



# City of Marco Island

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Date: November 18, 2024  
To: City Council  
From: Daniel James Smith, AICP, Director of Community Affairs  
Re: Community Affairs Department

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## **Samantha Malloy – Parks, Cultural, and Recreation Manager**

### **Community Special Events**

- Movie in the Park, Soul Surfer, Friday, November 15<sup>th</sup>, 6:30pm, Mackle Park.
- Santa Fun Run! Saturday, November 30<sup>th</sup>, 8am, Mackle Park
- Marco Island Farmers Market! Every Wednesday starting November 13<sup>th</sup> – April 16<sup>th</sup>, 7:30am, Veterans Community Park; with 2 exceptions, due to the holidays in December, the market will take place the Monday prior (December 23<sup>rd</sup> & December 30<sup>th</sup>).
- Tour de Tavern, Saturday, December 7<sup>th</sup>, 11am.
- Annual Tree Lighting, Saturday, December 7<sup>th</sup>, 6pm, Veterans Community Park.
- Holiday Pet Parade, Tuesday, December 10<sup>th</sup>, 5:30pm, Esplanade.
- Art in the Park, Saturday & Sunday, December 14<sup>th</sup> & 15<sup>th</sup>, 10am, Veterans Community Park.
- Holiday Street Parade, Saturday, December 14<sup>th</sup>, 6:30pm.
- Holiday Movie in the Park, Christmas with the Kranks, Friday, December 20<sup>th</sup>, 6:30pm, Veterans Community Park.
- Cookies & Milk with Santa, Saturday, December 21<sup>st</sup>, 10am, Mackle Park.
- Holiday Boat Parade, December 21<sup>st</sup>, 6pm.
- For upcoming events and happenings that are taking place at Parks & Recreation and around the City, please see our calendar on the City website.

### **Mackle Park Community Center**

- Santa's Workshop, Saturday, December 14<sup>th</sup>, 9am, Mackle Park.
- Fit Beyond 50! Monday, Wednesday, & Friday's, 7:45am – 9am.

- Weekly Mah Jongg classes have begun on Thursday's. Reservations are required.
- Our weekly card groups have commenced.
- Our fields are being used regularly for both Youth and Adult soccer, Youth Cross Country, & Youth Flag Football. Parks staff are working with groups to reschedule missed dates due to the Hurricane.
- We have multiple room reservations from private groups and organizations.
- Staff is preparing for our holiday events & programs.

### **Racquet Center**

- Court usage for both Pickleball and Tennis has increased this past month.
- A special membership for afternoon play will start the second week of November.

### **Veterans Community Park**

- We continue to receive multiple requests for use of the park during season for public & private gatherings. Our calendar is filling up between the months of December through April.
- Notification of upcoming events and park usage can be found in the poster box located by the restrooms and on our City website under Parks and Recreation.

### **Winterberry Park**

- Our Thursday night Softball league has recommenced.
- Our fields are being used regularly for Youth soccer, Little League play, & Adult softball.

