



City of Marco Island Florida

51 Bald Eagle Drive
Marco Island, Florida
cityofmarcoisland.com

Meeting Agenda - Final

City Council

Chair: Erik Brechnitz
Vice-Chair: Stephen Gray

*City Council: Rene Champagne,
Tamara Goehler, Deb Henry,
Darrin Palumbo, Bonita Schwan*

City Manager: Mike McNees
Assistant City Manager: Casey Lucius
City Attorney: Alan L. Gabriel
City Clerk: Joan Taylor

Monday, May 19, 2025

5:30 PM

Community Meeting Room

1. Call to Order

2. Roll Call

3. Invocation - Reverend James Thelen of Marco Lutheran Church

4. Pledge of Allegiance

[ID 25-4273](#)

Pledge of Allegiance - Led by Delaney Dolan of Tommie Barfield Elementary School (TBE)

5. Approval of the Agenda

6. Approval of the Minutes

- a. [ID 25-4402](#) Approval of the Pre-Budget Policy Workshop Minutes of April 30, 2025

Attachments: [City Council Pre-Budget Policy Workshop Minutes of April 30, 2025](#)

- b. [ID 25-4400](#) Approval of the Special-Called Meeting Minutes of May 5, 2025

Attachments: [Special-Called City Council Meeting Minutes of May 5, 2025](#)

- c. [ID 25-4128](#) Approval of the City Council Meeting Minutes of May 5, 2025

Attachments: [City Council Meeting Minutes of May 5, 2025](#)

7. Approval of Consent Agenda

[Approval of Consent Agenda passes all routine items listed below.]

- a. [ID 25-4435](#) Authorize the City Manager to Issue a Purchase Order to Commercial Design Services (CDS) in the Amount of \$131,247.39, under State of Florida Contract Number 56120000-24-NY-ACS, to Purchase Furniture, Seating, and Labor Needed to Outfit the Second Floor of the City Annex Building - Jeffrey E. Poteet, General Manager, Water & Sewer Department

Attachments: [Commercial Design Services Proposal](#)
[Budget Transfer - Annex Furniture](#)

- b. [ID 25-4436](#) Authorize the City Manager to Issue a Purchase Order to Commercial Design Services (CDS) in the Amount of \$67,956.77, under State of Florida Contract Number 56120000-24-NY-ACS, to Purchase Furniture, Seating, and Labor Needed to Outfit the Collection and Distribution Work Center - Jeffrey E. Poteet, General Manager, Water & Sewer Department

Attachments: [Commercial Design Services Proposal](#)

- c. [ID 25-4442](#) Award of Contract to Douglas N. Higgins, Inc. for the North Marco Water Main Improvements in the Amount of \$458,340.00 - Jeffrey E. Poteet, General Manager, Water & Sewer Department

Attachments: [Douglas N. Higgins, Inc. Bid Document](#)
[Bid Tabulation](#)

8. Proclamations and Presentations

- a. **ID 25-4465** Recognition of the City's Reclaimed Water Production Facility as the 2025 Recipient of the Florida Water Environment Association's David W. York Reuse Award for the Most Outstanding Reuse Program in Florida - Jeffrey E. Poteet, General Manager, Water & Sewer

- b. [ID 25-4390](#) Proclamation - Marco Island Woman's Club

Attachments: [Proclamation](#)

- c. [ID 25-4434](#) Proclamation - Owl Watch Volunteers Appreciation Day

Attachments: [Proclamation](#)

9. Citizens' comments on agenda items not scheduled for public hearing and items other than those appearing on the agenda. TIME CERTAIN 6:00 P.M. OR AS SOON AS POSSIBLE THEREAFTER

[Those who have signed in will be given the first opportunity to speak. Time is limited to 4 minutes per speaker and 30 minutes total time for this agenda item.]

10. City Manager's Report**11. City Attorney's Report**

[ID 25-4125](#) City Attorney's Report

Attachments: [City Attorney Report](#)

12. Departmental Reports

[ID 25-4126](#) Monthly Departmental Reports

Attachments: [Finance](#)
[2025 - First Six Months Budget Status](#)
[2025 - Second Quarter Budget Status](#)
[Internal Services](#)
[Community Affairs](#)
[Fire-Rescue](#)

13. Quasi-Judicial Public Hearing - None

Please be advised that the following items on the agenda are quasi-judicial in nature. If you wish to comment upon these items, please inform the Clerk by filling out the available sign-up form. An opportunity for persons to speak on the items will be made available after the applicant and staff have made their presentations under oath or affirmation. Additionally, each person who gives testimony may be subject to cross-examination. If you refuse either to be cross-examined or to be sworn, your testimony will not be considered. The general public will not be permitted to cross-examine witnesses, but the public may request the Council to ask questions of staff or witnesses on their behalf. Persons representing organizations must present evidence of their authority to speak for the organization. (Council members to communicate ex-parte communication.)

