



City of Marco Island

Date: June 16, 2025
To: City Council
From: Daniel James Smith, AICP, Director of Community Affairs
Re: Community Affairs Department

Samantha Malloy – Parks, Cultural, and Recreation Manager

Our Parks & Recreation Department is currently focused on overseeing our summer camp programs. As of this report, approximately 72 campers are registered and actively participating. Staff continue to ensure a fun, safe, engaging, and well-organized camp experience for all attendees.

While public events have slowed down for the summer, department efforts have shifted toward planning and preparation for the upcoming season. This includes coordinating logistics, programming, and resource needs for future events at Mackle Park and Veterans Community Park.

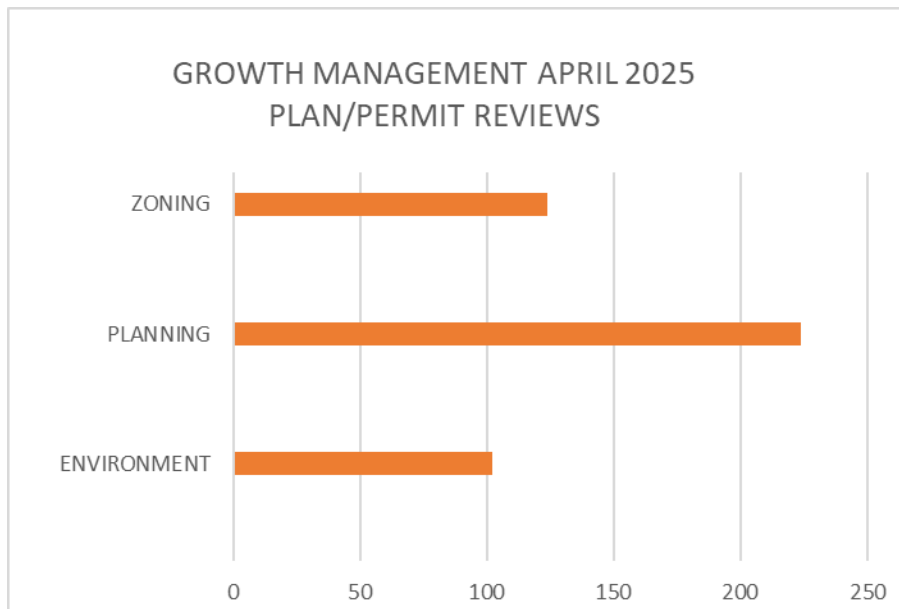
GROWTH MANAGEMENT UPDATE MAY 2025

May was spent addressing beach vendor/vehicle on the beach permits, plan and permit reviews, site inspections, preparing for Planning Board, City Council, and the Beach and Coastal meetings, responding to questions and inquiries from residents, developers, and elected officials, attending meetings over various topics and projects and processing Growth Management permits.

Below are our plan and permit review numbers for May 2025.

Plan and Permit Reviews

	April 2025	May 2025
Environmental	72	102
Planning	155	224
Zoning	106	124
TOTAL	333	450



Planning Board

The Planning Board, at their May meeting, discussed the request to allow boat lifts and personal watercraft at South Seas, which the applicant continued indefinitely until they could meet with the sub-condominium associations in the development. The other item was an amendment of the Land Development Code Sign regulations to allow for electronic government signs in City parks. The Planning Board voted 6-1 to forward a recommendation of approval to the City Council.

Pending Planning Petitions

The following is a list of the applications submitted to Growth Management indicating where they are in the review process.

Waiting for resubmittal of information:

4/4/22 CUP-22-000102 Caxambas Park 909 Collier Ct
4/4/22 REZN-22-000103 Caxambas Park 909 Collier Ct
2/10/23 LOT-23-000032 831 Caxambas Dr. (Lot Split)
4/13/23 LDCA-23-000183 Port Marco @ 1219 Bald Eagle Dr.
4/21/23 SDP-23-000214 Olde Marco Inn @ 210 Royal Palm Dr.(Insub)
1/29/24 BD-24-000019 1401 Quintara Ct.
2/14/25 SDP-25-000033 Port Marco Mixed Use @ 1219 Bald Eagle Dr
CUP-25-000032 Port Marco Mixed Use @ 1219 Bald Eagle Dr
VP-25-000034 Port Marco Mixed Use 1202 & 1219 Bald Eagle Dr.
2/27/25 SDP-25-000045 Anglers Cove @ 999 Anglers Cove (Insub)