# Raul Perez – Building Official

## Building Statistics

| City Manager                |            |            |            |            |            |            |            |            |            |            |            |            |            | Calendar Year               |               |                |               |                          |              |
|-----------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-----------------------------|---------------|----------------|---------------|--------------------------|--------------|
| Monthly Report              | Jan-24     | Feb-24     | Mar-24     | Apr-24     | May-24     | Jun-24     | Jul-24     | Aug-24     | Sep-24     | Oct-24     | Oct-23     | Nov-23     | Dec-23     | Totals                      | CY Projection | FY Totals      | FY Projection | AVG of FY/CY Projections |              |
| <b>Completed Permits</b>    |            |            |            |            |            |            |            |            |            |            |            |            |            |                             | 83%           |                | 8%            |                          |              |
| New Single Family           | 15         | 14         | 12         | 23         | 29         | 15         | 7          | 13         | 19         | 13         | 13         | 17         | 22         | New Single Family           | 160           | 192            | 13            | 156                      | 174          |
| Commercial Buildings        | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | Commercial Buildings        | 0             | 0              | 0             | 0                        | 0            |
| <b>Permits Issued</b>       |            |            |            |            |            |            |            |            |            |            |            |            |            |                             |               |                |               |                          |              |
| Single Family - New         | 11         | 6          | 7          | 7          | 6          | 6          | 14         | 8          | 3          | 6          | 13         | 10         | 11         | Single Family - New         | 74            | 89             | 6             | 72                       | 80           |
| Commercial - New            | 0          | 0          | 0          | 2          | 2          | 0          | 0          | 1          | 0          | 0          | 0          | 0          | 0          | Commercial - New            | 5             | 6              | 0             | 0                        | 3            |
| Condo Remodel               | 14         | 28         | 22         | 58         | 83         | 59         | 60         | 52         | 30         | 28         | 18         | 17         | 22         | Condo Remodel               | 434           | 521            | 28            | 336                      | 428          |
| Seawall or Dock             | 43         | 50         | 63         | 79         | 55         | 54         | 47         | 49         | 42         | 63         | 56         | 45         | 32         | Seawall or Dock             | 545           | 654            | 63            | 756                      | 705          |
| Sewer Connection            | 8          | 16         | 8          | 15         | 8          | 5          | 12         | 19         | 3          | 4          | 2          | 22         | 12         | Sewer Connection            | 98            | 118            | 4             | 48                       | 83           |
| Demolition (Teardown)       | 1          | 4          | 7          | 5          | 6          | 4          | 4          | 4          | 4          | 5          | 1          | 1          | 4          | Demolition (Teardown)       | 44            | 53             | 5             | 60                       | 56           |
| Other                       | 502        | 464        | 557        | 746        | 638        | 507        | 544        | 503        | 474        | 574        | 510        | 588        | 402        | Other                       | 5,509         | 6,611          | 574           | 6891                     | 6,751        |
| <b>Total Permits Issued</b> | <b>579</b> | <b>568</b> | <b>664</b> | <b>912</b> | <b>798</b> | <b>635</b> | <b>681</b> | <b>636</b> | <b>556</b> | <b>680</b> | <b>600</b> | <b>683</b> | <b>483</b> | <b>Total Permits Issued</b> | <b>6,709</b>  | <b>8,051</b>   | <b>680</b>    | <b>8163</b>              | <b>8,107</b> |
| Inspections Performed       | 2800       | 2901       | 2711       | 3592       | 3371       | 2884       | 3265       | 3425       | 2992       | 2862       | 3396       | 3112       | 2899       | Inspections Performed       | 30,803        | 36,965         | 2,862         | 34358                    | 35,661       |
| Permits Applied for         | 632        | 787        | 867        | 883        | 884        | 717        | 723        | 710        | 607        | 669        | 700        | 624        | 611        | Permits Applied for         | 7,479         | 8,975          | 669           | 8031                     | 8,503        |
| Single-Family New           | 6          | 10         | 8          | 10         | 12         | 7          | 10         | 5          | 9          | 9          | 12         | 9          | 21         | Single-Family New           | 86            | 103            | 9             | 108                      | 106          |
| <b>Revenue</b>              |            |            |            |            |            |            |            |            |            |            |            |            |            |                             |               |                |               |                          |              |
| Building Services           | \$275,549  | \$241,327  | \$300,170  | \$456,179  | \$344,915  | \$230,531  | \$443,606  | \$263,595  | \$205,442  | \$291,331  | \$315,910  | \$285,210  | \$294,877  | Building Services           | 2,761,314     | \$3,313,708.86 | 291,331       | \$3,497,371.55           | \$3,405,540  |
| Collier Impact Fees         | \$175,617  | \$97,959   | \$52,585   | \$440,749  | \$148,465  | \$66,860   | \$220,132  | \$38,299   | \$66,860   | \$26,292   | \$206,329  | \$162,416  | \$167,223  | Collier Impact Fees         | 1,307,527     | \$1,569,094.58 | 26,292        | \$ 315,635.65            | \$942,365    |
| Marco Impact Fees           | \$167,524  | \$77,129   | \$65,391   | \$185,302  | \$116,901  | \$53,733   | \$198,861  | \$75,473   | \$60,014   | \$97,195   | \$163,122  | \$144,260  | \$164,889  | Marco Impact Fees           | 1,000,328     | \$1,200,441.37 | 97,195        | \$1,166,806.72           | \$1,183,624  |

