



City of Marco Island

Date: September 16, 2019
To: City Council
From: Daniel James Smith, AICP, Director of Community Affairs
Re: Community Affairs Department

Parks and recreation - Samantha Malloy-Manager of Parks, Culture & Recreation

Programming-Racquet Center

- Please see our Parks & Recreation Fall Brochure on the City Website for a list of our current and upcoming programs.
- Private lessons and clinics are offered for Pickleball and Tennis with Racquet Center Coaching Staff and Pros.

Programming – Mackle Park Community Center

- Please see our Parks & Recreation Fall Brochure on the City Website for a list of our current and upcoming programs.
- Volleyball Clinics with Miss Jodi start September 23, 2019
- Parents Night Out – September 13, 2019, 6pm – 10pm, grades 1st – 5th
- Middle School Madness – September 30, 2019, 9am – 5pm, grades 6th – 8th
- Be Fit Over 50, Pilates, Fitness Fusion & Yoga classes all return the first week of October!

Facilities Update:

Mackle Park

- The spray park has been repaired and is now open.
- Making improvements on some of the playground equipment including painting.
- The Basketball Court is being resurfaced.

- We are experiencing an algae bloom in the lake. This is due to the heavy rain, warm weather, and runoff. Lake management will be treating the lake once a week until it is under control.

Winterberry Park

- MIA and MICMS have the fields scheduled for football games.

Veterans Community Park

- Condee Electric is waiting for a part to be delivered in order to repair the pump for the fountain.
- The flagpole light has been scheduled for repair. Waiting for parts.

Racquet Center

- We are training new staff to maintain the courts. We've been receiving positive feedback from our members.

TBE

- MICMS and MIA are using the field for football practice.

Founders

- Replaced the City of Marco Island flag.
- Two benches were painted.

Building Services – Raul Perez, Chief Building Official

- All divisions involved in the permitting process will now have their plan review and inspection timeframe performances measured and reported on. This will help provide transparency, predictability, and help identify any delay issues within each respective department to ensure that the permitting process runs optimally. Below you will see the new report.
- We have recently finished setting up our software to automate most inspection requests that come through the portal. The inspections are now automatically assigned based on the inspection type, location and inspector's availability. This setup not only benefits the Building Services Division, but all departments that use our system for inspections.

- We have recently finished setting up a process in our system for documents that must be submitted after permit issuance to automatically go to the inspector or reviewer that reviews these items automatically through our portal. These documents will now bypass our permit clerks having to process these documents manually. Thus, not only does this submit the documents instantly to the reviewer, but it also frees up some of our permit clerk's time so that we can improve our processing timeframes on other items.
- We have begun to create online video tutorials for the public to learn to use our online portal easier. We hope that this will not only help the public, but to also help reduce the amount of time our clerks spend on training the public so that we can continue to improve our processing timeframes as well.
- We have been collaborating with Collier County, City of Naples, and the City of Everglades to clarify and when possible, standardize requirements for electronic plan submittals. We have created an "Electronic Permitting Guide: On-line Submittal for Design Professionals". This is the first product of this collaboration and there will be more to come in the near future. Here is a link to the collaboration corner, <https://www.colliercountyfl.gov/your-government/divisions-a-e/collaboration-corner>
- In an effort to streamline the permitting process, we created the new Florida Product Approval/Notice of Acceptance (FPA/NOA) Index Sheet. This allows for applicants to submit to us the FPA/NOA Index Sheet that contains a summary of the pertinent components and claddings used in lieu of having them submit the full product approval(s) for the permitting process. The full product approval(s) are still required at the jobsite with the pertinent installation information highlighted for inspections. A copy of the FPA/NOA Index Sheet on our website under forms and applications.
- We completed our recent Insurance Services Office (ISO) Building Code Effectiveness Grading Schedule (BCEGS) audit, which is performed approximately every three years. Once their report is completed, we will report its results.

Plan Review Timeframes (Business Days to Complete)		
Plan Review Type	July	August
Building Review	1.32	3.14
Plumbing Review	2.05	6.24
Mechanical Review	4.19	4.19
Fuel/Gas Review	3.42	2.88
Electrical Review	2.16	6.22
Planning Review	5.24	6.47
Zoning Review	9.67	5.35
Environmental Review	1.14	3.48
Floodplain Review	12.15	7.21
Fire Review	16.58	5.53
Public Works Review	2.95	2
Inspection Timeframes (Days to Complete)		
Inspection Type	July	August
Building Inspections	All Next Day	All Next Day
Mechanical Inspections	All Next Day	All Next Day
Plumbing Inspections	All Next Day	All Next Day
Fuel/Gas Inspections	All Next Day	All Next Day
Electrical Inspections	All Next Day	All Next Day
Fire Inspections	All Next Day	All Next Day
Landscape Inspections	9 Days	25 Days
Spot Survey inspection	18 Days	30 Days
Final Survey Inspection	24 Days	28 Days
Spot Elevation Certificate Inspection	2 Days	2 Days
Final Elevation Certificate Inspection	2 Days	3 Days
Pre-Permit Inspections (Enviro)	4 Days	4 Days
Public Works Inspections	All Next Day	All Next Day

Note: Some of the data timeframes for Landscape, Spot, and Final Survey inspections may have been tainted due to the failure of the applicant to submit their Hurricane waivers which are required in order to close out their permit. Recently, most have been reviewed and closed out.

