

City of Marco Island Florida

*51 Bald Eagle Drive
Marco Island, Florida
cityofmarcoisland.com*



Meeting Minutes - Draft

Wednesday, February 25, 2026

9:00 AM

Community Room

Audit Advisory Committee

***Chair: Eugene Siegel
Vice-Chair: Elena McFann***

***Committee Members:
Thomas Fontana, Daniel Kastholm,
Chris Ricci, Chris Scherzinger,
Teri Sommerfeld***

City Staff: Carol McDermott, Jill Cartaya

(1) CALL TO ORDER

Chair Siegel called the meeting to order at 9:00 am.

(2) ROLL CALL

Present: 6 - Member Fontana, Member Kastholm, Vice-Chair McFann, Member Scherzinger, Member Sommerfeld and Chair Siegel

Absent: 1 - Member Ricci

(Note: Member Fontana participated remotely via Zoom teleconference and was present at Roll Call and for the duration of the meeting)

**MOTION TO ALLOW FOR REMOTE PARTICIPATION BY MEMBER FONTANA:
Motion by Member Kastholm, seconded by Vice-Chair McFann, to allow Member Fontana to participate in, and vote on, all allowable matters coming before the Audit Advisory Committee. MOTION CARRIED BY THE FOLLOWING VOICE VOTE:**

Yes: 6 - Member Fontana, Member Kastholm, Vice-Chair McFann, Member Scherzinger, Member Sommerfeld and Chair Siegel

ALSO PRESENT

*Vice-Chair Champagne
Councilor Gray
Councilor Henry
Councilor Goehler
Chair Dolores Siegel, PRAC
Carol McDermott, Finance Director*

(3) PLEDGE OF ALLEGIANCE

Led by Chair Siegel

(4) INTRODUCTION OF NEW AUDIT ADVISORY COMMITTEE MEMBER

[ID 26-5180](#) New Audit Advisory Committee Member - Mr. Chris Scherzinger

Chair Siegel introduced Chris Scherzinger, new Audit Advisory Committee Member.

Member Scherzinger provided a brief overview of his background.

(5) APPROVAL OF THE AGENDA

Chair Siegel requested a motion to approve the Agenda.

Motion by Member Scherzinger, seconded by Member Sommerfeld to Approve the Agenda. MOTION CARRIED BY THE FOLLOWING VOICE VOTE:

Yes: 6 - Member Fontana, Member Kastholm, Vice-Chair McFann, Member Scherzinger, Member Sommerfeld and Chair Siegel

(6) APPROVAL OF THE MINUTES

[ID 26-5183](#) Approval of the Audit Advisory Minutes of December 4th, 2025

Chair Siegel requested a motion to approve the December 4th, 2025, meeting Minutes.

MOTION by Member Fontana, seconded by Member Sommerfeld to Approve December 4th, 2025, Minutes. MOTION CARRIED BY THE FOLLOWING VOICE VOTES:

Yes: 6 - Member Fontana, Member Kastholm, Vice-Chair McFann, Member Scherzinger, Member Sommerfeld and Chair Siegel

(7) OLD BUSINESS

[ID 26-5184](#) Audit Update and progress, Chris Kessler, CLA

Chris Kessler, CLA gave a rundown on the progress of the Audit for FY25. Great collaboration, feedback, communication and transparency between city staff and CLA. Overall things are going well from a day-to-day perspective. Low staffing levels have made the audit progress slower than the original schedule. Adjustments are being made quickly and efficiently. The City Manager has been made aware of extra costs for consulting time. The timeline for the GFOA filing has been extended from March 31 to April 30, 2026, to ensure completion and accuracy. Corrections from FY24 audit being made while working on the FY25 audit.

Members participated by sharing their input and seeking clarification through questions

[ID 26-5185](#) Corrective Action Plan

It was discussed and the Finance Department is following the plan.

