

City of Marco Island Florida

*51 Bald Eagle Drive
Marco Island, Florida
cityofmarcoisland.com*



Meeting Minutes - Draft

Thursday, February 1, 2024

3:30 PM

Community Room

Parks and Recreation Advisory Committee

*Chair: Allyson Richards
Vice-Chair: Dolores Siegel*

*Members: Adrian Conner,
Lisa Hogan, Doug Kelly,
Carlos Portu, David Shagott,*

*City Staff: Daniel Smith, Samantha Malloy,
Miguel Carballo, Martha Montgomery,
Jill Cartaya*

(1) CALL TO ORDER

Chair Richards called the meeting to order at 3:30 pm.

(2) ROLL CALL

Present: 5 - Member Hogan, Member Kelly, Member Shagott, Vice-Chair Siegel and Chair Richards

Absent: 2 - Member Conner and Member Portu

ALSO PRESENT

Samantha Malloy, Manager, Parks, Culture and Recreation

Councilor Darrin Palumbo

Martha Montgomery, Fleets and Facilities Supervisor

Lazaro Pomier Baez, Fleets and Facilities Project Manager

Heather Reed, Fleets and Facilities, Coordinator

(3) PLEDGE OF ALLEGIANCE

Led by Chair Richards.

(4) ELECTION OF CHAIR AND VICE-CHAIR

Chair Richards briefly outlined the nomination and selection process and opened the floor for nominations to the position of Chair and Vice-Chair for the Parks and Recreation Advisory Committee.

Motion by Vice-Chair Siegel, seconded by Member Kelly to nominate Allyson Richards for Chair of Parks and Recreation Advisory Committee.

Yes: 5 - Member Hogan, Member Kelly, Member Shagott, Vice-Chair Siegel and Chair Richards

Motion by Member Shagott, seconded by Member Kelly to nominate Dolores Siegel for Vice-Chair of Parks and Recreation Advisory Committee.

Yes: 5 - Member Hogan, Member Kelly, Member Shagott, Vice-Chair Siegel and Chair Richards

(5) APPROVAL OF THE AGENDA

Chair Richards requested to approve the Agenda.

**MOTION by Member Shagott, seconded by Member Kelly to Approve the Agenda.
MOTION CARRIED BY THE FOLLOWING VOICE VOTE:**

Yes: 5 - Member Hogan, Member Kelly, Member Shagott, Vice-Chair Siegel and Chair Richards

(6) APPROVAL OF THE MINUTES

Chair Richards requested to approve the January 16, 2024, Minutes.

MOTION by Member Hogan to Approve the January 16, 2024, PRAC, Minutes

seconded by Member Kelly. MOTION CARRIES BY THE FOLLOWING VOICE
VOTE:

Yes: 5 - Member Hogan, Member Kelly, Member Shagott, Vice-Chair Siegel and Chair
Richards

[ID 24-3393](#) PRAC Draft Meeting Minutes for January 16, 2023

(7) OLD BUSINESS

Pickleball Courts

Member Kelly met with Miguel Carballo, Manager of Fleets and Facilities, Daniel Smith, Director of Community Affairs, Councilor Greg Folley and Peter Prodanov, Pickleball Instructor. Phase I will proceed as originally planned, except for four of the courts by cutting off the walkway between the courts, the outside courts will have 10 feet from the baseline to the fence. Phase II will be redesigned by the Engineer with new specs. The City will be asking Collier County for a grant.

Member Hogan asked if May is still the target date to start Phase I.

Martha Montgomery, Fleets and Facilities Supervisor replied that May is still the target date, but there are two variances that need to be approved. The first variance is the land buffer to bring the site up to code and the 2nd is the parking. Phase I will add 20 parking spots but still will be short 8. These two variances need to be approved by the Planning Board.

Member Hogan inquired when this will be presented to the Planning Board.

Ms. Montgomery stated it will be presented at the March meeting. Mr. Carballo and the consultant will make the presentation.

Chair Richards asked if any information will be available in April and would this information be posted.

Ms. Montgomery replied that Fleets and Facilities should know more in April, there is a possibility that this information will be posted, and a timeline for July and August would be more accurate.