Processing of applications in and closing out have averaged a total of 7 days. Staff has posted openings for 3 temporary clerks to alleviate this issue. As of 9/13, owners along with their agent/contractors will be contacted via email of permit status (application, review status, request for more information, permit issued, etc.).

City Manager Monthly Report	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-18	Oct-18	Nov-18	Dec-18
Completed Permits												
New Single Family	15	8	12	7	9	5	15	4	11	11	7	7
Commercial Buildings	1	0	0	1	1	0	0	0	0	0	0	0
Permits Issued												
Single Family - New	15	10	6	11	12	8	9	8	5	9	11	4
Commercial - New	0	2	0	0	0	0	0	0	1	0	0	0
Condo Remodel	40	25	22	75	99	63	68	85	64	65	29	32
Seawall or Dock	46	32	35	36	41	30	59	57	36	44	53	36
Sewer Connection	12	21	10	17	10	15	14	7	6	12	10	7
Demolition (Teardown)	4	1	1	1	1	2	1	4	0	1	1	3
Other	630	477	415	637	720	613	556	647	710	664	615	492
Total Permits Issued	747	568	489	777	883	731	707	808	822	795	719	574
Inspections Performed	2908	2403	2412	2402	2960	2567	2636	2996	3248	3753	3290	2594
Permits Applied for	730	704	935	900	907	807	815	740	631	808	674	577
Plan Cases Generated	420	381	*	*	*	*	*	*	350	388	352	344
Revenue												
Building Services	\$261,425	\$142,794	\$137,081	\$192,417	\$235,883	\$166,294	\$176,892	\$223,241	\$177,168	\$186,661	\$186,051	\$144,329
Collier Impact Fees	\$362,699	\$187,128	\$93,481	\$175,293	\$213,748	\$150,165	\$189,700	\$114,919	\$48,371	\$150,224	\$216,463	\$53,869
Marco Impact Fees	\$171,434	\$128,042	\$83,481	\$142,572	\$148,616	\$73,545	\$119,584	\$100,943	\$59,659	\$69,918	\$139,273	\$63,963

*Note: Plan cases no longer generated with software updates as of 3/19

F:\BuildingServices\Raul Perez\Monthly CC Reports\September 2019

Collier County Contractor Licensing

Tim Crofts, License Compliance Officer, 239-252-2450, hours at City Hall are:

Tuesday 10-12 and Thursday 2-4

**GROWTH MANAGEMENT UPDATE
AUGUST 2019**

GROWTH MANAGEMENT

Daniel Smith-Director of Community Affairs
Sherry Hoyo, Planner I/Zone Admin.
Mary P Holden, Senior Planner
Tonia Selmeski, Environmental Planner
Jason Smalley, Planner II
Kelli DeFedericis, Flood Plain Coordinator
Daisy Martinez, Planning Administrative Asst



August was busy with reviews, meetings, training, inquiries from architects, engineers, contractors, builders, business owners and homeowners wanting to get projects approved and under construction at their homes and businesses. We helped approximately 106 customers that visited City Hall and spoke with many others on the phone or through email.

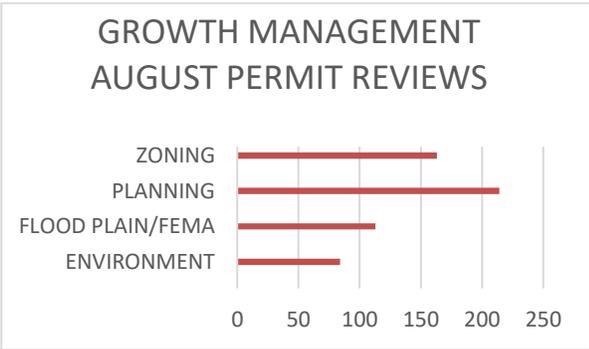
Planning Board:

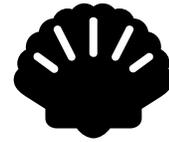
The Planning Board reviewed and discussed the topic of utility trailer parking that was considered by the City Council. The next meeting, September 6, 2019, will have two Site Development Permit applications. One for storage units at 921 Windward and one for a carport at Tigertail Beach parking area to shelter the beach combing equipment. Upon review and action, they will be forwarded to the City Council.

