

EXHIBIT E
CHANGE ORDER NO. 03
City Hall Annex Second Floor Reconfiguration
Contract #2023-014

TO: American Design Engineering Construction, Inc. 285 Executive Park Drive, Suite 202 Weston, FL 33331	FROM: City of Marco Island 50 Bald Eagle Drive Marco Island, Florida 34145
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Project: Annex Second Floor Reconfiguration

CITY COUNCIL CHANGE ORDER
APPROVAL (a) Agenda Item: N/A

Change Order No. 03 Bid No. N/A	Construction Agreement Date: March 17, 2025
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Change Order Description: This Change Order No. 03 serves to:
Extend the contract time by 90 days to compensate for delays and the replacement of windows as outlined in Attachment 1. There is no additional cost to the contract amount associated with this change order No. 3.

CONTRACT AMOUNT	
Original Agreement Amount	\$ 804,000.00
Previous Change Order No. 01 Amount	\$ 193,421.00
This Change Order No. 03 Amount	\$ 0.00
Revised Agreement Amount	\$ 997,421.00

CONTRACT TIME IN CALENDAR DAYS	
Original Notice to Proceed	November 6, 2023
Adjusted number of days due to Change Order 01 (delay due to permitting)	276
Revised Notice to Proceed	August 8, 2024
Number of days to Substantial Completion per Contract	180
Change Order 02 (days added due to delay in payment of permit fees)	44
Substantial Completion	March 20, 2025
Change Order No. 03 (this change order; add 90 days)	90
Substantial Completion Date	June 18, 2025
Number of days to Final Completion per Contract	30
Final Completion Date	July 18, 2025

Attachments:

Attachment 1, ADEC Time Extension Request Letter dated March 13, 2025

Your acceptance of this Change Order shall constitute a modification to our Agreement and will be performed subject to all the same terms and conditions as contained in said Agreement indicated above, as fully as if the same were repeated in this acceptance. The time and monetary adjustment to this Agreement shall constitute a full and final settlement of any and all claims arising out of or related to changes set forth herein including claims for schedule impacts, material/labor costs and delay costs.

Submitted By:



Laura Ryan

Project Manager

City of Marco Island Water & Sewer Department

Date: 3/17/25

Accepted by:



Joel Espinal

American Design Engineering Construction, Inc.

Date: 3/17/25

Approved By:



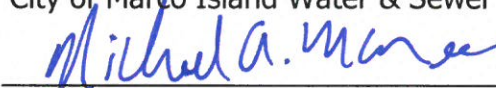
Jeffrey E. Poteet

General Manager

City of Marco Island Water & Sewer Dept.

Date: 3/18/25

Authorized By:



Michael A. McNees

City Manager

City of Marco Island

Date: 3-18-25



March 13, 2025

Attn: Laura Ryan

Subject: Time Extension Request – City Annex 2nd Floor Reconfiguration

Project: City Annex 2nd Floor reconfiguration

Location: Marco Island, FL

Dear Ms. Ryan,

I hope this letter finds you well. On behalf of ADEC Construction, Inc., I would like to express our appreciation for the opportunity to collaborate with the City of Marco Island on the City Hall Annex Reconfiguration Project. We remain committed to delivering high-quality work while maintaining open and transparent communication.

As we continue progressing on this project, we formally request a 90-day time extension due to several critical factors impacting the original schedule, including the recent request from the City for replacement windows and delays caused by two hurricanes. This extension is necessary to ensure the successful and efficient completion of all project requirements while maintaining quality and compliance.

Key Factors Supporting the Time Extension Request:

1. Ceiling Demolition in Conference Rooms – The conference room ceilings contained an unforeseen double-layer structure, requiring additional time and labor. (+15 Days)
2. Delays from First-Floor Work – Extended first-floor work impacted subsequent phases, including mechanical, plumbing, and electrical coordination. (+10 Days)
3. Unplanned Structural Modifications – RX modifications to the slab were not originally included in the scope, requiring additional contractor procurement and approvals. (+8 Days)
4. Mechanical & Ventilation Adjustments – Adjustments were required for first-floor mechanical penetrations, affecting work on upper floors. (+4 Days)
5. Procurement, Delivery, and Installation of Replacement Windows – The City's request to replace windows adds a procurement and delivery timeline of approximately 6-7 weeks, followed by installation and finishing. (+15 Days)
6. Hurricane Impacts – The project experienced delays due to two hurricanes, affecting labor availability, material deliveries, and overall site conditions. (+24 Days; 12 Days per hurricane)

Benefits of the Requested Time Extension:

Granting this 90-day extension will allow us to:

1. Properly integrate the window replacement scope while maintaining compliance with the Florida Building Code.
2. Maintain a safe and high-quality construction process without unnecessary rush.
3. Ensure compliance with all inspections and regulatory approvals.
4. Account for unavoidable weather-related delays without negatively impacting the project schedule.



March 13, 2025

We believe this extension is in the best interest of all parties and will contribute to the successful and timely completion of the project without compromising quality. We appreciate your consideration of this request and remain available to discuss any details further. Please let us know if a formal meeting or additional documentation is required. Thank you for your time and support, and we look forward to your response.

Sincerely,

Joel Espinal

Project Manager

American Design Engineering Construction Inc.