

City of Marco Island Florida

*51 Bald Eagle Drive
Marco Island, Florida
cityofmarcoisland.com*



Meeting Minutes - Draft

Monday, May 19, 2025

1:00 PM

Budget Policies Workshop

Community Meeting Room

City Council

Chair: Erik Brechnitz

Vice-Chair: Stephen Gray

City Council: Rene Champagne,

Tamara Goehler, Deb Henry,

Darrin Palumbo, Bonita Schwan

City Manager: Mike McNees

Assistant City Manager: Casey Lucius

City Attorney: Alan L. Gabriel

City Clerk: Joan Taylor

1. Call to Order

Chair Brechnitz called the Workshop to order at 1:00 P.M.

2. Roll Call

Present: 7 - Councilor Champagne, Councilor Goehler, Vice-Chair Gray, Councilor Henry, Councilor Palumbo, Councilor Schwan and Chair Brechnitz

Also Present

*Michael McNees, City Manager
Casey Lucius, Assistant City Manager
Joan Taylor, City Clerk
Alan L. Gabriel, City Attorney
Tracy Frazzano, Police Chief
Chris Byrne, Fire Chief
Guillermo Polanco, Finance Director
Daniel J. Smith, Community Affairs Director
Justin Martin, Public Works Director
Jose Duran, Information Technology Director
Jeff Poteet, Water & Sewer General Manager
Joe Parrilli, Fleet & Facilities Manager
Melissa Hinton, Budget Manager
Sharon Dangles, Controller
Samantha Malloy, Parks, Culture & Recreation Manager
Martin Luna, Video/Broadcast Technician
Jim Kornas, Recording Specialist
Citizens and Visitors*

3. Pledge of Allegiance

Led by Chair Brechnitz.

4. Business

[ID 25-4462](#) Budget Policies Workshop - Guillermo Polanco, Finance Director, CPA, MBA

Attachments: [Budget Policies Workshop Presentation](#)
[FY26 Financial Policies](#)
[City Clerk General Government Fund](#)
[Police Department Overview](#)
[Fire-Rescue Department](#)
[Fleet and Facilities FY26 Memo to Council](#)
[Community Affairs Budget Memo 5-9-25](#)
[Public Works Department executive summary](#)

At the request of Chair Erik Brechnitz, City Manager Mike McNees summarized the desired output from the workshop and introduced City Finance Director Guillermo Polanco to review direction received from the Council's April 30, 2025 Pre-Budget Policies Workshop.

Finance Director Polanco reviewed the anticipated increases in General Fund operating expenses in the 2026 fiscal year with the inclusion of increased level of service recommendations, additional asset maintenance costs, contributions to the City's capital asset replacement plan, and an increase to the City's emergency reserves.

To fund those additional operating expenses, revenue estimates associated with the potential implementation of a 3% LCEC franchise fee and a 1/4 mil (0.25) increase in the City's Ad Valorem tax rate were presented.

An additional 1/4 mil (0.25) increase in the City's Ad Valorem tax rate dedicated to addressing annual improvements to the City's roads, medians, bridges, swales, storm water management systems, and City park facilities was also discussed.

No changes were proposed to the current financial policies outlined in the FY26 Finance Policies document dated April 21, 2025.

The Council recognized the need to generate additional revenue to address the City's critical needs in the 2026 fiscal year, but additional Council dialogue regarding the contributions desired from potential future revenue sources will be conducted during the Capital and Operating Budget sessions scheduled for June 16th and July 21st, respectively.

City Staff presentations highlighting operational opportunities and potential efficiencies for FY26 were presented by the following leaders:

*Ms. Joan Taylor, City Clerk
Ms. Tracy Frazzano, Police Chief
Mr. Joseph Parrilli, Fleet & Facilities Manager
Mr. Daniel Smith, Community Affairs Director
Mr. Justin Martin, Director of Public Works
Mr. Jose Duran, Information Technology Director
Mr. Jeff Poteet, Water & Sewer General Manager*

The Council discussed the application of new technologies, City Staff retention tools, the use of outside consultants, and the need to schedule a water quality workshop.

The Council called a brief 10 minute recess beginning at 3:15 P.M. All Councilors were present when the Workshop resumed at 3:25 P.M.

5. Public Comments

No members of the public came forward to offer comment at the Workshop.

6. Adjournment

There being no further business before the Council, Chair Brechnitz adjourned the Workshop at 4:31 P.M.

Erik Brechnitz, Council Chair

ATTEST:

Joan Taylor, City Clerk

PREPARED BY:

Jim Kornas, Recording Specialist