

Rules of Procedure for the process of **electing a new Chair and Vice-Chair EVERY FEBRUARY:**

- (a), The current Chair will call for nominations for, which do not require a second. A nominee may decline the nomination. The Chair may exercise the prerogative to nominate. Nominations should continue until there are no further nominations. Discussions may follow each of the nominations and of the entirety of nominations.
- (b) When no further nominations are forthcoming, the Chair should close the nominations and call for a vote. The vote shall be in the order of the nominations received.
- (c) If there are more than two candidates nominated, it is possible that, following the vote, no candidate will receive a majority (4) of votes. If there are three or more nominees, the nominee receiving the least number of affirmative votes will be dropped from consideration, followed by a second vote on the nominees receiving the most votes.
- (d) In the event that neither of the remaining nominees receives a majority vote, or in the event of a tie vote, the Chair shall reopen nominations followed again by a vote in order of nomination.
- (e) Following the election of the Chair, the newly elected Chair shall immediately assume the role of Chair and repeat the processes in (a) through (d) above to elect the Vice Chair.