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## ORDERS CAN BE PLACED BY CONTACTING:

Ms. Isabel Castrejon  
Customer Service Desk  
Toray Membrane USA, Inc  
13435 Danielson St  
Poway, California 92064  
[isabel.castrejon.x8@mail.toray](mailto:isabel.castrejon.x8@mail.toray)  
Phone: 1-858-218-1513

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## On your purchase request please include the following items

1. PO number
2. Bill to address
3. Ship to address – If the ship to address is FL, NY, TX, or CA sales tax will be assessed unless a tax-exempt certificate is on file with Toray Membrane USA, Inc.
4. Credit terms – Toray Terms and Sales Conditions apply to all sales.
5. Shipping method (ground, air, ocean freight) and date required as well as any special shipping requirements (i.e., heated truck, refrigeration, etc.).
6. Shipping payment terms – Collect, prepay, and add, or third party (include carrier and acct #)
7. Delivery contact name and phone number.

**If you have any questions, please contact me at your convenience:**



[Justin Bartlett](#) • Regional Sales Manager  
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