

City of Marco Island Florida

*51 Bald Eagle Drive
Marco Island, Florida
cityofmarcoisland.com*



Meeting Agenda - Final

Monday, September 8, 2025

5:30 PM

Community Meeting Room

City Council

Chair: Erik Brechnitz

Vice-Chair: Stephen Gray

City Council: Rene Champagne,

Tamara Goehler, Deb Henry,

Darrin Palumbo, Bonita Schwan

City Manager: Mike McNees

Assistant City Manager: Casey Lucius

City Attorney: Alan L. Gabriel

City Clerk: Joan Taylor

1. Call to Order**2. Roll Call****3. Invocation - Reverend Thomas McCulley of New Life Community Church****4. Pledge of Allegiance**[ID 25-4334](#)

Pledge of Allegiance - Led by Charleen Kraemer of the Marco Island Charter Middle School

5. Approval of the Agenda**6. Public Hearing - Adoption of the Tentative FY2025-2026 Millage Rate & Budget**

- a. [ID 25-4511](#) Resolution - Adopting the Tentative FY2026 Millage Rate - City of Marco Island - Melissa Hinton, Budget Manager, Finance Department

Attachments:[Resolution 25-41](#)[FY26 Exhibit A](#)[DR-420 MI @1.2400 mils](#)

- b. [ID 25-4512](#) Resolution - Adopting the Tentative FY2026 Budget - City of Marco Island - Melissa Hinton, Budget Manager, Finance Department

Attachments:[Resolution 25-42](#)[FY26 Exhibit A](#)[FY26 Spending Cap](#)[FY26 Budget Summary](#)[FY26 General Fund](#)[FY26 Special Revenue Fund](#)[FY26 Enterprise Fund](#)[FY26 SAD Funds](#)[FY26 Internal Service Fund](#)[FY26 Hideaway Beach Tax District](#)[FY26 Fire Pension Fund](#)[FY26 Police Pension Fund](#)[FY26 Department Capital Cover Sheet](#)[FY26 Capital Improvement Plan](#)[FY26 Public Works Funding Sources](#)[FY26 Capital Equipment Replacement Plan](#)[FY26 Consolidated Debt Summary](#)

- c. [ID 25-4513](#) Resolution - Adopting the Tentative FY2026 Millage Rate - Hideaway Beach Special Taxing District - Melissa Hinton, Budget Manager, Finance Department

Attachments: [Resolution 25-43](#)
[DR-420 - Hideaway Beach](#)
[Hideaway Beach Property Tax Map](#)
[Hideaway Minutes for 5-20-25 - Draft 2](#)

- d. [ID 25-4514](#) Resolution - Adopting the Tentative FY2026 Budget - Hideaway Beach Special Taxing District - Melissa Hinton, Budget Manager, Finance Department

Attachments: [Resolution 25-44](#)

7. Approval of the Minutes

- a. [ID 25-4649](#) Approval of the Special-Called Meeting Minutes of August 18, 2025

Attachments: [Special-Called Meeting Minutes of August 18, 2025](#)

- b. [ID 25-4189](#) Approval of the City Council Meeting Minutes of August 18, 2025

Attachments: [City Council Meeting Minutes of August 18, 2025](#)

- c. [ID 25-4660](#) Approval of the Special-Called Meeting Minutes of August 25, 2025

Attachments: [Special-Called Meeting Minutes of August 25, 2025](#)

8. Approval of Consent Agenda

[Approval of Consent Agenda passes all routine items listed below.]

- a. [ID 25-4619](#) Resolution - Approving of the Appointment of Daniel Kastholm to the Audit Advisory Committee by Councilor Rene Champagne - Joan Taylor, City Clerk

Attachments: [Resolution 25-39](#)
[Daniel Kastholm Application](#)

- b. [ID 25-4655](#) Authorize the City Manager to Approve a Purchase Order Change for Progressive Auto in the Amount of \$25,700 which will Increase the Total to \$78,824 - Casey Lucius, Ph.D., Assistant City Manager

- c. [ID 25-4646](#) Authorize the City Manager to Issue a Purchase Order to Titan Concrete & Utilities, Inc., for the Stormwater Pipe Replacement at 382 Century Drive in the Amount of \$106,475.93, using the City Public Infrastructure Construction Services Contract 2023-029 - Justin Martin, P.E., Director of Public Works