14. Ordinances

A. Public Hearings

B. First Readings

- [ID 25-4461](#) Ordinance - First Reading - Amending Sec. 30-526 of the Land Development Code (LDC) - Signs in Commercial, Public Use and Community Facility Districts, Adding Electronic Signs and Kiosks in Public Use (P) Zoning Districts and City Controlled Access Easements, and Section 30-530 - Definitions, Adding a Definition for Kiosk - Daniel J. Smith, AICP, Director - Community Affairs/Growth Management

Attachments: [Ordinance 25-04](#)
[Staff Report](#)
[Sec. 30-526 Signs in Commercial, Public Use & Community Facility Districts](#)
[Sec. 30-530 Definitions](#)

15. Resolutions & City Council Items

- a. [ID 25-4453](#) Award of Contracts to Juniper Landscaping of Florida, LLC and Superior Landscaping & Lawn Service, Inc. for City Landscape Maintenance - Angela Johenning, Purchasing & Risk Manager

Attachments: [Bid Tabulation](#)
[Superior Landscaping](#)
[Juniper Landscaping](#)

- b. [ID 25-4358](#) Resolution - Creating the Bicycle and Pedestrian Advisory Committee - Joan Taylor, City Clerk

Attachments: [Resolution 25-15](#)
[Memo to City Council](#)

- c. [ID 25-4460](#) Discussion - Electric Bicycles (e-bikes) - Tracy Frazzano, Police Chief

Attachments: [Discussion Item Electric Bicycles May 2025 meeting](#)
[MPO Memo Survey of Florida E-Bike Laws And Ordinances](#)
[Marco Island Bicycle Paths 2024](#)

- d. [ID 25-4440](#) Salary Survey Findings and Recommendations - Casey Lucius, Ph.D., Assistant City Manager

Attachments: [Salary Study Findings Memo](#)
[2025 Salary Study Data](#)
[Summary Comparison Data Salary Survey](#)
[Summary Comparison Data with 4% Adjustment](#)
[Position Actuals with 4%](#)
[Marco Island Compensation Guidelines](#)
[City Manager Goals 2025](#)

16. Items Removed from the Consent Agenda

17. Council Communications & Future Agenda

[ID 25-4127](#) Future Agenda Items

Attachments: [Future Agenda](#)

18. Council Reports - None

19. Citizens' Comments

[4 minutes per individual – Each individual has one opportunity to speak.]

20. Adjournment

All interested persons are invited to attend the meeting and participate in the discussion; or, written comments may be sent to the City of Marco Island, 50 Bald Eagle Drive, Marco Island, FL. 34145. Pursuant to Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by City Council with respect to any matter considered at such hearing or meeting, one will need a record of the proceedings for such purpose that person may need to ensure that a verbatim record of the proceedings is made; such record includes the testimony and evidence upon which the appeal is to be based. ADA Assistance: Anyone needing special assistance at the City Council hearing due to disability should contact the City of Marco Island at (239) 389-5010 at least two days prior thereto if you would like to receive any of the items on the agenda by email. Please contact the City Clerk at jtaylor@cityofmarcoisland.com if you would like to receive any of the items on the agenda by email.

Any Invocation that may be offered before the official start of the Council meeting shall be voluntary offering of a private citizen, to and for the benefit of the Council. The views and beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council is not allowed by law to endorse the religious beliefs or views of this, or any speaker.

Marco Island City Council Rules of Decorum

The City of Marco Island is committed to the First Amendment principal of free speech and to full and open discussion of the City's business in open forum. It also recognizes that in order to ensure meetings of the City Council are conducted in a manner that allows the business of the City to be effectively conducted, and ensures that members of the public can be heard in a fair, impartial and respectful manner, that reasonable rules based on time, place, and manner of that speech are in order. The members of the Marco Island City Council, employees of the City of Marco Island, and citizen participants are expected to reflect proper decorum and treat each other with courtesy and respect as follows:

- The City Council Chair is in control of the meeting at all times. The Chair is granted wide discretion to interpret and enforce these rules of decorum and other City Council Policies and Procedures.
- When recognized by the Chair, citizen participants will address all comments to the Chair, speaking from the designated podium. No individual shall make slanderous, disparaging or unduly repetitive remarks.
- Only those persons who have signed for a particular item of business will be given the opportunity to speak. Exceptions may be granted at the sole discretion of the Chair.
- Demonstrations in the form of clapping, applauding, heckling or other verbal outbursts in support or in opposition to a speaker during his or her remarks are not permitted. Such demonstrations between speakers may be further limited by the Chair should they serve to disrupt the orderly conduct of the meeting.
- For the safety of all in the chambers, signs, placards, or anything blocking sightlines, entrances, exits or aisles in the City Council Chambers are not permitted.
- No more than one person may stand in the aisles or at the dais. Individuals waiting to be recognized shall wait in an area designated by the City. Persons exiting the council chambers shall do so quietly.
- Anyone who violates these Rules of Decorum may forfeit their right to speak and may be asked to leave or cease their public comment at the discretion of the Chair.

Citizen Comment on Consent Agenda Items

- Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion. If discussion is desired by the Council, the item(s) will be removed from the Consent Agenda and will be considered separately.

- Anyone wishing to comment on any item on the Consent Agenda should submit a Speakers Request Card before these item(s) are considered. Each speaker is limited to three (3) minutes on any item removed from the Consent Agenda.