## Permit Timeframes

| Plan Review Timeframes (Days to Complete) |  |              |              |              |              |              |              |              |              |              |              |              |              |
|---|--|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Plan Review Type                          |  | September    | October      | November     | December     | January      | February     | March        | April        | May          | June         | July         | August       |
| Bldg                                      | Building Review                        | 6.57         | 7.32         | 2.01         | 2            | 2.08         | 1.84         | 2.56         | 2.72         | 2.1          | 3.05         | 3.15         | 2.44         |
| Bldg                                      | Plumbing Review                        | 6.42         | 7.68         | 6.43         | 4.02         | 5.14         | 4.94         | 7.03         | 5.41         | 6            | 5.83         | 5.06         | 5.14         |
| Bldg                                      | Mechanical Review                      | 7.25         | 8.21         | 6.84         | 4.32         | 6.15         | 5.05         | 8.35         | 6.03         | 5.55         | 6.04         | 5.13         | 5.84         |
| Bldg                                      | Fuel/Gas Review                        | 3.16         | 5.44         | 7.44         | 3.94         | 6.12         | 4.19         | 7.64         | 5.8          | 3            | 5.18         | 2.83         | 2.71         |
| Bldg                                      | Electrical Review                      | 5.54         | 7.04         | 5.08         | 9.2          | 5.65         | 6.97         | 7.98         | 6.43         | 6.49         | 7.65         | 6.76         | 4.35         |
| GM  | Planning Review                        | 1.91         | 1.94         | 1.62         | 2.22         | 3.13         | 1.64         | 1.87         | 2.26         | 2.08         | 2.82         | 2.74         | 2.1          |
| GM  | Zoning Review                          | 1.89         | 2.32         | 3.08         | 2.01         | 1.76         | 2.9          | 3.36         | 2.23         | 2.72         | 2.68         | 2.87         | 2.01         |
| GM  | Environmental Review                   | 12.15        | 6.71         | 8.3          | 6.3          | 5.75         | 8.09         | 10.23        | 9.87         | 8.19         | 8.86         | 6.66         | 8.2          |
| GM  | Floodplain Review                      | 7.27         | 6.66         | 2.97         | 7.56         | 9.39         | 9.32         | 12.34        | 7.82         | 10.18        | 10.86        | 9.36         | 9.53         |
| Fire                                      | Fire Review                            | 5.43         | 7.08         | 7.44         | 7.6          | 8.6          | 7.9          | 12.45        | 8.09         | 7.43         | 9.61         | 8.98         | 9.13         |
| PW  | Public Works Review                    | 4.02         | 4.11         | 2.88         | 6.43         | 5.23         | 3.76         | 4.06         | 4.78         | 3.39         | 4.25         | 4.33         | 4.39         |
| MIU                                       | Utilities                              | 8.13         | 7.5          | 9.3          | 7            | 10.48        | 7.2          | 7.67         | 4.8          | 7.15         | 7.85         | 6.92         | 10.73        |
| Inspection Type                           |  | September    | October      | November     | December     | January      | February     | March        | April        | May          | June         | July         | August       |
| Bldg                                      | Building Inspections                   | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day |
| Bldg                                      | Mechanical Inspections                 | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day |
| Bldg                                      | Plumbing Inspections                   | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day |
| Bldg                                      | Fuel/Gas Inspections                   | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day |
| Bldg                                      | Electrical Inspections                 | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day |
| Fire                                      | Fire Inspections                       | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day |
| GM  | Landscape Inspections                  | 10 Days      | 1 Day        | 1 Day        | 2 Days       | 3 Days       | 1 Day        | 3 Days       | 2 Days       | 1 Day        | 2 Day        | 2 Days       | 2 Days       |
| GM  | Spot Survey inspection                 | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | 1 Day        | All Next Day |
| GM  | Final Survey Inspection                | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | 1 Day        | All Next Day |
| GM  | Spot Elevation Certificate Inspection  | All Next Day | All Next Day | All Next Day | All Next Day | 1 Day        | 2 Days       | 1 Day        | 2 Days       | 2 Days       | 4 Days       | 2 Days       | 6 Days       |
| GM  | Final Elevation Certificate Inspection | 2 Days       | 1 Day        | 6 Days       | 2 Days       | 2 Days       | 4 Days       | 3 Days       | 2 Days       | All Next Day | 4 Days       | 4 Days       | 5 Days       |
| GM  | Pre-Permit Inspections (Enviro)        | All Next Day | All Next Day | All Next Day | 1 Day        | All Next Day | 1 Day        | All Next Day | 1 Day        | 3 Days       | 3 Days       | 1 Day        | 5 Days       |
| PW  | Public Works Inspections               | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day | All Next Day |

**Growth Management**

Daniel Smith, Director of Community Affairs  
 Mary P. Holden, Planning Manager  
 Sherry Kirsch, Planner I/Zone Admin.  
 Vacant, Environmental Planner  
 Josh Ooyman, Planner II  
 Kelli DeFedericis, Flood Plain Coordinator  
 Sabine Scholz, Planner I  
 Daisy Martinez, Planning Admins. Asst.

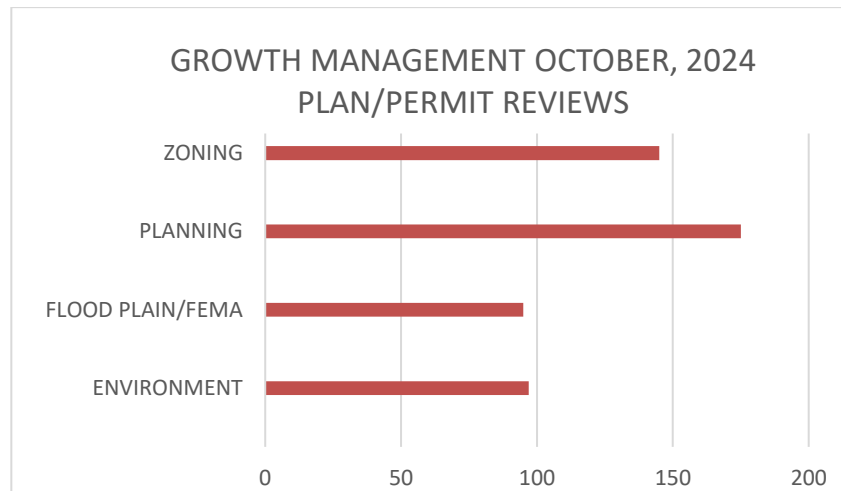
**GROWTH MANAGEMENT UPDATE  
 OCTOBER 2024**