Under Review

7/1/24 SDP-24-000139 Rose Marina @ 900, 950 & 951 Bald Eagle Dr.
4/18/24 SDP-24-000082 Walker's Cay @ 3200 San Marco Rd.
4/29/25 SDPA-25-000082 Hideaway Beach Golf Course @ 250 S. Beach Dr (Minor)
4/30/25 SDPA-25-000083 Our Daily Bread Food Pantry 1818&1824 San Marco Rd (Minor)
5/5/25 SDPA-25-000084 Collier House @ 1105 Bald Eagle Dr
5/15/25 SDPA-25-000091 YMCA @ 101 Sandhill St (Minor)
5/20/25 LDCA-25-000093 JW Marriott Marco Island @ 400 S Collier Blvd
5/20/25 OI-25-000094 JW Marriott Marco Island @ 400 S Collier Blvd
5/21/25 VP-25-000096 Marco River Marina @ 951 Bald Eagle Dr

Scheduled for Planning Board/City Council

4/14/25 CTU-23-02516 Divco Construction @ 886 San Marco Rd (Model Home 1YR Ext.) – PB 6/6/25
11/6/24 SDP-24-000246 Bargain Basket @ 750 Bald Eagle Dr – PB 7/11/25
11/7/24 VP-24-000249 Bargain Basket @ 750 Bald Eagle Dr.- PB 7/11/25
4/10/25 CCCL-25-000072 JW Marriott MI Beach @ 400 S. Collier Blvd - [CC 7/7/25](#)
1/27/25 BD-25-000017 South Seas Club @ 591 Seaview Ct. – **CONTINEUED INDEFINITELY**

Financials

In reviewing our year-to-date budget, there are areas under and over the 66% mark and discussed below.

5150-523100: Professional Services-This line item is for planning related services such as the Old Marco Master Plan, etc.

5150-523400: Other Contractual-This line item is used for planning services such as plan

reviews or when we need additional help.

5150-524000: Travel & Per Diem-Our conferences are held in the summer months

525500: Training

5150-524920: Other Charges-Community Grant-This is for payment to property owners that have a start burrow on their property and become occupied. The grants are typically distributed in August.

5150-524975: Other Charges Beach and Coastal: Some of the budget has been used to have the Sea Turtle lighting window clings printed but not shown year-to-date yet. In addition, some funding is set aside for Audubon of the Western Everglades and the work done on and for Marco Island related to shore birds, gopher tortoise/burrowing owl counts, etc. These are typically distributed in the summer.

5150-5251000 Office Supplies-69% of the line item is encumbered at the beginning of the year for purchases for Marco Island Office Supply.

5150-525200: Operating Supplies-This line item is for anything other than the supplies, such as a chair, cases, etc. To date we have not needed supplies.

5150-525220: Operating Supplies-Uniforms- We have not ordered new shirts. This is typically completed in the summer. We had a refund provided that came in after the prior fiscal year ended, which is why we have a slight surplus.

Environmental

Below is an update from John Quinlan:

Councilors, at the April City Council meeting, I provided an update on behalf of The Beach & Coastal Resources Advisory Committee. Thank you for allowing me the opportunity to brief the City Council. During the question-and-answer session following my presentation, two items were noted for further discussion.

The **first item** was a comment from Councilor Gray about the removal of one of our objectives “Manage Non-Native Invasive and Noxious Species”.

My Activity: I spent time with a previous Committee Member, who has the knowledge and passion for this topic, **Lindsey Boehner**. She took me on the “training tour”, she provided code enforcement and supplied me with the training documentation. I sat down with **Keith Richter**, Code Supervisor, this morning and he corroborated his team was trained. I can confirm I am now starting to see Notice of Violation (NOV) being written up for this infraction around the Island. Keith also mentioned he has a good relationship with Lindsey and will reach out for any new officer orientation, which she has offered to provide. **Conclusion:** While our committee does not have this as a goal, I confirmed that it was picked up by code enforcement, and they have the “Teeth” to enforce it, so I consider this topic closed. The **second item** was from Councilor Henry about any potential duplication of resources or funding for the Code Enforcement Refrigerator Magnets and the Beach and Coastal developed window clings to increase awareness of Turtle Nesting Season.