[ID 26-5186](#) Update on Grant Accounting

Carol McDermott, Finance Director, explained that Chief Chris Byrne and Kelly Aroney, Project Coordinator, are helping with FEMA grants.

[ID 26-5188](#) IT Update - Member Fontana

Member Fontana provided a brief update on IT Security.

[ID 26-5189](#) 1st Quarter FY26 Update

Carol McDermott, Finance Director, offered a brief explanation of the Qtr1 FY26 report to the Audit Advisory Committee Members.

Members participated by sharing their input and seeking clarification through questions

(8) NEW BUSINESS

[ID 26-5190](#) AAC Meeting Schedule

Chair Siegel requested a motion to approve March 17, 2026 @ 11:00 am date:

MOTION by Member Kastholm, seconded by Member Scherzinger to Approve March 17, 2026, 11:00 am meeting. MOTION CARRIED BY THE FOLLOWING VOICE VOTES:

Yes: 6 - Member Fontana, Member Kastholm, Vice-Chair McFann, Member Scherzinger, Member Sommerfeld and Chair Siegel

Chair Siegel requested a motion to approve April 21, 2026, at 11:00 am date:

MOTION by Member Sommerfeld, seconded by Vice-Chair McFann to Approve April 21, 2026, 11:00 am meeting. MOTION CARRIED BY THE FOLLOWING VOICE VOTES:

Yes: 6 - Member Fontana, Member Kastholm, Vice-Chair McFann, Member Scherzinger, Member Sommerfeld and Chair Siegel

Chair Siegel requested a motion to approve May 19th, 2026, 10:00 am date:

MOTION by Member Sommerfeld, seconded by Vice-Chair McFann to Approve May 19th, 2026, 10:00 am meeting. MOTION CARRIED BY THE FOLLOWING VOICE VOTES:

Yes: 6 - Member Fontana, Member Kastholm, Vice-Chair McFann, Member Scherzinger, Member Sommerfeld and Chair Siegel

Chair Siegel requested a motion to approve August 18th, 2026, 10:00 am date:

MOTION by Member Kastholm, seconded by Member Sommerfeld to Approve August 18th, 2026, 10:00 am meeting. MOTION CARRIED BY THE FOLLOWING VOICE VOTES:

Yes: 6 - Member Fontana, Member Kastholm, Vice-Chair McFann, Member Scherzinger, Member Sommerfeld and Chair Siegel

[ID 26-5191](#) AAC Chair to attend City Council Meeting on March 16, 2026

Carol McDermott, Finance Director, explained the process and time allotted to be followed at the meeting.

Chair Siegel acknowledged the process and time allotted and would like all the Members of the Audit Advisory Committee to attend to give a brief introduction of themselves.

(9) STAFF COMMUNICATIONS

Member Fontana described his findings after looking into DOGE.

(10) CITY COUNCIL COMMUNICATION

Councilor Gray shared his input and thanked the committee for their great work.

Vice-Chair Champagne shared his input, thanked the committee for their enthusiasm and briefly explained their roles of an Audit Advisory Committee.

Councilor Goehler thanked the committee, Chris Kessler from CLA and Carol McDermott, Finance

Director, for their hard work and communication.

(11) PUBLIC COMMENT

*The following community members came forward to offer their thoughts to the Members of the Committee:
Elliott Mascoop and Dennis Bartolucci*

(12) NEXT MEETING: CONFIRMATION & ATTENDANCE

Next meeting will be scheduled for March 17th, 2026, at 11:00 am

(13) PROPOSED AGENDA TOPICS FOR NEXT MEETING

Update on the Audit

(14) OTHER COMMITTEE COMMUNICATIONS

None.

(15) ADJOURNMENT

There being no further business before the Committee, Chair Siegel adjourned by meeting at 10:49 am.

NOTE: TWO OR MORE CITY COUNCILORS OR OTHER COMMITTEE MEMBERS MAY BE PRESENT