	2
TURN WATER ON		3	3	3	2	4	3	6	74	48	32	31	9
TURN OFF									89	48	32	6	11
UNLOCK MTR/BCKFLW IN			1	2	1	1	2	1	4	1	4	2	1
UPSIZE METER	2		1	1		1	1		1				
WATER CHANGE OUT	19	3	2						11	4		4	20
WATER MAIN BREAK		1			1	1					1	1	
WT CHANGEOUT WITH BACKFLOW	2			2	29	23	23	4			22		
YELLOW TAG	1	1			2	2	5	3	4	1	2	1	
TOTAL	180	228	185	156	303	281	251	295	458	313	322	250	285

Grants:

FM# 441879-1 Inlet Dr-N Collier – Trávída to Addison.

Pre Construction meeting on August 19, 2021.

Pre Construction meeting minutes submitted to FDOT and uploaded into GAP system.

Proposed Construction start date 10/18/2021.

FM# 441878-1 Bald Eagle Dr.- Collier Blvd. to Old Marco Lane.

Pre Construction meeting on August 19, 2021.

Pre Construction meeting minutes submitted to FDOT and uploaded into GAP system.

Proposed Construction start date 10/4/2021.

FM# 440438-1 San Marco-Vintage Bay Dr. to Goodland Dr.

August 12, 2021 – Received fully executed and signed Contract from Contractor American Design Engineering.

Submitted to FDOT and uploaded into GAP.

Next step- Schedule pre construction meeting.