My Activity: After receiving the magnets from **Keith**, we concluded there is no duplication, and in fact I believe the magnet **may augment the effectiveness** of the window cling. **Conclusion:** No overlap between groups, resources or funds and in future years the only coordination might be the timing of each product.

Respectively,
John Quinlan
Beach & Coastal Resources Advisory Committee, Chair

The Beach and Coastal Advisory Committee held a work session regarding rodenticide on May 21, 2025. There was good discussion on educating the public on the effects of rodenticide use on our native species, partnering with pest control companies, suggested waste management practices, and many others.

Bald Eagle nesting season runs from October 1st through May 15th and we are lucky to have two eaglets in an active nest on the island.

Burrowing owl nesting season is upon us that started February 15th and runs through July 10th. Summer Shorebird nesting season started March 1st and runs through August 31st.

Sea Turtle Activity Update May 27 - June 2, 2025

	Total Nests		Total False Crawls		Total Hatched Nests		
	This Year	Last Year	This Year	Last Year	This Year	Last Year	Disoriented
Barefoot	90	74	112	56	0	0	0
Delnor Wiggins	24	20	35	14	0	0	0
Vanderbilt	90	92	54	72	0	0	0
Parkshore	72	60	84	47	0	0	0
City of Naples	70	81	88	112	0	0	0
Keewaydin Island	181	147	250	220	0	0	0
Sea Oat & Cannon Island	4	2	2	3	0	0	0
Marco Island	24	26	104	72	0	0	0
Kice & Cape Romano	43	39	55	63	0	0	0
10,000 Islands	49	45	51	46	0	0	0
Collier County Totals	647	586	835	705	0	0	0

Raul Perez – Building Official

Building Statistics

City Manager Monthly Report	Jan-25	Feb-25	Mar-25	Apr-25	May-25	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24			Calendar Year Totals	CY Projection	FY Totals	FY Projection	AVG of FY/CY Projections
																	42%		66%	
Completed Permits																				
New Single Family	8	17	10	11	9	29	15	7	13	19	13	15	17	New Single Family		55	132	100	152	142
Commercial Buildings	0	1	0	0	0	0	0	0	0	0	0	0	0	Commercial Buildings		1	2	1	2	2
Permits Issued															Permits Issued					
Single Family - New	8	11	4	8	7	6	6	14	8	3	6	17	8	Single Family - New		38	91	69	105	98
Commercial - New	0	0	1	0	0	2	0	0	1	0	0	0	0	Commercial - New		1	2	1	2	2
Condo Remodel	8	14	40	58	61	83	59	60	52	30	28	16	10	Condo Remodel		181	434	235	356	395
Seawall or Dock	48	49	60	52	57	55	54	47	49	42	63	55	77	Seawall or Dock		266	639	461	698	668
Sewer Connection	9	7	4	6	16	8	5	12	19	3	4	11	6	Sewer Connection		42	101	63	95	98
Demolition (Teardown)	3	5	6	7	5	6	4	4	4	4	5	3	3	Demolition (Teardown)		26	62	37	56	59
Other	498	455	556	535	566	638	507	544	503	474	574	546	465	Other		2,610	6,265	4,195	6356	6,311
Total Permits Issued	574	541	671	666	712	798	635	681	636	556	680	648	569	Total Permits Issued		3,164	7,595	5,061	7668	7,631
Inspections Performed	2787	2883	2791	2930	3138	3371	2884	3265	3425	2992	2862	3035	3019	Inspections Performed		14,529	34,875	23,445	35523	35,199
Permits Applied for	709	632	680	829	836	884	717	723	710	607	669	644	683	Permits Applied for		3,686	8,848	5,682	8609	8,728
Single-Family New	5	4	7	8	13	12	7	10	5	9	9	12	8	Single-Family New		37	89	66	100	94
Revenue															Revenue					
Services	\$212,399	\$298,693	\$261,873	\$282,572	\$301,982	\$344,915	\$230,531	\$443,606	\$263,595	\$205,442	\$291,331	\$285,723	\$344,583	Services		\$1,357,519	\$ 3,258,566.61	\$2,279,156	\$ 3,453,266.32	\$3,355,916
Collier Impact Fees	\$117,557	\$124,324	\$58,614	\$117,041	\$119,445	\$148,465	\$66,860	\$220,132	\$38,299	\$66,860	\$26,292	\$138,527	\$149,941	Collier Impact Fees		\$536,981	\$ 1,288,960.49	\$851,741	\$ 1,290,516.48	\$1,289,738
Marco Impact Fees	\$77,931	\$111,228	\$98,262	\$99,727	\$103,971	\$116,901	\$53,733	\$198,861	\$75,473	\$60,014	\$97,195	\$138,489	\$186,717	Marco Impact Fees		\$491,119	\$ 1,178,873.88	\$913,520	\$ 1,384,121.39	\$1,281,498

