

## Stephanie Karol

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**From:** Mary Holden <mholden@cityofmarcoisland.com>  
**Sent:** Thursday, December 21, 2023 10:09 AM  
**To:** Ellen Summers  
**Cc:** Daniel Smith  
**Subject:** [EXTERNAL] RE: Rezone Request - Pre-Application Meeting



Hi Ellen,

A pre-application meeting is typically meant for new construction. Regarding this lot, I recall we have discussed this in the past and honestly, it is not needed to gather everyone to discuss a proposed rezone. If the rezone is approved, a pre-application meeting will be needed any proposed development.

Thanks

Respectfully,

*Mary P. Holden*

Mary P. Holden, Planning Manager  
City of Marco Island  
50 Bald Eagle Dr.  
Marco Island, FL 34145  
239-389-3975



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**From:** Ellen Summers <esummers@bowman.com>  
**Sent:** Friday, December 15, 2023 9:37 AM  
**To:** Mary Holden <mholden@cityofmarcoisland.com>  
**Subject:** Rezone Request - Pre-Application Meeting

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Hi Mary,

We preparing to submit a rezone request for the property located at 531 S Collier Blvd. I was looking the website and couldn't find much information, but do you all hold a pre-application meeting for this type of petition? If so, what are the steps to request a meeting?

Thank you!

**ELLEN SUMMERS, AICP**

Planner III | Hole Montes, a **BOWMAN** company

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**As of May 15, 2023, Hole Montes has officially joined Bowman.**

Bowman is a national professional services firm offering multi-disciplinary engineering, planning, surveying, geomatics, construction management, environmental consulting, landscape architecture, and right-of-way acquisition. This change provides a strong foundation for us to merge our comprehensive skillsets while offering the same level of commitment to our clients and employees. To learn more, visit [bowman.com](http://bowman.com).