Attachments: [Titan Concrete & Utilities Estimate 25003](#)
[Titan Concrete & Utilities Contract #2023-029 Fully Executed](#)

- d. [ID 25-4681](#) Authorize the City Manager to Approve a Purchase Order Change for Contract Budgeting Services in the Amount of \$30,000 which will Increase the Total to \$50,000 - Casey Lucius, Ph.D., Assistant City Manager

9. Proclamations and Presentations

- a. [ID 25-4190](#) Employee Service Awards;
Samantha Malloy - 15 Years
Patrick Hayman - 15 Years
Paul Bollenback - 10 Years

- b. [ID 25-4622](#) Proclamation - Constitution Week, Recognizing the Daughters of the American Revolution, September 17-23, 2025 - Joan Taylor, City Clerk

Attachments: [Proclamation](#)

- c. [ID 25-4577](#) Presentation - Update by Ronald L. Book, P.A., Lobbyist for the City of Marco Island

- d. [ID 25-4686](#) Presentation - Water and Sewer Capacity Analysis Report - Jeffrey E. Poteet, General Manager, Water & Sewer Department

Attachments: [Meeting Marco Island Future Water Demands - 2024 Capacity Analysis](#)
[2024 Marco Island Capacity Analysis Report](#)

10. Citizens' comments on agenda items not scheduled for public hearing and items other than those appearing on the agenda. TIME CERTAIN 6:00 P.M. OR AS SOON AS POSSIBLE THEREAFTER

[Those who have signed in will be given the first opportunity to speak. Time is limited to 4 minutes per speaker and 30 minutes total time for this agenda item.]

11. City Manager's Report

12. City Attorney's Report - None

13. Departmental Reports

[ID 25-4192](#) Monthly Departmental Reports

Attachments: [City Clerk](#)
[Public Works](#)
[Water & Sewer](#)
[Police](#)

14. Quasi-Judicial Public Hearing - None

Please be advised that the following items on the agenda are quasi-judicial in nature. If you wish to comment upon these items, please inform the Clerk by filling out the available sign-up form. An opportunity for persons to speak on the items will be made available after the applicant and staff have made their presentations under oath or affirmation. Additionally, each person who gives testimony may be subject to cross-examination. If you refuse either to be cross-examined or to be sworn, your testimony will not be considered. The general public will not be permitted to cross-examine witnesses, but the public may request the Council to ask questions of staff or witnesses on their behalf. Persons representing organizations must present evidence of their authority to speak for the organization. (Council members to communicate ex-parte communication.)

15. Ordinances**A. Public Hearings**

[ID 25-4677](#) Ordinance - Second Reading - Change to Section 30-62 - Amendment Procedures, Sub-Section(f)(s), Public Notice Procedures, Replacing Certified Mail as a Requirement for Public Notice to First Class Mail in the Land Development Code (LDC) - Daniel J. Smith, AICP, Director, Community Affairs/Growth Management Department

Attachments: [Ordinance 25-08](#)
[Notice of Publication](#)

B. First Readings - None**16. Resolutions & City Council Items**

- a. **[ID 25-4651](#)** Renew October 1, 2025 Insurance Policies in the Amount of \$1,639,479 for Property, Casualty, Excess Workers' Compensation, Crime, Pollution, and Accident policies, as well as Firefighter Cancer Benefit Coverage ("Property & Casualty") - Casey Lucius, Ph.D., Assistant City Manager

Attachments: [Marco Island Insurance Forms](#)
[City of Marco Island Summary 8-28-25](#)