Plan Reviews

Growth Management is keeping pace with the reviews. Staff has also made adjustments to review timeslines and has implemented new policies in order for timely reviews. As you can see from the following chart, Growth Management has reviewed a total of 574 permits in the month of July. The breakout is as follows:

Environmental	84
Flood Plain/FEMA	113
Planning	214
Zoning	163





Environmental Report – September 2019

by Tonia Selmeski

Sea Turtles

- Sea Turtle nesting season began on May 1st and runs through October 31st. Below are the recent updates of sea turtle nests in Collier County. Sea turtle lighting violations have increased this season. At the Magistrate hearing on August 27th, fines totaling \$1,300 were issued to several condominiums for sea turtle lighting violations. Staff will be coordinating with Code Enforcement & Collier County Sea Turtle Coordinators in September to determine how to provide additional outreach & education to condominiums and hotels regarding sea turtle lighting compliance.

AS OF SEPTEMBER 2, 2019

Beach	Nests		False Crawls		Hatched Nests		
	This Year	Last Year	This Year	Last Year	This Year	Last Year	Disoriented
Barefoot	255	243	325	247	197	177	0
Delnor Wiggins	53	60	64	45	44	30	0
Vanderbilt	195	197	157	157	146	132	8
Parkshore	224	170	146	149	152	115	3
City of Naples	221	221	159	127	163	140	5
Keewaydin Island	439	356	682	433	331	258	0
Sea Oat Island	21	9	13	3	9	6	0
Marco Island	90	68	186	119	58	35	9
Kice & Cape Romano	104	173	74	167	62	107	0
10,000 Islands	121	93	137	140	82	70	0
Collier County Totals	1723	1590	1943	1587	1244	1070	25

TO REPORT A DEAD, INJURED OR DISORIENTED SEA TURTLE ON MARCO
CALL: (239)289-9736 OR (239)289-9687

Iguanas

- The removal of Iguanas continues. As of September 5th, the trapper has removed a total of 583 iguanas, which has included adult and juvenile iguanas. The trapper has another week of funds left for trapping activities until the new fiscal year begins on October 1st.



Water Quality

- The City will continue its water quality testing program for FY 2020 beginning October 1st. The following changes include: 1) quarterly to monthly testing; 2) increase in testing sites from 12 to 14 - the two new sampling locations will be located off Swallow Avenue and off Landmark Street; 3) adding turbidity as a testing parameter.

Also, access to one of the previous testing sites at Perrine Court has been blocked due to new home construction. The sampling location will be replaced with a new location at the corner of Old Marco Lane.

Red Tide

- The September 3rd water testing results for red tide have not been released as of the date of this staff report. However, below are red tide results reported by Collier County for August 27th. No dead fish or respiratory irritation are being reported. Updates on red tide counts can be also found on the Collier County & FWC websites.

Collier County: <https://www.colliercountyfl.gov/your-government/divisions-f-r/pollution-control/red-tide/current-red-tide-status/collier-county-red-tide-status>

FWC: <https://myfwc.com/research/redtide/statewide/>

Collier County Red Tide Update			
Sample Date	Location	*Results	Sampling Agency
8/26/2019	Barefoot Beach	NOT PRESENT	Dept of Health
8/26/2019	Vanderbilt Beach	NOT PRESENT	Dept of Health
8/26/2019	Seagate Beach	NOT PRESENT	Dept of Health
8/26/2019	Naples Pier	NOT PRESENT	Dept of Health
8/26/2019	South Marco Beach	Not sampled due to inclement weather	Dept of Health

Madeira Condominium Violation

- The Madeira Condominium, RR Restoration of Georgia LLC, and Calusa Construction went before the Magistrate on August 27th regarding the unauthorized work conducted on the beach in front of the Madeira Condominiums back in July. This work included removal of vegetation and use of heavy equipment on the beach without city and state permits. A third violation was issued by the city against the construction companies for not having the landscape certification required for the vegetation removal. The total fines at this hearing issued by the Magistrate are as follows:
 - Madeira: \$150 vehicle, continuance on dune protection
 - R & R: \$150 for vehicle, \$250 for landscape & a continuance on dune protection
 - Calusa: \$250 vehicle, \$250 landscape, continuance on dune protection

Total fines owed are \$1,200. A determination on fines to be issued regarding the removal of vegetation (“dune protection”) was moved back to October so the City could review a dune restoration plan that will be submitted within 30 days by RR Restoration of Georgia LLC. The City will be reviewing the dune restoration plan in coordination with DEP. DEP staff will also be moving forward with their enforcement action and penalty issuance.

- City Staff (Growth Management, Code Enforcement) met with DEP, discussing restoration timelines and information needed for the Maderia to resume their roof repairs.

Trainings/Meetings/Workshops/Volunteer Opportunities

- The next beach clean-up is scheduled for Saturday, September 21st at 8AM at Tigertail Beach. This will be the Annual International Coastal Clean-up and will be sponsored by the Friends of Tigertail Beach.
- Tonia Selmeski will be attending the Collier County Coastal Advisory Committee meeting on September 26th.
- Tonia Selmeski will be attending the Lee & Collier County Shorebird Partnership meeting on 10/3 at FGCU.
- Tonia Selmeski will be participating in the Reclaimed Water BMPs Webinar on 10/18 presented by UF/IFAS Extension.