October was hectic, with plan and permit reviews, including the addition of environmental reviews due to our vacant position, site inspections, preparing for Planning Board, City Council, and the Ad Hoc Redevelopment Committee meetings, responding to questions and inquiries from residents, developers, and elected officials, attending meetings over various topics and projects and processing Growth Management permits.

Below are our plan and permit review numbers for August and September 2024.

**Plan and Permit Reviews**

|                  | <b>September</b> | <b>October</b> |
|------------------|------------------|----------------|
| Environmental    | 97               | 97             |
| Flood Plain/FEMA | 72               | 95             |
| Planning         | 169              | 175            |
| Zoning           | 133              | 145            |
| <b>TOTAL</b>     | <b>471</b>       | <b>512</b>     |



**Pending Planning Petitions**

The following is a list of the applications submitted to Growth Management indicating where they are in the review process.

**Waiting for resubmittal of information:**

- 4/4/22 CUP-22-000102 Caxambas Park 909 Collier Ct – 1<sup>st</sup> Failed Review 8/10/22
- 4/4/22 REZN-22-000103 Caxambas Park 909 Collier Ct – 1<sup>st</sup> Failed Review 8/10/22
- 2/10/23 LOT-23-000032 831 Caxambas Dr. (Lot Split) - 1<sup>st</sup> Failed Review 3/7/23
- 4/13/23 LDCA-23-000183 Port Marco @ 1219 Bald Eagle Dr. - 3<sup>rd</sup> Failed Review 4/26/24
- 4/21/23 SDP-23-000214 Olde Marco Inn @ 210 Royal Palm Dr.(Insub) - 3<sup>rd</sup> Failed Review

8/23/23

12/6/23 BD-23-000423 South Seas Club 591 Seaview Ct – 1<sup>st</sup> Failed Review 12/28/23

1/29/24 BD-24-000019 1401 Quintara Ct. - 1<sup>st</sup> Failed Review 2/16/24 **NO CC**

4/1/24 SDP-24-000061 Elkcarn Warehouse @ 805 E Elkcarn Cir. – 2<sup>nd</sup> Failed Review 10/22/24

4/18/24 SDP-24-000082 Walker's Cay @ 3200 San Marco Rd - 1<sup>st</sup> Failed Review 5/24/24

5/6/24 REZN-24-000098 Marco Beach Hotel @ 560 S Collier Blvd (PUD)–

7/1/24 SDP-24-000139 Rose Marina @ 900, 950 & 951 Bald Eagle Dr- 2<sup>nd</sup> Failed Review 10/21/24

7/2/24 SDP-24-000141 Donna Di Promessa 989 Winterberry Dr(Café & Retail Shop)-3<sup>rd</sup> Failed 10/18/24

7/9/24 BD-24-000147 831 Perrine Ct -2<sup>nd</sup> Failed 8/20/24 . **NO CC**

9/13/24 SDP-24-000200 Oliverio Investment & Consulting, Inc. @ 287 N. Collier Blvd-1<sup>st</sup> Failed 11/4/24

9/13/24 VP-24-000201 Oliverio Investment & Consult, Inc@287&297 N Collier Blvd -2nd Failed 11/5/24

9/13/24 CUP-24-000202 Oliverio Investment & Consulting, Inc@287 N. Collier Blvd. -**PASS 11/5/24**

9/24/24 LOT-24-000212 971 & 989 Winterberry Dr - 1<sup>st</sup> Failed 10/18/24

#### **Under Review:**

9/5/24 SDP-24-000194 Our Daily Bread Food Pantry, Inc. 1818 & 1824 San Marco Rd-**2<sup>nd</sup> DUE 11/4/24**

10/21/24 SDP-24-000230 Quinn's Beer Garden @ 499 S Collier Blvd. (Insub) –

11/6/24 SDP-24-000246 Bargain Basket @ 750 Bald Eagle Dr.

#### **Beach & Coastal Resources Advisory Committee**

BchCRAC held their meeting on September 18<sup>th</sup>, 2024. They discussed use of remaining money and buying buckets to refill the trash bucket tree; future budget; goals; and was updated on the use of rodenticide alternative at Mackle Park.

#### **Rodenticide**

Training on the use of the alternative has been completed and is being implemented at Mackle Park.