- b. [ID 25-4676](#) Resolution - Approving the Reappointment of Directors Serving on the Marco Island Community Parks Foundation, Inc. - Joan Taylor, City Clerk
- Attachments: [Resolution 25-40](#)
[Articles of Incorporation](#)
- c. [ID 25-4654](#) Resolution - Approving of the Appointment of Greg Folley to Serve on the Board of Directors of the City of Marco Island Community Parks Foundation, Nominated by City Council Chairman Erik Brechnitz- Joan Taylor, City Clerk
- Attachments: [Resolution 25-38](#)
[Articles of Incorporation - Marco Island Community Parks Foundation](#)
[Greg Folley Application](#)
- d. [ID 25-4679](#) Award of Contract to Black & Veatch to Conduct an Advanced Wastewater Treatment (AWT) Conversion Evaluation of the City's Reclaimed Water Production Facility in the Amount of \$182,959.00 - Jeffrey E. Poteet, General Manager, Water & Sewer Department
- Attachments: [Marco Island RWPF AWT Evaluation Proposal](#)
[Professional Service Library](#)
[Contract 2020-020 Black & Veatch Corporation](#)
[2020-020 Renewal Confirmation Fully Executed 0001](#)
- e. [ID 25-4659](#) Discussion - Committee Evaluation and Recommendations - Michael McNees, City Manager
- Attachments: [Resolution 20-06 - Audit Advisory Committee](#)
[Resolution 20-15 - Beach & Coastal Resources Advisory Committee \(BCRAC\)](#)
[Resolution 19-49 - Beautification Advisory Committee \(BAC\)](#)
[Resolution 20-14 - Parks & Recreation Advisory Committee \(PRAC\)](#)
[Resolution 19-43 - Waterways Advisory Committee \(WAC\)](#)
[Mission Statements and Goals](#)

17. Items Removed from the Consent Agenda

18. Council Communications & Future Agenda

[ID 25-4191](#) Future Agenda Items

Attachments: [Future Agenda](#)

19. Council Reports - None

20. Citizens' Comments

[4 minutes per individual – Each individual has one opportunity to speak.]

21. Adjournment

All interested persons are invited to attend the meeting and participate in the discussion; or, written comments may be sent to the City of Marco Island, 50 Bald Eagle Drive, Marco Island, FL. 34145. Pursuant to Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by City Council with respect to any matter considered at such hearing or meeting, one will need a record of the proceedings for such purpose that person may need to ensure that a verbatim record of the proceedings is made; such record includes the testimony and evidence upon which the appeal is to be based. ADA Assistance: Anyone needing special assistance at the City Council meeting due to disability should contact the City of Marco Island at (239) 389-5010, or email the City Clerk, Joan Taylor, at jtaylor@cityofmarcoisland.com at least two days prior thereto if you would like to receive any of the items on the agenda by email.

Any Invocation that may be offered before the official start of the Council meeting shall be voluntary offering of a private citizen, to and for the benefit of the Council. The views and beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council is not allowed by law to endorse the religious beliefs or views of this, or any speaker.

Marco Island City Council Rules of Decorum

The City of Marco Island is committed to the First Amendment principal of free speech and to full and open discussion of the City's business in open forum. It also recognizes that in order to ensure meetings of the City Council are conducted in a manner that allows the business of the City to be effectively conducted, and ensures that members of the public can be heard in a fair, impartial and respectful manner, that reasonable rules based on time, place, and manner of that speech are in order. The members of the Marco Island City Council, employees of the City of Marco Island, and citizen participants are expected to reflect proper decorum and treat each other with courtesy and respect as follows:

- The City Council Chair is in control of the meeting at all times. The Chair is granted wide discretion to interpret and enforce these rules of decorum and other City Council Policies and Procedures.
- When recognized by the Chair, citizen participants will address all comments to the Chair, speaking from the designated podium. No individual shall make slanderous, disparaging or unduly repetitive remarks.
- Only those persons who have signed for a particular item of business will be given the opportunity to speak. Exceptions may be granted at the sole discretion of the Chair.
- Demonstrations in the form of clapping, applauding, heckling or other verbal outbursts in support or in opposition to a speaker during his or her remarks are not permitted. Such demonstrations between speakers may be further limited by the Chair should they serve to disrupt the orderly conduct of the meeting.
- For the safety of all in the chambers, signs, placards, or anything blocking sightlines, entrances, exits or aisles in the City Council Chambers are not permitted.
- No more than one person may stand in the aisles or at the dais. Individuals waiting to be recognized shall wait in an area designated by the City. Persons exiting the council chambers shall do so quietly.
- Anyone who violates these Rules of Decorum may forfeit their right to speak and may be asked to leave or cease their public comment at the discretion of the Chair.

Citizen Comment on Consent Agenda Items

- Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion. If discussion is desired by the Council, the item(s) will be removed from the Consent Agenda and will be considered separately.
- Anyone wishing to comment on any item on the Consent Agenda should submit a Speakers Request Card before these item(s) are considered. Each speaker is limited to three (3) minutes on

any item removed from the Consent Agenda.