Permit Timeframes

Plan Review Timeframes (Days to Complete)													
Plan Review Type		June	July	August	September	October	November	December	January	February	March	April	May
Bldg	Building Review	3.05	3.15	2.44	2.44	2.94	2.17	2.71	2.01	1.87	8.87	2.09	2.77
Bldg	Plumbing Review	5.83	5.06	5.14	5.14	5.45	5.3	6.37	4.11	6.5	5.97	5.72	4.72
Bldg	Mechanical Review	6.04	5.13	5.84	5.84	5.28	4.97	6.87	4.35	5.83	5.83	6.28	4.8
Bldg	Fuel/Gas Review	5.18	2.83	2.71	2.71	5.78	2.39	4.63	1.29	6.37	4	5.22	1.89
Bldg	Electrical Review	7.65	6.76	4.35	4.35	3.83	3.5	4.71	3.46	2.97	5.46	4.76	5.48
GM	Planning Review	2.82	2.74	2.1	2.1	2.52	2.7	3.8	2.63	1.8	2.06	2.1	2.03
GM	Zoning Review	2.68	2.87	2.01	2.01	2.92	2.16	3.25	3	2	4.54	2.96	4.45
GM	Environmental Review	8.86	6.66	8.2	8.2	10.46	10.09	12.57	3.57	2	3.05	1.66	1.48
Bldg	Floodplain Review	10.86	9.36	9.53	9.53	10.21	12.4	11.43	14.75	6.18	2.4	8.36	2.34
Fire	Fire Review	9.61	8.98	9.13	9.13	9.68	9.75	11.37	10.58	10.73	10.83	8.64	10.3
PW	Public Works Review	4.25	4.33	4.39	4.39	3.78	3.97	5.51	3.53	3.67	4.57	3.9	4.02
MIU	Utilities	7.85	6.92	10.73	10.73	9.22	11.93	10.33	8.17	10.08	6.65	5.44	6.89
Inspection Type		June	July	August	September	October	November	December	January	February	March	April	May
Bldg	Building Inspections	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day
Bldg	Mechanical Inspections	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day
Bldg	Plumbing Inspections	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day
Bldg	Fuel/Gas Inspections	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day
Bldg	Electrical Inspections	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day
Fire	Fire Inspections	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day
GM	Landscape Inspections	2 Day	2 Days	2 Days	All Next Day	5 Days	2 Days	1 Day	2 Days	2 Days	4 Days	1 Day	1 Day
GM	Spot Survey inspection	All Next Day	1 Day	All Next Day	All Next Day	1 Day	All Next Day	All Next Day	All Next Day	1 Day	All Next Day	All Next Day	All Next Day
GM	Final Survey Inspection	All Next Day	1 Day	All Next Day	All Next Day	1 Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	1 Day
GM	Spot Elevation Certificate Inspection	4 Days	2 Days	6 Days	6 Days	5 Days	2 Days	2 Days	2 Days	2 Days	All Next Day	All Next Day	All Next Day
GM	Final Elevation Certificate Inspection	4 Days	4 Days	5 Days	5 Days	7 Days	2 Days	3 Days	3 Days	2 Days	All Next Day	All Next Day	All Next Day
GM	Pre-Permit Inspections (Enviro)	3 Days	1 Day	5 Days	5 Day	9 Days	5 Days	4 Days	2 Days	1 Day	1 Day	All Next Day	1 Day
PW	Public Works Inspections	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day	All Next Day