

# City of Marco Island Florida

*51 Bald Eagle Drive  
Marco Island, Florida  
cityofmarcoisland.com*



## Meeting Minutes - Draft

**Tuesday, April 21, 2026**

**11:00 AM**

**Community Room**

## **Audit Advisory Committee**

***Chair: Eugene Siegel  
Vice-Chair: Elena McFann***

***Committee Members:  
Thomas Fontana, Daniel Kastholm,  
Chris Ricci, Chris Scherzinger,  
Teri Sommerfeld***

***City Staff: Carol McDermott, Jill Cartaya***

**(1) CALL TO ORDER**

*Chair Siegel called the meeting to order at 9:00 am.*

**(2) ROLL CALL**

**Present:** 6 - Member Fontana, Member Kastholm, Vice-Chair McFann, Member Scherzinger, Member Sommerfeld and Chair Siegel

**Absent:** 1 - Member Ricci

**ALSO PRESENT**

*Councilor Henry  
Councilor Schwan  
Chair, Dolores Siegel, Parks and Recreation  
Carol McDermott, Finance Director*

**(3) PLEDGE OF ALLEGIANCE**

*Led by Chair Siegel.*

**(4) APPROVAL OF THE AGENDA**

*Chair Siegel requested a motion to approve the Agenda.*

**Motion by Vice-Chair McFann, seconded by Member Kastholm to Approve the Agenda. MOTION CARRIED BY THE FOLLOWING VOICE VOTE:**

**Yes:** 6 - Member Fontana, Member Kastholm, Vice-Chair McFann, Member Scherzinger, Member Sommerfeld and Chair Siegel

**(5) APPROVAL OF THE MINUTES**

*Chair Siegel requested a motion to approve the March 17, 2026, meeting Minutes.*

**MOTION by Vice-Chair McFann, seconded by Member Kastholm to Approve March 17, 2026, Minutes. MOTION CARRIED BY THE FOLLOWING VOICE VOTES:**

**Yes:** 6 - Member Fontana, Member Kastholm, Vice-Chair McFann, Member Scherzinger, Member Sommerfeld and Chair Siegel

[ID 26-5330](#) Approval of the Audit Advisory Minutes of March 17, 2026

**(6) OLD BUSINESS**

[ID 26-5325](#) Audit Update and progress

*Carol McDermott, Finance Director, provided a brief update and progress of the Audit.*

*Members participated by sharing their input and seeking clarification through questions*

[ID 26-5326](#) Report From Chris Kessler, CLA

*Audit is moving along. No concerns at this time.*

*Members participated by sharing their input and seeking clarification through questions.*

[ID 26-5327](#) Staff Update

*Carol McDermott, Finance Director, informed the Committee that a Finance Director has been hired and will start towards the end of May, and a Finance Manager has also been hired and has started already remotely.*

*Members participated by sharing their input and seeking clarification through questions*

## **(7) NEW BUSINESS**

[ID 26-5329](#) Procedure for Presenting the Audit Draft to City Council

*Chair Siegel requested a motion to speak with Chair Palumbo, City Council, to schedule a workshop for a day between June 15 to 25th to review the findings of the Audit.*

**MOTION by Member Sommerfield, seconded by Vice-Chair McFann for Chair Siegel to speak with Chair Palumbo, City Council, to schedule a workshop for a day between June 15th to 25th to review the findings of the Audit.**

**Yes:** 6 - Member Fontana, Member Kastholm, Vice-Chair McFann, Member Scherzinger, Member Sommerfeld and Chair Siegel

## **(8) STAFF COMMUNICATIONS**

*None.*

## **(9) CITY COUNCIL COMMUNICATION**

*None.*

## **(10) PUBLIC COMMENT**

*The following community member came forward to offer their thoughts to the Members of the Committee: Dennis Bartolucci.*

## **(11) NEXT MEETING: CONFIRMATION & ATTENDANCE**

*Next Audit Advisory Committee meeting is scheduled for May 19th, 2026 at 10:00 am*

*After a quick discussion, the next meeting date has been changed to June 10th, 2026, at 11:00 am*

## **(12) PROPOSED AGENDA TOPICS FOR NEXT MEETING**

*Update on the Audit*

*Flash Report*

*Chris Kessler, CLA*

## **(13) OTHER COMMITTEE COMMUNICATIONS**

*None.*

**(14) ADJOURNMENT**

*There being no further business before the Committee, Chair Siegel adjourned by meeting at 11:48 am.*