Pool Table Repair and Maintenance

Member Kelly stated that there are four pool tables at Mackle Park and all four need some attention. In November, Member Kelly had a meeting with Miguel Carballo, Manager of Fleets and Facilities and submitted a detailed list of everything that is needed. Four companies have been contacted to get an estimate for the repairs/maintenance. One company that stands out and recommended estimated it would cost \$400/table to repair just the top. Regulation cue balls are needed, cue sticks are in repair, and pockets on one of the tables need repair. This would be an additional cost.

Chair Richards asked has this been put out for bid.

Samantha Malloy, Manager, Parks, Culture and Recreation stated this would be submitted for the next budgetary process.

(8) NEW BUSINESS

None.

(9) STAFF COMMUNICATIONS

[ID 23-3341](#) December Staff Report

[ID 23-3342](#) January 2024 Staff Report

Samantha Malloy, Manager, Parks, Culture and Recreation asked does anyone have any questions. Vice-Chair Richards inquired about the Island Rocks Concert that was held on January 20, 2024.

Ms. Malloy replied the concert was moved up an hour due to the weather and it was a success. A photo booth was introduced. For next January's Island Rocks concert, the time will be changed to early afternoon.

Farmers Market has been very busy. Golf carts have a designated parking area. This area is right before the main entrance of the parking lot. There are signs there. Parks and Recreation would like to ask the community when sitting down to eat, to please be courteous so that someone else can use that spot. There will be extra seating under the tent and there is also additional seating around the restroom area.

The Souper Bowl Event will be on February 10th. Parks and Recreation cosponsors this event along with Leadership of Marco. This is a fundraiser. Leadership of Marco provides scholarships to our youth on the Island. It will start at 11:00 am. Pre-sale of the bowls will be on Friday, February 9th from 3-6 pm at Mackle Park.

Parks and Recreation is getting ready for the Island Rocks Concert on March 16. The Bon Jovi cover band will be there.

Parks and Recreation is getting ready for our Spring Jubilee, which will be held on March 30 from 10a-12 pm.

There is a brand-new event on May 3rd called "Jammin in the Park". Local groups, from high school, college and local artists that perform on the Island will be there. The performers will not be charging and there will be a donation jar available.

Vice-Chair Siegel inquired about the status of the parking lot project at Leigh Plummer Park.

Martha Montgomery, Fleets and Facilities Supervisor replied that Fleets and Facilities will get an update for the next PRAC Meeting in March.

Councilor Darrin Palumbo confirmed that Leigh Plummer Parking lot had been discussed and it is a budgetary issue.

Ms. Malloy mentioned that Parks and Recreation will be meeting with Fleets and Facilities. The company for the Master Park Plan had an idea for parking at Leigh Plummer Park and that will be shared with Fleets and Facilities.

(10) CITY COUNCIL COMMUNICATION

Councilor Darrin Palumbo, liaison for Parks and Recreation wanted to thank everyone for their hard work and is looking forward to helping Parks and Recreation with their needs. One of the concerns the community has is the noise from pickleball. The community is asking for sound barriers/suppressors to

be installed/placed at the Racquet Center.

(11) PUBLIC COMMENT

Lee Rubenstein, Commander of the American Legion, Post 404 on Marco Island expressed his interests regarding getting Vietnam Sculpture approved.

Joe Batte, American Legion, Post 404, made recommendations to move the approval forward.

(12) NEXT MEETING: CONFIRMATION & ATTENDANCE

Next PRAC Meeting will be March 19th, 2023 at 3:30 pm.

Chair Richards confirms attendance for March 19th, 2024, meeting at 3:30 pm. All PRAC Members should be in attendance.

(13) PROPOSED AGENDA TOPICS FOR NEXT MEETING

Vietnam Sculpture

Pickleball Courts

Pool tables repair and maintenance at Mackle Park.

Leigh Plummer Parking lot.

(14) OTHER COMMITTEE COMMUNICATIONS

Chair Richards mentioned the Calusa Garden Club sponsored the Florida Arbor Day, planted a beautiful tree at Leigh Plummer Park.

(15) ADJOURNMENT

The meeting adjourned at 4:29 pm.