



CITY OF MARCO ISLAND, FLORIDA PUBLIC WORKS DEPARTMENT MEMORANDUM

To: City Council
Through: Michael A. McNees, City Manager
From: Timothy E. Pinter, P.E., Public Works Director
Re: Public Works Department Monthly Report – March 2021
Date: April 5th, 2021 City Council Meeting

The following activities were conducted by the Street and Drainage Staff:

- Swept bike lanes Citywide.
- Ongoing project repairing shoulder erosion on San Marco Road. Installing and filling in with sod.
- Filled in a sink hole with concrete and 57 stone gravel on Veterans Park.
- Cleaned traffic light cameras Citywide.
- Inspected the shared pathways.
- Repaired 3 street light banners arms due to the weather damage.
- Filled in a pothole on East Winterberry Bridge.
- Inspected the bridge walkway lights.
- Repaired a stop sign on Eddington Place.
- Cleaned the storm drain baskets on Collier Boulevard.
- Repaired uneven sidewalk panels on Collier Boulevard.
- Replaced traffic signal lens.
- Documenting Photos for Hurricane Irma Repairs.
- Maintenance on the Vac Truck.
- Repaired a pipe on 91 Bermuda Road.
- Repaired a speed limit sign on Capt. Horr Way.
- Repaired 2 potholes on Jim Vensel Way.
- Repaired 2 potholes on North Barfield Drive and Windmill Avenue.
- Pressure washed the North Barfield Drive/ Windmill Avenue Bridge.
- Repaired a sidewalk panel by Summit House Condominium.
- Lowered the U.S flag half-staff due to the Shooting in Atlanta and Colorado.
- Cleaned up roadkill.
- Repaired the edge of the roadway with 20 bags of cold patch on Indian Hill.
- Repaired the edge of the roadway with 20 bags of cold patch on Collingswood Avenue, Cushing Road, Bermuda Road, Bayport Avenue and Kirkwood Street.

The following activities were completed by Stormwater Engineer:

- Twelve (12) Right of Way Permit applications approved and issued.
- Two (2) Site Development Plan applications reviewed for compliance.
- Two (2) Building Permit applications reviewed for compliance.
- Erosion and sediment control inspections/site visits weekly (on going).
- Municipal separate storm sewer system (MS4) compliance/reporting/record keeping (on going).
- Finalize MS4 Notice of Intent (NOI) Cycle 2.
- Investigations of MS4 related violations, complaints, calls, etc. (on going)
- Waterways Advisory Committee meeting.
- Single-family construction - erosion and sediment control plan permitting requirements.
- Community Rating System (CRS) code revisions/additions for stormwater management.
- Community Rating System (CRS) maintenance plan for stormwater infrastructure.
- MS4 (on going).

The following activities were completed by PW Administrative Assistant:

- Manage invoices and receive on purchase orders.
- Cataloging all new receipts for purchased by Public Works staff for the month of February.
- Created the agendas for the Waterways Advisory Committee, Hideaway Tax District Board and Beautification Committee, as well as recorded/attended the meeting, and completed the minutes.
- Purchase operating equipment for Public Works.
- Log and file daily reports from Affordable Lawn Care.
- Record and file any COVID-19 activity.
- Reach out to several people to include the Waterways brochure in their publications.
- Provided assistance and support at Mackle Park for COVID-19 vaccination.
- Track and log staff swale grading projects.
- Manage the Public Works main phone line.

The following is a status update of various Public Works Projects:

- Yellowbird Roadway/Utility Project – 90% Complete Final acceptance tentatively on May 1st.
- W. Winterberry Bridge Design – 90% complete Plans due to the Public Works Director on April 26th.
- Sidewalk Construction – Waiting on final acceptance of bids by FDOT for Inlet Drive and Bald Eagle Drive Sidewalk Projects. Opening bids for the San Marco Sidewalk from Vintage Bay to Goodland Road on April 22nd.
- Veterans' Community Park – GMP to be submitted to City Council on April 19th.
- Advertising for the Annual Roadway Resurfacing Project for 2021 on April 1st.